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THE
TOWN COUNCILLORS & BURGESSES
MANUAL:

A Popular Digest

OF

MUNICIPAL AND SANITARY LAW,

WITH INFORMATION AS TO

Charters of Incorporation,

AND A

USEFUL COLLECTION OF FORMS, ESPECIALLY ADAPTED FOR NEWLY
INCORPORATED BOROUGHS.



BY

LOUIS GACHES, L.L.M., B.A.,

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LONDON:

BUTTERWORTHS, 7, FLEET STREET,

Law Publishers to the Queen's most excellent Majesty.

DUBLIN: HODGES, FOSTER & CO. EDINBURGH: T. & T. CLARK; BELL & BRADFUTE.

CALCUTTA: THACKER, SPINK & CO. BOMBAY: THACKER, VINING & CO.

MELBOURNE: GEORGE ROBERTSON.

1875.

LONDON :
PRINTED BY C. BOWORTH AND SONS,
NEWTON STREET, W.C.

P R E F A C E.

THIS Work has been prepared on the suggestion of several professional gentlemen by whom I have been engaged in relation to municipal matters. Up to the present time no cheap work furnishing a simple exposition of the municipal and sanitary functions of the Council has been published. This volume will be found to supply the necessary information in a popular form at a fourth of the outlay which has hitherto been required. The powers of the Council, with respect to the supply of water and drainage, I have stated fully; also the proceedings connected with the poll, corrupt practices, and election petitions.

I have added information required for the purpose of obtaining the grant of a charter of incorporation, and the forms necessary for the purpose, together with a general collection of forms, which will be found especially adapted for newly-incorporated boroughs.

LOUIS GACHES.

1, ELM COURT, TEMPLE,

January, 1875.

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THE
Town Councillors and Burgesses
MANUAL.

CHAPTER I.

OF CORPORATIONS—MUNICIPAL BOROUGHGS, WHEN
SANITARY AUTHORITIES.

A CORPORATION is a privilege possessed by one person or several persons, who subsist as a body politick under a special denomination, and are vested by the law with the capacity of perpetual succession, and of acting as a single individual. The object of the institution is to enable the members to act by one united will, and to continue their joint powers and property in the same body undisturbed by the change of members, and without the necessity of perpetual conveyances (a).

(a) There appear to be several sources of municipal institutions—

- (1.) The Roman system of decurions, handed down prescriptively, as in the cities of the south of France. The municipal magistrates of Nîmes are mentioned in the 10th century.

Corporations are sole or aggregate.

Corporations sole reside in one person;

Corporations aggregate reside in a number of persons.

Municipal corporations are corporations aggre-

- (2.) The Teutonic system of guilds, spreading to the whole community.
- (3.) The forcible insurrection of the inhabitants against their lords.
- (4.) Charters regularly granted by the king. The Charter of London was granted by Henry I, in 1100 A.D. There were guilds existing in the city before that date.

The object of charters of incorporation is to give to the grantees a general name by which they can sue and be sued and take and grant lands, and that they should, in that general name, enjoy all their rights, privileges and possessions by perpetual succession.

The old chartered towns before Henry VI. (1421) were not incorporated; the municipal bodies of these towns were regarded as bodies perpetual by natural succession—as one generation succeeds another.

The artificial notion of a succession under a special denomination is first instanced in the Charter of Kingston-upon-Hull, A.D. 1439. The Statutes of Mortmain, which provide that religious houses and secular bodies shall not acquire land without the licence of the crown, were the cause of the introduction of municipal corporations. 15 Richard II. c. 5 (A.D. 1391), provides that "mayors, bailiffs and commons of cities, boroughs and other towns which have a perpetual commonalty, and others which have offices perpetual, being as perpetual as men of religion, shall not purchase land without licence of the crown."

Under such provisions boroughs were unable to acquire land for public purposes; and, to enable them to do so, the charters were altered or surrendered, and in new charters the constitution of bodies corporate conferred upon them.

gate created for the purpose of regulating the internal government of towns.

Municipal corporations are regulated by the Municipal Corporations Act, 5 & 6 Will. 4, c. 76 (amended by subsequent acts) (b).

A town governed by a corporation under this act is styled a municipal borough.

By sect. 141 of 5 & 6 Will. 4, c. 76, amended by 7 Will. 4 & 1 Vict. c. 78, s. 49, the crown, by the advice of the privy council, is empowered to grant charters of incorporation, on the petition of the inhabitant householders, to any town or borough, whether corporate or not corporate, in England or Wales.

It is not necessary that the petition should be signed by the majority of the inhabitant householders of the town or borough seeking to be incorporated, but of a relative majority as to the petitions for and against incorporation.

The petition should be drawn as coming from the inhabitant householders of the whole district desiring incorporation, for the right of the crown to grant a charter to any district arises only on the petition of the inhabitant householders of that district (c).

(b) The act only applied to then existing corporations which are mentioned in the schedule to the act. It does not apply to London; there were sixty-seven other boroughs which were not thought sufficiently important to bring within the provisions of the act.

(c) *Reg. v. Boucher*, 3 Q. B. 641; *Rutter v. Chapman*, 8

It is advisable that the petition should be read and agreed upon at a public meeting of the inhabitants, called by public advertisement, and signed by the churchwardens and overseers, or other the persons usually convening public meetings, in the town or borough. Notice of the petition must be published in the "London Gazette" one month before it is considered by the privy council.

The privy council have hitherto directed an inquiry on the spot, and their instructions to the commissioner delegated by them to conduct the inquiry have been confined to the following points:—

1. With reference to the number of inhabitant householders who have signed the petition for and against the corporation, and the amount of their several assessments.
2. As to the past and present local government of the town or borough sought to be incorporated, and the probable increase or diminution of local expenditure which may follow the grant of a charter.
3. As to the boundaries to be given to the borough if the charter is granted, and its

division into wards if such division be thought necessary.

The word "town" is defined, an inhabited place where the dwelling-houses are so near each other that they may be said to be continuous (*d*).

If the charter be granted, the council may pay the costs of the petition out of the borough rate (*e*).

By the Public Health Act, 1872, England, exclusive of the metropolis, and including Wales and the town of Berwick-upon-Tweed, is divided into sanitary districts, which are respectively subject to the jurisdiction of local authorities, designated urban sanitary authorities and rural sanitary authorities.

A borough constituted either before or after the passing of the Public Health Act, 1872, is an urban sanitary district.

A borough, the whole of which is included in and forms part of a local government district, or improvement act district, is, for sanitary purposes, absorbed in the larger district in which it is included.

The improvement commissioners or local board, as the case may be, of the larger district, are the sanitary authority for the whole of it.

(*d*) *Reg. v. Cottle*, 16 Q. B. 416.

(*e*) 13 & 14 Vict. c. 42, s. 3.

Where a borough is coincident in area with a local government district, or improvement act district, the borough is an urban sanitary district, and the council of the borough is the sanitary authority.

Where part of an improvement act district is situated within a borough or local government district, or where part of a local government district is situated within a borough, the remaining part of the district continues subject to the same jurisdiction for sanitary purposes it would have been subject to if the Public Health Act, 1872, had not passed, unless the local government board by provisional order otherwise direct.

For sanitary purposes the boroughs of Oxford, Cambridge, Blandford, Calne, Wenlock, and Newport, Isle of Wight, are not deemed boroughs. The borough of Cambridge is deemed an improvement act district, and the borough of Oxford included in the local government district of Oxford.

The part of the borough of Folkestone not included in the local government district of Sandgate is an urban sanitary district, under the jurisdiction for sanitary purposes of the authority for executing the Folkestone Improvement Act, 1855 (e).

If, after the application of the local government acts to a district, the parts constituting the district become or are entirely comprised within the limits of a corporate borough, the town council of the borough are the local board for the district, and the powers, duties, property and liabilities of any other persons as the local board absolutely cease, and are vested in the town council as fully to all intents and purposes as if they had always been the local board from the time when the district was originally constituted (f).

The expression "corporate borough" in the local government acts means any city, borough, port, cinque port or town corporate named in the schedules to 5 & 6 Will. 4, c. 76, and any city, borough, port, cinque port or town corporate incorporated by charter granted in pursuance of that or any subsequent act; and the word "burgesses" in the local government acts means citizens in the case of a city (g).

Where a district has been constituted in pursuance of the provisions of the Public Health Act, 1848, for the purposes of main sewerage only, the authority of that district have the same powers, and are subject to the same obligations under that

(f) 11 & 12 Vict. c. 68, s. 33; 21 & 22 Vict. c. 98, s. 26.

(g) 12 & 13 Vict. c. 94, s. 10.

act and any act amending it, as if the Public Health Act, 1872, had not passed. But the local government board may by provisional order dissolve the district or invest the authority of it with any powers, rights, duties and obligations, exercisable by a sanitary authority under the sanitary acts (h). A collegiate or other corporate body required or authorized by act of parliament to divert its sewers or drains from a river, or to construct new sewers, and any public department of the government, has the same powers and is subject to the same obligations under the Sewage Utilization Act, 1867, as if the Public Health Act, 1872, had not passed (i).

Nothing in or done under the Public Health Act, 1872, affects any outfall or other works of the metropolitan board of works (although beyond the metropolis) executed under the Metropolis Management Act, 1855, and the acts amending or extending it, or prejudicially affects any right or privilege of the metropolitan board of works (j).

When a borough comprises or is co-extensive in area with the whole of an improvement act district, the local government board may, by provisional order, dissolve the district and transfer to

(h) 35 & 36 Vict. c. 79, s. 58.

(i) Ibid. s. 56.

(j) Ibid. c. 39, s. 57.

the council of the borough the jurisdiction and powers of the improvement commissioners (*k*).

An order made in pursuance of any of these powers may, if necessary, provide for the settlement of differences, or the adjustment of accounts or apportionment of liabilities arising between districts or places in consequence of the exercise of any of these powers, and it may direct the persons by and to whom money found to be due is to be paid, and the mode of raising it.

Where a local government district is diminished or increased in extent under these powers, the provisional order must prescribe the number of members to be elected for the altered district (*l*).

In a district comprising the whole of a corporate borough and also a part not within the boundaries of the borough, the mayor for the time being of the borough and the number of other persons fixed by a provisional order of the general board of health as the number to be selected by the town council out of their number, or from persons qualified to be councillors of the borough, are, when selected by the council, together with the number of persons elected in respect of the non-

(*k*) 35 & 36 Vict. c. 79, s. 22.

(*l*) *Ibid.*

corporate parts, the local board of health for the district (*m*).

In a district comprising the whole of a corporate borough and also a part not within the boundaries of the borough, the number of qualified persons fixed by the provisional order to be elected for the part outside the borough must from time to time be elected in the manner and by the owners of property and ratepayers provided by the Public Health Act, 1848, and together with the persons selected in respect of the corporate parts of the district they are the local board of health for the district.

In a district to which the Public Health Act, 1848, has been applied by an order in council, the number of qualified persons fixed by the order must be elected in the manner and by the owners of property and ratepayers mentioned above, and they are the local board of health for the district.

In a district which does not comprise the whole of a corporate borough, and to which the Public Health Act, 1848, has been applied by authority of parliament, the number of qualified persons fixed by a provisional order of the general board of health must be elected in the manner and by

the owners of property and ratepayers provided by that act, and they are the local board of health for the district (*n*).

If a corporate borough is included only for the purposes of sewerage in a district comprising a part not within the boundaries of the borough, and this part is constituted a district for any other purposes of the Public Health Act, 1848, the persons elected for the sewerage district are, for the separate district within which they have been elected, the local board of health (*o*).

Each person selected by the council out of their own number is a member of the local board so long as he continues without re-election to be a member of the council and no longer.

Each person selected by the council otherwise than out of their own number is a member of the local board for one year from the date of his selection and no longer. In case of a vacancy in the number selected, some other person must be selected within one month by the council by whom the person causing the vacancy was selected. The meeting of the council at which

(*n*) 11 & 12 Vict. c. 63, s. 13.

(*o*) *Ibid.* s. 15.

a selection is made is deemed a meeting held in pursuance of 5 & 6 Will. 4, c. 76 (*p*).

The local government board consists of a president appointed by the queen, and of the following *ex officio* members, *viz.*: the lord president of the privy council, all the principal secretaries of state for the time being, the lord privy seal, and the chancellor of the exchequer.

The board may adopt an official seal, and any act to be done or instrument executed by the board may be done or executed in the name of the board by the president or any member, or by a secretary or assistant, if authorized by any general order of the board (*q*).

The powers of the secretary of state and of the privy council under the following acts are transferred to the local government board (*r*):-9 & 10 Vict. c. 74; 10 & 11 Vict. c. 34; 10 & 11 Vict. c. 61; 11 & 12 Vict. c. 63; 21 & 22 Vict. c. 98; 24 & 25 Vict. c. 61; 26 & 27 Vict. c. 17; 28 & 29 Vict. c. 75; 29 & 30 Vict. c. 90; 30 & 31 Vict. c. 113; 31 & 32 Vict. c. 115; 31 & 32 Vict. c. 130; 32 & 33 Vict. c. 100; 11 & 12 Vict. c. 63; 18 & 19 Vict. c. 116; 21 & 22

(*p*) 11 & 12 Vict. c. 63, s. 12.

(*q*) 34 & 35 Vict. c. 70, ss. 3, 5.

(*r*) 34 & 35 Vict. c. 70.

Vict. c. 97, ss. 1, 3, 5 and 6; 22 & 23 Vict. c. 3; 23 & 24 Vict. c. 77; 29 & 30 Vict. c. 90; 31 & 32 Vict. c. 115; and any acts amending these acts and conferring powers on the privy council and secretary of state respectively.

The local government board may make inquiry respecting matters under the local government acts the sanitary acts and sewage utilization acts, and appoint inspectors for that purpose, who are empowered to summon parochial and other officers and witnesses, and compel the production of documents.

CHAPTER II.

OF BURGESSES AND THE BURGESS LISTS.

THE burgess rights are now, by the Municipal Franchise Act, 1869 (a), given to all persons, male and female, who being of full age have occupied a house, warehouse, counting-house, shop or other building within the borough, on the last day of July in the year of registration and during the whole of the preceding twelve calendar months, and have during that period resided within the borough, or within seven miles of it, and have been rated in respect of the occupied premises to the poor rates of the parish where the premises are situated during the qualifying year, and have paid on or before the 20th July in the registration year all poor and borough rates (if any) payable up to the 5th January preceding, and who are duly enrolled as prescribed by the Municipal Corporation Act.

Aliens and recipients (within qualifying year) of parochial relief or other alms are disqualified, and constables appointed by the council cannot vote whilst in the service.

The overseers of the poor of every parish in the borough, or the persons executing their duties, are on the 1st September in every year to make out

(a) 32 & 33 Vict. c. 55.

an alphabetical list, in the form given by the act, of persons entitled to be enrolled on the burgess roll in respect of property within the parish. The name of each person must be given at full length, and the nature of the property rated, and the street where the property is situated, for which he or she is then rated, must be specified. The list is then to be signed by the overseers, and delivered on the same day to the town clerk, the overseers keeping a true copy for inspection by any person without fee(b). The town clerk will cause the lists to be printed and published,—and persons omitted therefrom may on or before 15th September send

(b) In boroughs where there is a separate court of quarter sessions the mayor has the sole power of appointing overseers under stat. 43 Eliz. c. 2, s. 8, and stat. 5 & 6 Will. 4, c. 76, s. 6. *Reg. v. Preston*, 18 L. J., M. C. 10.

Where there is no separate court of quarter sessions the county justices appoint the overseers.

By 5 & 6 Will. 4, c. 76, s. 111, the county justices have jurisdiction in boroughs where there is no court of quarter sessions; by 12 & 13 Vict. c. 8, and 12 & 13 Vict. c. 64, the appointment of overseers is taken from the municipal officers and given to the justices having jurisdiction in boroughs, and to remove any doubt 15 & 16 Vict. c. 38, provides that the county justices are to appoint the overseers in boroughs where there is no separate court of quarter sessions.

Any substantial householder is liable to be appointed overseer; four, three, or two overseers are to be appointed for each parish; 43 Eliz. c. 2, s. 1.

Members of parliament, ministers, barristers, solicitors and physicians are exempt from being appointed overseers.

A woman may be appointed overseer.

to the town clerk a written claim specifying the qualifying premises and the parish in which and the period for which the claimant has been rated ; it must be signed by the claimant, give the claimant's place of abode, and if rated in several parishes during the qualifying year, the time during which the claimant has been rated in each parish.

Persons on the list may be objected to by other persons on the list as not being entitled to have their names retained therein. The objection must be in writing, in the form prescribed, must be signed as directed by the act, and must be delivered to the town clerk and to the person objected to, or left at the rated premises, on or before 15th September.

The claim and objection lists are to be published by the town clerk from the 23rd to the 30th September, both inclusive, and at the revising court (hereinafter mentioned) objections and claims will be heard. Copies of all lists are to be kept by the town clerk for perusal, and also for sale.

By 21 & 22 Vict. c. 43, it is enacted, that when the owner of a tenement, the rateable value of which does not exceed six pounds, is rated to the poor instead of the occupier thereof, and such owner has paid all rates due in respect of such tenement, the occupier shall be entitled to all municipal privileges and franchises to which he would have been entitled if he himself had been

rated and had paid such rates; and if such owner has not paid his rates then the occupier may tender to the overseers the amount of any rate or rates then due from the occupier in respect of such tenement, and such overseer is bound to receive the same, and on payment or tender of such amount the occupier shall be entitled to exercise all municipal privileges and franchises. To constitute a rating the name of the person to be charged must appear on the rate.

Where a house is let out in separate portions to different tenants, each having the complete control over his portion, and the landlord does not reside on the premises, each portion is the house of such occupier (c).

The occupation of a lodger is considered in law that of the landlord, who is the person liable to be rated. A person is not therefore the less a householder because he lets a portion of his house to lodgers.

Compound householders are entitled to be enrolled.

A member of a firm of attorneys who occupy premises as a place of business within the borough may be a burgess, although neither he nor any of his firm nor their servants sleep on the premises (d).

(c) *Cook v. Humber*, 31 L. J., C. P. 73; *Wilson v. Roberts*, 31 L. J., C. P. 78.

(d) *In re Creek*, 82 L. J., Q. B. 89.

CHAPTER III.

OF THE REVISION.

THE mayor and the revision assessors, or their deputies, are to hold an open court every year, between the 1st and the 15th October, for the purpose of revising the burgess lists; of which three clear days' notice, on or near the outer door of the town hall, or in some conspicuous situation in the borough, must be given.

At the opening of the court, the town clerk will produce: 1, the overseers' lists; 2, the claims and objections; 3, lists of claims and objections. The parish officers must attend and give necessary information. The mayor will insert in the burgess lists the name of every claimant substantiating his claim, and retain the names of all persons to whom no objection shall have been made. He will expunge the names of all persons properly objected to, who shall fail to establish their qualification; and, without objection, will strike out the names of all dead persons.

He may also correct the lists in the following instances: 1, mistake in name; 2, place of abode; 3, description of property; and will disallow all duplicate qualifications, subject to the voter's

selection of ward, and in the absence of selection is to retain such person on the ward list in which he resides.

The mayor may adjourn the court from time to time, but not beyond the 15th October. He may swear or affirm all witnesses and officers. He must initial all alterations, and sign his name to each page of the lists, when the same will be delivered to the town clerk, who is to keep them, and cause them to be copied into alphabetical ward lists, with every name numbered, by the 22nd October; and these will form the burgess roll of persons entitled to vote at any election between the following and the succeeding 1st November.

When a name is expunged at the revision, the party may apply for a mandamus to be placed on the burgess roll; the claimant has to prove his title in all respects (a).

The first revision court in a borough is held before the barrister appointed by the charter.

Copies of the roll, written or printed, are to be supplied by the town clerk on payment of a reasonable price.

(a) *Reg. v. Mayor of Harwich*, 8 A. & E. 919.

CHAPTER IV.

OF THE COUNCIL—ELECTION OF COUNCILLORS—
MAYOR AND ALDERMEN—THE POLL—CORRUPT
PRACTICES—ELECTION PETITIONS—DISQUALI-
FICATIONS—RESIGNATION—AMOTION.

THE council is composed of the mayor, aldermen and councillors, and the numerical strength of the council is specified in the act or charter creating the corporation.

All male persons entitled to be on the burgess list, and possessed of real or personal estate, or both, to the following amount, that is to say, in all boroughs divided into four or more wards to the amount of one thousand pounds, or rated to the relief of the poor of such borough upon the annual value of not less than thirty pounds ; and in all boroughs divided into less than four wards, or which shall not be divided into wards, to the amount of five hundred pounds, or rated to the relief of the poor in such borough upon the annual value of not less than fifteen pounds, and now, by the Municipal Franchise Act, 1869, resident occupiers, rated as aforesaid, if resident within fifteen miles of the borough, are eligible for councillors. If a borough, consisting of less

than four wards, be at any time after 1869 divided into a greater number of wards, the qualification is not to be altered (*a*).

The whole number of the council must be divisible by eight, as a third of the councillors retire every year, and half the aldermen every third year.

Persons in holy orders, regular ministers of dissenting congregations, persons holding any office of profit under the council, and persons directly or indirectly interested in any contract or employment with or on behalf of the council, and convicts for bribery, are disqualified ; shareholders in lighting, water and insurance companies contracting with the council are not disqualified (*b*) ; shareholders and persons interested in any newspaper, in which advertisements appear relating to the borough or council, are not by reason thereof to be deemed contractors (*c*) ; and persons interested in any railway company incorporated by act of parliament or royal charter, or under the Companies Act, 1862, are not to be deemed contractors having an interest in a contract or employment with, by or on behalf of the council, by reason of such interest ; and are not to be dis-

(*a*) 32 & 33 Vict. c. 55, s. 4.

(*b*) 5 & 6 Will. 4, c. 76, s. 28.

(*c*) 15 & 16 Vict. c. 5, s. 1.

qualified from election to municipal offices by reason thereof (*d*).

The election of councillors takes place on the 1st of November every year (Monday supplying the place of Sunday when that occurs), when one-third of the whole number of councillors, or the councillors for each ward, go out of office, being those who shall have been longest in office without re-election, and, where the borough is divided into wards, longest in office in each ward.

Persons elected to supply vacancies go out when the persons whose places they fill would have gone out.

Before councillors are capable of acting as such (except for the purpose of administering the declaration) they subscribe a declaration before two aldermen or two councillors (*e*).

Vacancies by death, resignation or removal, are to be filled up by election, to be held in ten days after notice to mayor, or town clerk, given by two burgesses.

Seven clear days before a municipal election notice is to be given, by the town clerk, on the door of the town hall, and where the borough is divided into wards, in some conspicuous place in the ward for which such election is to be held;

(*d*) 32 & 33 Vict. c. 55.

(*e*) See Appendix.

and any person entitled to vote may nominate himself without, or with any other qualified person or persons, not exceeding the number required to be elected; such nomination to be in the form given by the act of parliament regulating the same, and to be delivered to the town clerk two clear days (Sunday excluded) before the day of election. If the borough be divided into wards, the voter can only nominate and vote for the candidates in his ward. The town clerk is to provide necessary nomination papers, and, if required by any person entitled to nominate, is to fill them up. The clerk will cause to be printed, and will, one clear day before the day of election, publish the names, abodes and descriptions of such nominated persons, with the names of the nominators, on the door of the town hall, and, if the borough be divided into wards, in some other conspicuous place in the ward for which the election is to be held.

If the result of the nomination be that the precise number to be elected be nominated, then they will be deemed elected; if the number be less than required, they will be deemed elected, and the deficiency made up from the retiring council-lors, according to their position on the poll at their election; and it would seem that if the poll be equal, or there be no poll, then such as the mayor shall nominate to make up the number

shall be deemed elected ; and if the election be not a first election, and no persons be so nominated, the retiring councillors are to be deemed to be re-elected. If the number be more than required, then a contest and poll will follow, which will be by ballot, the mode of voting at which will be the same as at parliamentary elections, and, so far as that goes, all the provisions of the Ballot Act will apply.

The election of mayor is to be on 9th November in every year, unless that should fall on Sunday, and then on the following day. The mayor is elected out of the aldermen, or councillors, by the council, and his election must precede all other business. He must make a like declaration to that made by the other members of the council, and is subject to the same penalty for acting without qualification or qualifying. If an alderman be chosen, he is not subject to a fine for refusing to take office, though he may be otherwise amenable.

An outgoing mayor may be re-elected, and will continue in office until his successor has qualified.

He is affected by bankruptcy, composition and absence, in the same manner as the other members of the council, and on any happening the council is forthwith to declare and publish the office as being void.

In case of vacancy by death, resignation or removal, the council is to elect a successor for the unexpired term of office. The mayor whilst in office, and for the next succeeding year, is *ex officio* a justice for the borough, with a right of precedence during his year of office, when transacting borough business. He is, whilst in office, the supreme power of the borough, and is the authority for calling public meetings, and initiating and giving directions for the carrying out of all public demonstrations, and other such matters (e).

He is the returning officer at the parliamentary borough elections, and with two assessors forms a court for the revision of the burgess lists. He may, in writing, from time to time appoint an alderman or councillor, as deputy, to act for him when ill or absent; but such deputy will not be entitled to sit as a justice, nor to preside at a council meeting, unless specially appointed by the meeting to do so. The mayor is chairman of the council, and has a second or casting vote in case of equality of votes. The council may grant the mayor a salary. Formerly it was doubtful

(e) The mayor has no right to preside and act as chairman at petty sessions and other meetings of the borough justices (*Ex parte The Mayor of Birmingham*, 30 L. J., Q. B. 2); but now by 24 & 25 Vict. c. 75, s. 2, the mayor, during his mayoralty, is to take precedence over the borough justices.

whether a corporate officer could resign, but now every person elected into a corporate office in any borough may do so on payment of the fine attaching to the non-acceptance of office (f).

The councillors, on the 9th November in every year, elect the aldermen from themselves, or from persons qualified to be councillors, from whom the councillors for each ward are to choose one to be alderman for their ward. Half the aldermen, being those who have been longest in office without re-election, go out of office every third year. The same qualifications are necessary, and the same disqualifications apply to aldermen as to councillors. Aldermen going out of office may be forthwith re-elected, but cannot vote at the election of new aldermen.

Each councillor may vote for the number of aldermen to be chosen, by delivering to the mayor or chairman of the meeting a signed voting paper, containing the christian and surname of each person for whom he votes, with his place of abode and description, but the initial letter of the christian name of the person proposed, and of the voter, has been held sufficient; the persons having the greatest number of votes are, by the mayor, to be declared elected; and in the event of equality of votes the chairman will have a casting vote,

(f) 6 & 7 Will. 4, c. 104, s. 8.

though he may not be entitled to vote in the first instance. Although outgoing aldermen cannot vote at the election of aldermen, they may for a mayor retiring from the council before the election of aldermen, and an outgoing alderman may be elected mayor. Aldermen are required before acting to subscribe a similar declaration to that made by councillors, and are subject to the same penalty for acting without doing so, or without qualification, and for not accepting office.

Vacancies are to be filled up by the council within ten days, on a day to be fixed by the mayor, and if filled up by a councillor, his place is to be filled up by election. In case of the illness or incapacity of the ward alderman the mayor may appoint a substitute.

Where the borough is not divided into wards, the mayor is the returning officer; and where there are wards, the ward alderman is that officer for his ward. The returning officer has a casting vote; and it is his duty to provide the polling stations, ballot boxes, stamping instruments, and other necessaries. He has not power to take compulsorily a room for a polling place. In taking the ballot the mayor or ward alderman may personally preside, or appoint a presiding officer. The expense of the elections is defrayed out of the borough fund.

THE POLL.

Where a poll is required, the returning officer must give public notice of the situation of the polling stations, and the description of voters entitled to vote at each station, and of the mode in which electors are to vote. The form of directions as to the mode in which burgesses are to vote must be placarded outside every polling station, and in every compartment of every polling station, and illustrated by examples of the ballot paper (g).

In the event of a poll being required, the first business of the returning officer will be to provide polling stations, appoint presiding officers and clerks for each polling station, and provide a sufficient supply of ballot boxes, ballot papers, materials for marking ballot papers, stamping instruments, and copies of the burgess roll.

The office of a presiding officer is equivalent to that of deputy returning officer. There is to be one presiding officer for each polling station ; but the returning officer himself may act as a presiding officer, and no doubt will do so where there is only one polling station. The returning officer may appoint clerks to assist the presiding officer

(g) See Appendix.

at each station, but he will of course not do so where the number of voters is small.

A presiding officer or clerk must not have been employed in or about the election, and must not act by himself, his partner or clerk, as an agent for the candidate.

The returning officer must provide each ward with at least one polling station, under a separate presiding officer, and must furnish each polling station with such number of compartments as allows one compartment to every 150 persons entitled to vote at the station. The polling station may be either in a room or a booth, but sect. 37 of 30 & 31 Vict. c. 102, directs that a room is to be used where practicable. More than one polling station may, if necessary, be fitted up in the same room. Care must be taken that the partitions dividing the compartments in the polling stations are sufficient to effectually screen the voter from observation. It may be found advantageous that each polling station should contain on one side the seats of the presiding officer and his clerks, and of the personation agents entitled to attend, and on the other side the compartments into which the voters are to retire in order to mark their votes. It will be convenient so to arrange the room that voters who have marked their papers can reach the ballot box and leave the station

without meeting the fresh voters who are entering the stations.

The ballot box must be constructed so that ballot papers can be introduced therein and not withdrawn without unlocking the box. Care should be taken that the ballot box is of adequate size, so that it will not be choked by papers, and that it is of sufficient strength to enable it to be carried about with safety. Ballot boxes provided for municipal elections may be used, free of charge, for parliamentary elections, and *vice versa*. The ballot papers must be printed strictly in accordance with Rule 22 and with the form in the second schedule to the Ballot Act (b). The names of those candidates only who have been duly nominated and not withdrawn can be printed on the ballot papers. Ballot papers of a different colour must be provided for "tendered votes." Every ballot paper must have a counterfoil, and must be numbered on the back with a number corresponding to that on the face of the counterfoil. As the object of the numbering is to make it possible to ascertain how votes have been given in the event of a scrutiny, all the ballot papers in any one election, at whatever station they are used, ought to be numbered in a continuous series. The ballot

(b) See Appendix.

papers and counterfoils should be bound up in books like ordinary cheque or receipt books. Care must be taken that no ballot paper is supplied to the presiding officer except by the returning officer, or to any other person except by the presiding officer in the station at the time of voting in accordance with the Ballot Act. The returning officer must keep accounts of the number of ballot papers supplied to each presiding officer. The official mark to be stamped on the ballot paper is to be kept secret. As the mark is to be visible on both sides of the paper, a perforating or embossing stamp should be used. Each compartment in the polling station should be supplied with pencils for voters to mark the ballot papers. Each polling station must be supplied with a copy of the burgess roll, or such part thereof as contains the names of the voters allotted to vote at that station. Before the opening of the poll, the returning officer and every officer, clerk and agent authorized to attend at the polling station or at the counting of the votes, must make a declaration of secrecy in the form provided by the Ballot Act (c). The person administering this declaration must, before it is taken, read over section 4 of the Ballot Act to the declarant (d).

(c) See Appendix.

(d) Ibid.

The only persons entitled to attend at the polling station are the presiding officer, the personation agents, of whose appointment notice has been given in accordance with 6 & 7 Vict. c. 18, s. 85, the candidates themselves, if they wish, and the constables on duty. Just before the commencement of the poll, the presiding officer at each polling station is to show the ballot box, empty, to such persons as may be present, and then to lock it up and seal it. He should then place it near him and keep it in his view. The presiding officer has power to ask the authorized questions and administer the authorized oaths. The presiding officer may delegate to his clerks any of his powers, except that of ordering the arrest, exclusion or ejection of any person. The attention of each presiding officer is particularly directed by his declaration of secrecy to the provisions of sect. 4, and should be directed to the powers of maintaining order conferred by sect. 9 of the Ballot Act (e). It is his duty to see that secrecy of voting is strictly maintained, to prevent unauthorized persons from entering the station, to direct the constables on duty only to admit a limited number of voters at any one time, and to see that each voter votes secretly in accordance

(e) See Appendix.

with the act, and without undue delay, and leaves the station immediately after giving his vote. Candidates may appoint agents for the purpose of detecting personation (*f*). These agents are also entitled to be present at the voting of illiterate voters. They are to take the same declaration of secrecy as the presiding officer, and are expressly prohibited from interfering with the voters or applicants for ballot papers, from attempting to look at the ballot papers, or obtain information as to how any vote is given, and from communicating to any person any information about any vote or the number of any ballot paper. It is the duty of the presiding officer to see that the agents conform, to remove them if they misconduct themselves. When the voter comes up to vote, the presiding officer or his clerk will ascertain that he is entitled to vote at that particular station, he will then mark one of the official ballot papers with the official mark, so that it be visible on both sides, call out the number, name and description of the voter as stated on the burgess roll, enter such number on the counterfoil of the ballot paper, place against the number of the voter in the register a tick, which will denote that the voter has received a

(*f*) 6 & 7 Vict. c. 18, s. 85.

ballot paper, but will not denote the particular ballot paper which he has received, and will then deliver the ballot paper to the voter. The questions which may be asked of the voter, and the oath which may be administered to him, are then put to him.

The voter having received his ballot paper, is to proceed at once to one of the compartments, is there secretly to mark his ballot paper and fold it up so as to conceal the mark or marks which he has made, and so as to leave the official mark visible on the back, and to take it so folded, without showing the front of the paper to any person, to the presiding officer (not to a clerk, sect. 2), show him the official mark, place the ballot paper at once in the ballot box, and immediately leave the station. The presiding officer must take care that no person interferes with the voter while he is giving his vote, puts into the ballot box any paper which has not the official mark, takes a ballot paper out of the station, or otherwise infringes the provisions of sections 3 and 4 of the Ballot Act. If any person attempts to put into the ballot box any ballot paper which has not the official mark on the back, or to take any ballot paper out of the station, or in any other way to infringe the provisions of sections 3 or 4, the presiding officer should order him to be arrested or removed.

If a voter accidentally spoils a ballot paper he may return it to be cancelled and may be given another. In three cases only is the ballot paper allowed to be marked by any person other than the voter himself, and then only by the presiding officer. These are, (1) persons incapacitated by blindness or any other physical cause; (2) Jews, if the polling takes place on a Saturday and they object on religious grounds to mark their votes; (3) persons unable to read. If a voter declares that he is unable to read, he must make before the presiding officer a declaration of inability to read in the prescribed form (g). This declaration must be read by the presiding officer to the voter, signed by the voter with his mark in the presence of the presiding officer, attested by the presiding officer, and kept by him to be sent to the returning officer. In any of these three cases, the presiding officer or one of his clerks is, in the presence of the personation agents, if they are in attendance, to mark a ballot paper in the way directed by the voter, place it in the ballot box, and enter the name and number of the voter on a list headed "the list of votes marked by the presiding officer," mentioning in such list the reason why the vote has been so marked. It must

(g) See Appendix.

be remembered, that the declaration of secrecy and the penalties under sect. 4 apply to votes given under these circumstances. The burgess roll is conclusive as to the right of a burgess to vote, and therefore no vote can be tendered except in the case of personation. A burgess tendering his vote, after another person has voted in his name, shall, upon duly answering the questions and taking the oath permitted by law to be asked of and to be administered to voters at the time of polling, be entitled to mark a ballot paper in the same way as any other voter, but the ballot paper (called a tendered ballot paper) shall be of a colour differing from the other ballot papers, and instead of being put into the ballot box, shall be given to the presiding officer and endorsed by him with the name of the voter and his number on the register of votes, and set aside in a separate packet, and shall not be counted by the returning officer. And the name of the voter, and his number on the burgess roll, shall be entered on a list called "the tendered votes list." The presiding officer is not allowed to open the ballot box, which is, at the close of the poll, to be sealed up so as to prevent the introduction of additional ballot papers. As soon as practicable after the close of the poll, the presiding officer is, in the presence of the personation agents, if any are in

attendance, to make up into separate packets the ballot box and the several papers next mentioned, that is to say:—

- (1.) Each ballot box in use at his station unopened, but with the key attached.
- (2.) The unused and spoilt ballot papers, placed together.
- (3.) The tendered ballot papers.
- (4.) The marked copies of the register of voters and the counterfoils of the ballot papers.
- (5.) The tendered votes list, and list of votes marked by the presiding officer, and a statement of the number of the voters whose votes are so marked by the presiding officer under the heads “physical incapacity,” “Jews,” and “unable to read,” and the declarations of inability to read.

He is to seal the packets with his own seal, and allow the agents, if they wish, to affix their seals; to deliver to the returning officer the several packets, together with the ballot paper account, showing the number of ballot papers entrusted to him, and accounting for them under the heads of ballot papers in the ballot box, unused, spoilt, and tendered ballot papers.

Care should be taken that the several classes of

documents above mentioned are made up in separate packets, as only some of them are allowed to be opened by the returning officer (*h*).

COUNTING VOTES.

The returning officer is to count the votes as soon as possible after the close of the poll. The candidates are allowed to appoint agents to attend at the counting, but they must give the returning officer notice of the name and address of each agent one clear day before the opening of the poll. The returning officer is to give notice to the agents of the time and place of the counting of votes. The returning officer may, in addition to any clerks, appoint competent persons to assist in counting. The persons entitled to be present at the counting are the returning officer, his assistants and clerks, the candidates, and the duly appointed agents of the candidates. No one else is entitled to be present, except with the sanction of the returning officer. It is obvious that this sanction ought not to be given, except for the purpose of assisting the returning officer in the counting. All officers, clerks and agents authorized to attend at the counting must take the declaration of secrecy.

Before beginning to count the votes, the returning officer is to open the ballot boxes, count and record the number of papers in each box, so as to check any attempt at fraud, and then mix all the ballot papers together in such a way that it may not be known which papers came out of any particular ballot box. The returning officer is to proceed continuously with counting the votes, allowing only time for refreshment, and excluding (except so far as he and the agents otherwise agree) the hours between seven o'clock at night and nine o'clock on the succeeding morning. During the excluded time the returning officer shall place the ballot papers and other documents relating to the election under his own seal, and the seals of such of the agents of the candidates as desire to affix their seals, and shall otherwise take proper precautions for the security of such papers and documents. The provisions as to secrecy at the counting of the votes are contained in sect. 4 of the Ballot Act (i).

Any ballot paper which has not the official mark, or on which votes are given to more candidates than the voter is entitled to vote for, or on which anything except the number printed on the back is written or marked by which the voter can be identified, is to be void, and not counted. The

(i) See Appendix.

power of deciding on the validity of votes rests with the returning officer alone, and cannot be delegated.

The returning officer is to mark "rejected" on any ballot paper which he may reject as invalid, and to add "rejection objected to" if an objection be in fact made by any agent to his decision. The rejected votes are to be classified under the following heads:—

- (1.) Want of official mark.
- (2.) Voting for more candidates than entitled to.
- (3.) Writing or mark by which voter could be identified.
- (4.) Unmarked or void for uncertainty,

And shall, on request, allow any agents of the candidates to copy the statement.

If a vote is rejected on any other ground than those above specified, it must be entered under a special head. As soon as the result of the poll is ascertained, the returning officer is to declare elected the candidates for whom the majority of votes have been given. Public notice of the names of the candidates elected, and of the total number of votes given for each candidate, is to be given as soon as possible. Upon the completion of the counting, the returning officer is to seal up in separate packets the counted and rejected ballot papers. He is not to open the

packets containing tendered ballot papers, marked copy of burgess roll or counterfoils ; but he is in the presence of the agents to verify the ballot paper account given by each presiding officer, by comparing it with the number of ballot papers recorded by him as aforesaid, and the unused and spoilt ballot papers in his possession and the tendered votes list, and shall re-seal each sealed packet after examination (*k*). Lastly, the returning officer shall forward to the town clerk all the packets of ballot papers in his possession, together with the ballot paper accounts, tendered votes lists, lists of votes marked by the presiding officer, statements relating thereto, declarations of inability to read and packets of counterfoils and marked copies of the burgess roll, sent by each presiding officer, endorsing on each packet a description of its contents and the date of the election to which they relate, and the name of the borough for which the election is held (*l*). All documents forwarded by the returning officer to the town clerk, other than the ballot papers and counterfoils, shall be open to public inspection at such time and under such regulations as may be prescribed by the council, with the consent of one

(*k*) 35 & 36 Vict. c. 60.

(*l*) 35 & 36 Vict. c. 33, sched. 1, rule 64.

of her majesty's principal secretaries of state ; and subject as aforesaid, the town clerk, in respect of the custody and destruction of the ballot papers and other documents coming into his possession in pursuance of the Ballot Act, shall be subject to the directions of the council of the borough (m). No person shall, except by order of the county court having jurisdiction in the borough, or any part thereof, or of any tribunal in which a municipal election is questioned, open the sealed packet of counterfoils after the same has been once sealed up, or be allowed to inspect any counted ballot papers in the custody of the town clerk ; such order may be made subject to such conditions as to persons, time, place and mode of opening or inspection as the tribunal making the order may think expedient, provided that in making and carrying into effect any such order care shall be taken that the mode in which any particular elector has voted shall not be discovered until he has been proved to have voted and his vote has been declared by a competent court to be invalid. An appeal may be had from an order by a county court in like manner as in other cases in such county court (n).

The burgesses will vote in their respective

(m) 35 & 36 Vict. c. 33, sched. 1, rule 64.

(n) *Ibid.*

wards and at the stations appointed by the respective returning officers, and may vote for as many persons as there are councillors to be chosen. The poll is to be open at 9 A.M. and close at 4 P.M.; but if one hour shall elapse during which no vote is tendered the presiding officer may close the poll. Where there is no contest the result of the nominations is to be published by 11 A.M. on the day of election, and if there shall have been a poll then it would seem that the result must be published by 2 P.M. of the next day. In case of the bankruptcy of a councillor, or composition with creditors, or absence from the borough for more than six calendar months consecutively, the council is forthwith to declare the office to be void and to publish notice thereof, and thereupon the office becomes void.

There is no provision made for the appointment of any agents for the candidates in municipal elections, but when they are appointed they are, when notice of such appointment has been given to the returning officer, clothed with the privileges of parliamentary agents (o).

PERSONATION.

A person is deemed guilty of the offence of personation who applies for a ballot paper in the

name of some other person, whether that name be that of a person living or dead, or of a fictitious person, or who having voted once at the election applies at the same election for a ballot paper in his own name. The offence of personation, or of aiding, abetting, counselling or procuring the commission of the offence of personation of any person, shall be a felony; and any person convicted thereof shall be punished by imprisonment for a term not exceeding two years, together with hard labour. It is the duty of the returning officer to prosecute any person guilty of this offence, and the costs and expenses thereof are allowed by the court as in cases of felony.

CORRUPT PRACTICES AT MUNICIPAL ELECTIONS.

The offences of bribery, treating, undue influence, and personation, shall be deemed to be corrupt practices at an election.

The terms "bribery," "treating," "undue influence" and "personation" shall respectively include anything committed or done before, at, after, or with respect to an election, which if done before, at, after, or with respect to an election of members to serve in parliament would render the person committing or doing the same liable to any penalties, punishments, or disqualifications, for bribery, treating, undue influence, or per-

sonation, as the case may be, under any act for the time being in force with respect to elections of members to serve in parliament.

Any person who is guilty of a corrupt practice at an election shall be liable to the like actions, prosecutions, penalties, forfeitures, and punishments, as if the corrupt practice had been committed at an election of members to serve in parliament (*p*).

1. Every person is to be deemed guilty of bribery who shall directly or indirectly, by himself or by any other person on his behalf, give, lend, or agree to give or lend, or shall offer, promise, or promise to procure or to endeavour to procure, any money, or valuable consideration, to or for any voter, or to or for any person on behalf of any voter, or to or for any other person in order to induce any voter to vote, or refrain from voting, or shall corruptly do any such act as aforesaid, on account of such voter having voted or refrained from voting at any election :
2. Every person who shall, directly or indirectly, by himself or by any other person on his behalf, give or procure, or agree to give or

procure, or offer, promise, or promise to procure or to endeavour to procure, any office, place, or employment to or for any voter, or to or for any person on behalf of any voter, or to or for any other person, in order to induce such voter to vote, or refrain from voting, or shall corruptly do any such act as aforesaid, on account of any voter having voted or refrained from voting at any election :

3. Every person who shall, directly or indirectly, by himself or by any other person on his behalf, make any such gift, loan, offer, promise, procurement, or agreement as aforesaid, to or for any person, in order to induce such person to procure, or endeavour to procure, the return of any person to serve in parliament, or the vote of any voter at any election :
4. Every person who shall, upon or in consequence of any such gift, loan, offer, promise, procurement, or agreement, procure or engage, promise, or endeavour to procure the return of any person to serve in parliament, or the vote of any voter at any election :
5. Every person who shall advance or pay, or cause to be paid, any money to or to the

use of any other person with the intent that such money or any part thereof shall be expended in bribery at any election, or who shall knowingly pay or cause to be paid any money to any person in discharge or repayment of any money wholly or in part expended in bribery at any election (q).

The following persons shall also be deemed guilty of bribery, and shall be punishable accordingly:—

1. Every voter who shall, before or during any election, directly or indirectly, by himself or by any other person on his behalf, receive, agree, or contract for any money, gift, loan, or valuable consideration, office, place, or employment for himself or for any other person, for voting or agreeing to vote, or for refraining or agreeing to refrain from voting, at any election :
2. Every person who shall, after any election, directly or indirectly, by himself or by any other person on his behalf, receive any money or valuable consideration on account of any person having voted or refrained from voting, or having induced any other person to vote or to refrain from voting, at any election.

And any person so offending shall be guilty of a misdemeanor, and shall also be liable to forfeit the sum of ten pounds to any person who shall sue for the same, together with full costs of suit (r).

Every candidate at an election, who shall corruptly by himself, or by or with any person, or by any other ways or means on his behalf, at any time either before, during, or after any election, directly or indirectly, give or provide, or cause to be given or provided, or shall be accessory to the giving or providing, or shall pay, wholly or in part, any expenses incurred for any meat, drink, entertainment, or provision to or for any person, in order to be elected, or for being elected, or for the purpose of corruptly influencing such person or any other person to give or refrain from giving his vote at such election, or on account of such person having voted or refrained from voting, or being about to vote or refrain from voting, at such election, shall be deemed guilty of the offence of treating, and shall forfeit the sum of fifty pounds to any person who shall sue for the same, with full costs of suit; and every voter who shall corruptly accept or take any such meat, drink, entertainment, or provision, shall be incapable of voting

at such election, and his vote, if given, shall be utterly void and of none effect (s).

Bribery is a corrupt bargain made with a burgess by or on behalf of a candidate, and it is necessary to prove a guilty intent in the voter. One vote for every burgess who receives a bribe, and who votes at the election, must be struck off the poll of the candidate giving the bribe, or on whose behalf it was given. The votes are to be struck off without ascertaining for whom the voter has in fact voted (t).

A notice of bribery before an election is not a notice of a disqualification which will render void all votes given for the candidate alleged to be guilty of bribery, so as to seat an opposing candidate (u).

The offence of bribery is complete whether the elector, after having been bribed, actually votes or not. Nor is an intention to violate the law necessary. Corruptly, means with an evil mind and intention.

An act done by a man knowing that he is doing

(s) 17 & 18 Vict. c. 102, s. 4.

(t) Ballot Act, s. 25; *Malcolm v. Ingram (The Boston Case)*, 42 L. J., C. P. 331.

(u) *Drinklater v. Deakin (The Launceston Case)*, 43 L. J., C. P. 355.

wrong, and doing it with an evil object, is corruptly done (*x*).

An election may be avoided on petition by the unauthorized bribes of agents. For the purpose of determining agency no hard and fast rule is laid down, the circumstances of each case being considered by itself. Authority given to a person to canvass will constitute that person an agent, whether paid or not for his services (*y*).

By 33 & 34 Vict. c. 75, s. 91, any person who, at the election of any member of a school board, or any officer appointed for the purpose of such election, is guilty of corrupt practices, shall, on conviction, for each offence be liable to a penalty not exceeding two pounds, and be disqualified for the term of six years after such election from exercising any franchise at any election under this act, or at any municipal or parliamentary election; and now, by 36 & 37 Vict. c. 86, s. 8, a person so guilty is incapable of holding any municipal office for the same time as he is incapable of exercising the franchise under sect. 91 of 33 & 34 Vict. c. 75.

Every person who shall, directly or indirectly, by himself or by any other person on his behalf, make use of, or threaten to make use of, any

(*x*) See *Cooper v. Slade*, 27 L. J., Q. B. 464.

(*y*) *Windsor Case*, 1 O. & H. 3.

force, violence or restraint, or inflict or threaten the infliction, by himself or by or through any other person, of any injury, damage, harm or loss, or in any other manner practise intimidation upon or against any person in order to induce or compel such person to vote or refrain from voting, or on account of such person having voted or refrained from voting, at any election, or who shall, by abduction, duress, or any fraudulent device or contrivance, impede, prevent, or otherwise interfere with the free exercise of the franchise of any voter, or shall thereby compel, induce or prevail upon any voter either to give, or to refrain from giving, his vote at any election, shall be deemed to have committed the offence of undue influence, and shall be guilty of a misdemeanor, and shall be liable to forfeit the sum of fifty pounds to any person who shall sue for the same, together with full costs of suit (z).

Influence brought to bear on a burgess is not necessarily undue; thus the mere fact of a man having influence, and intentionally retaining it, is not alone evidence of unduly exercising that influence. The law cannot strike at the existence of influence. It is the abuse of influence with which alone the law can deal; an influence can-

not be said to be abused because it exists and operates.

Where it is found by the report of an election court that any corrupt practice has been committed by or with the knowledge and consent of any candidate at an election, such candidate shall be deemed to have been personally guilty of corrupt practices at the election, and his election, if he has been elected, shall be void, and he shall (whether he was elected or not) during seven years from the date of the report be subject to the following disqualifications, viz. :—

- (1.) He shall be incapable of holding or exercising any municipal office or franchise, and of having his name placed on the register, or voting at any municipal election :
- (2.) He shall be incapable of acting as a justice of the peace and of holding any judicial office :
- (3.) He shall be incapable of being elected to and of sitting or voting in parliament :
- (4.) He shall be incapable of being registered or voting as a parliamentary voter :
- (5.) He shall be incapable of being employed by any candidate in any parliamentary or municipal election :

(6.) He shall be incapable of acting as overseer or as guardian of the poor.

If any person is upon an indictment or information found guilty of any corrupt practice at an election, or is in any action or proceeding adjudged to pay a penalty or forfeiture for any corrupt practice at an election, he shall, whether he was a candidate at the election or not, be subject during seven years from the date of the conviction or judgment to all the disqualifications mentioned in this section.

If at any time after any person has become disqualified, the witnesses, or any of them, on whose testimony such person has so become disqualified, are upon the prosecution of such person convicted of perjury in respect of such testimony, it shall be lawful for such person to move the superior court to order, and the superior court shall, upon being satisfied that such disqualification was procured by reason of perjury, order that such disqualification shall thenceforth cease and determine, and the same shall cease and determine accordingly (a).

If it is found by an election court that a candidate has by an agent been guilty of any corrupt practice at an election, or that any act declared

to be an offence has been committed at an election by a candidate, or by an agent for a candidate, with the candidate's knowledge and consent, the candidate shall during the period for which he was elected to serve, or for which, if elected, he might have served, be disqualified for being elected to and for holding any municipal office in the borough for which the election was held, and if he was elected his election shall be void (b).

An election for a borough, or a ward thereof, shall be wholly avoided by such general corruption, bribery, treating or intimidation at the election for such borough or ward as would by the common law of parliament avoid an election of members to serve in parliament for a parliamentary borough (c).

No person who is included in a register for a borough or ward thereof, as a burgess or citizen, shall be retained or employed for payment or reward by or on behalf of a candidate at an election for such borough or any ward thereof as a canvasser for the purposes of the election.

If any person is retained or employed by or on behalf of a candidate at an election in contraven-

(b) 35 & 36 Vict. c. 60, s. 5.

(c) Ibid. s. 6.

tion of this prohibition, such person, and also the candidate or other person by whom he is retained or employed, shall be deemed to be guilty of an offence, and shall be liable, on summary conviction before two justices of the peace, to a penalty not exceeding ten pounds.

An agent or canvasser who is retained or employed for payment or reward for any of the purposes of an election shall not vote at the election, and if he votes he shall be guilty of an offence, and shall be liable, on summary conviction before two justices of the peace, to a penalty not exceeding ten pounds (*d*).

If a candidate or an agent for a candidate pays or agrees to pay any money on account of the conveyance of a voter to or from the poll, such candidate or agent shall be deemed to be guilty of an offence, and shall be liable, on summary conviction before two justices of the peace, to a penalty not exceeding five pounds (*e*).

The costs and expenses of a prosecutor and his witnesses in the prosecution of any person for either of the corrupt practices of bribery, undue influence or personation at an election, together with compensation for trouble and loss of time, shall, unless the court before which such person

(*d*) 35 & 36 Vict. c. 60, s. 7.

(*e*) Ibid. s. 8.

is prosecuted otherwise directs, be allowed, paid and borne in the same manner in which they may be allowed, paid and borne in cases of felony.

The clerk of the peace of the county in which a borough is situate, or in case of a borough which is a county of a city or a county of a town, or in which there is a clerk of the peace, the clerk of the peace of such county of a city or county of a town or borough, shall, if he is directed by an election court, prosecute any person for either of the corrupt practices of bribery, undue influence or personation at the election in respect of which the court acts, or to sue or proceed against any person for penalties for bribery, treating, undue influence or any offence at such election, prosecute, sue or proceed against such person accordingly (f).

The votes of persons in respect of whom any corrupt practice is proved to have been committed shall be struck off on a scrutiny. Subject to these provisions, the burgess roll shall for all purposes be conclusive as to the right of the persons included therein to vote at an election for the purposes whereof such roll is in force; but nothing herein contained shall entitle any person

to vote who is by any act or law prohibited from voting at an election on the ground of any disqualification by office or disability, nor shall relieve any such person from any penalty, liability or punishment to which he may by law be subject by reason of his voting at an election (g).

ELECTION PETITIONS.

The election of any person at an election for a borough or ward may be questioned by petition before an election court constituted as herein-after provided, and hereinafter referred to as the "court," on the ground that the election was as to the borough or ward wholly avoided by general bribery, treating, undue influence or personation, or on the ground that the election of such person was avoided by corrupt practices or offences committed at the election, or on the ground that he was at the time of the election disqualified for election to the office for which the election was held, or on the ground that he was not duly elected by a majority of lawful votes.

An election shall not, except in the manner provided here, be questioned upon an information

(g) 35 & 36 Vict. c. 60, s. 10.

in the nature of a *quo warranto* or by or in any process or manner whatsoever for a matter for which it might be questioned under these provisions (h).

The following provisions shall have effect with reference to the presentation of a petition complaining of an undue election (hereinafter referred to as a "petition") :—

(1.) A petition may be presented either by four or more persons who voted or who had a right to vote at the election or by a person alleging himself to have been a candidate at the election:

A petition shall be in the prescribed form and shall be signed by the petitioner or petitioners, and shall be presented to the superior court in the prescribed manner, and the prescribed officer shall send a copy thereof to the town clerk of the borough to which it relates, who shall forthwith publish it in the borough :

The terms "petitioner" and "respondent," as hereinafter used, include respectively any one or more persons by whom a petition is presented, and any

one or more persons against whose election a petition is presented :

- (2.) A petition shall be presented within twenty-one days after the day on which the election was held, unless it complain of the election on the ground of corrupt practices, and specifically allege a payment of money or other reward to have been made or promised since the election by a person elected at the election, or on his account or with his privity, in pursuance or furtherance of such corrupt practices, in which case it may be presented at any time within twenty-eight days after the date of the alleged payment or promise, whether or not any other petition against such person has been previously presented or tried :
- (3.) At the time of presenting a petition or within three days afterwards, the petitioner shall give security for all costs, charges and expenses which may become payable by him to any witness summoned on his behalf, or to any respondent. The security shall be to the amount of five hundred pounds, and shall be given in the prescribed manner, either by a deposit of money or by recognizance

entered into by not exceeding four sureties, or partly in one way and partly in the other :

- (4.) Within five days after the presentation of a petition the petitioner shall, in the prescribed manner, serve on the respondent a notice of the presentation and of the nature of the proposed security, and a copy of the petition ; and the respondent may within five days from the service of the notice object in writing to any security by way of recognizance on the ground that any surety is insufficient or is dead, or cannot be found or ascertained for want of a sufficient description in the recognizance, or that a person named in the recognizance has not duly acknowledged the same. An objection to a recognizance shall be decided in the prescribed manner :
- (5.) If an objection to the security is allowed, it shall be lawful for the petitioner, within a further prescribed time not exceeding five days, to remove such objection by a deposit in the prescribed manner of such sum of money as may be deemed by the court or officer having

cognizance of the matter to make the security sufficient :

If on objection made the security is decided to be insufficient, and the objection is not removed in manner hereinbefore mentioned, no further proceedings shall be had on the petition ; but otherwise on the expiration of the time limited for making objections, or, after objection made, on the sufficiency of the security being established, the petition shall be deemed to be at issue :

- (6.) Where a petition complains of the conduct of a returning officer, he shall be deemed to be a respondent :
- (7.) The prescribed officer shall so soon as may be make out a list of all petitions under this act presented to the superior court which are at issue, placing them in the order in which they were presented, and shall keep at his office a copy of such list, hereinafter referred to as the "municipal election list," open to the inspection in the prescribed manner of any person making application to inspect the same :
- (8.) The petitions shall, so far as conveniently

may be, be tried in the order in which they stand in such list:

(9.) Two or more candidates may be made respondents to the same petition, and their cases may be tried at the same time, but for all purposes such petition shall be deemed to be a separate petition against each respondent :

(10.) Where more petitions than one are presented relating to the same election, or to elections held at the same time for different wards of the same borough, all such petitions shall in the municipal election list be bracketed together as one petition, but such petitions shall stand in the list in the place where the last of such petitions would have stood if it had been the only petition relating to that election, unless the superior court otherwise directs (i).

An election court for the trial of petitions shall be constituted as follows :—

(1.) A petition shall be tried by a barrister qualified and appointed as hereinafter provided, without a jury :

(2.) So soon as may be after a municipal elec-

tion list is made out a copy thereof shall by the prescribed officer be transmitted to each of the judges for the time being on the rota for the trial of election petitions under the provisions of the Parliamentary Elections Act, 1868, and the said judges or any two of them shall forthwith determine the number of barristers, not exceeding five at any one time, necessary to be appointed for the trial of the petitions at issue, and shall appoint such number of barristers accordingly, and shall assign the petitions to be tried by them respectively :

(3.) No barrister shall be appointed or act for such purposes who is of less than fifteen years standing, or who is a member of parliament, or who holds any office or place of profit under the crown, other than that of a recorder, and no barrister shall try a petition relating to any borough for which he is recorder, or in which he resides, or which is included in a circuit of her majesty's judges on which he practices as a barrister (j) :

(j) Candidates at parliamentary elections are disqualified.

- (4.) If a barrister to whom the trial of a petition is assigned, dies, or declines or becomes incapable to act, the said judges or any two of them may assign the trial to be conducted or continued by any other of the barristers appointed as aforesaid :
- (5.) The court shall for the purposes of the trial of a petition have all the same powers and privileges which a judge may have on the trial of an election petition under the provisions of the Parliamentary Elections Act, 1868, with this modification, that any fine or order of committal by the court may upon motion by the person aggrieved be discharged or varied by the superior court, or in vacation by a judge thereof, upon such terms, if any, as such superior court or judge thinks fit (k).

The following provisions shall have effect with respect to the trial of a petition :—

- (1.) A petition shall be tried in open court, and notice of the time and place at which the petition will be tried shall be given not less than seven days before the day on which the trial is held, in the prescribed manner :

(k) 35 & 36 Vict. c. 60, s. 14.

- (2.) A petition shall be tried within the borough to which it relates ; provided that, if it appear to the superior court that special circumstances exist which render it desirable that the petition should be tried elsewhere than in the borough, it shall be lawful for the superior court to appoint such other place for the trial as appears most convenient :
- (3.) The court may adjourn the trial from time to time, and from any one place to any other place within the borough or place where it is held, as may seem expedient :
- (4.) At the conclusion of the trial the court shall determine whether the person whose election is complained of, or any and what other person, was duly elected, or whether the election was void, and shall forthwith certify in writing the determination to the superior court, and upon the certificate being given the determination shall be final to all intents and purposes as to the matters at issue on the petition :
- (5.) Where any charge is made in a petition of any corrupt practice or offence against this act having been committed at the

election to which the petition refers, the court shall, in addition to the certificate, and at the same time, report in writing to the superior court as follows:

(a.) Whether any corrupt practice or offence has or has not been proved to have been committed by or with the knowledge and consent of any candidate at the election, and the nature of such corrupt practice or offence;

(b.) The names of all persons (if any) who have been proved at the trial to have been guilty of any corrupt practice or offence;

(c.) Whether any corrupt practices have, or whether there is reason to believe that any corrupt practices have extensively prevailed at the election to which the petition relates, in the borough or in any ward thereof;

The court may at the same time make a special report to the superior court as to any matters arising in the course of the trial, an account of which, in the judgment of the court, ought to be submitted to the superior court:

(6.) Where, upon the application of any party

to a petition made in the prescribed manner to the superior court, it appears to that court that the case raised by the petition can be conveniently stated as a special case, that court may direct the same to be stated accordingly, and any such special case shall be heard before the superior court, and the decision of the superior court shall be final :

- (7.) If it appear to the court on the trial of a petition that any question of law as to the admissibility of evidence, or otherwise, requires further consideration by the superior court, the court may postpone the granting of a certificate until such question has been determined by the superior court, and for this purpose may reserve any such question, in like manner in which questions may be reserved by a judge on a trial at nisi prius :
- (8.) On the trial of a petition, unless the court otherwise directs, any charge of a corrupt practice or offence may be gone into, and evidence in relation thereto received before any proof has been given of agency on behalf of any candidate in respect of such corrupt practice or offence :

- (9.) On the trial of a petition complaining of an undue election and claiming the office for some person, the respondent may give evidence to prove that such person was not duly elected, in the same manner as if he had presented a petition against the election of such person :
- (10.) The trial of a petition shall be proceeded with notwithstanding that the respondent has ceased to hold the office his election to which is questioned by the petition :
- (11.) A copy of any certificate or report made to the superior court upon the trial of a petition or a statement of any decision made by the superior court shall by the superior court be transmitted to one of her majesty's principal secretaries of state :
- (12.) A copy of any certificate made by the court to the superior court, or in the case of a decision by the superior court upon a special case a statement of such decision shall be certified by the superior court, under the hands of two or more judges of the superior court, to the town clerk of the borough to which the petition relates (l).

The following provisions shall have effect with respect to witnesses at the trial of a petition:—

- (1.) Witnesses shall be summoned and sworn in the same manner, as nearly as circumstances admit, as witnesses at a trial at nisi prius, and shall be liable to the same penalties for perjury:
- (2.) On the trial of a petition the court may, by order in writing, compel the attendance of any person as a witness who appears to the court to have been concerned in the election to which the petition refers, and any person refusing to obey such order shall be guilty of contempt of court. The election court may examine any witness so compelled to attend, or any person in court although such witness is not called and examined by any party to the petition. After the examination of a witness by the election court, such witness may be cross-examined by or on behalf of the petitioner and respondent or either of them:
- (3.) The provisions of the seventh section of the act of the twenty-sixth and twenty-seventh of her majesty, chapter twenty-nine, relating to the examination and

indemnity of witnesses, shall apply to any witness appearing before the court on the trial of a petition, and the certificate shall be given by the court; provided always, that the giving or refusal to give such certificate by the court shall be final and conclusive, and shall not be questioned by any proceeding, or in any court whatsoever:

- (4.) The reasonable expenses incurred by any person in appearing to give evidence at the trial of a petition, according to the scale allowed to witnesses on the trial of civil actions at the assizes, may be allowed to such person by a certificate of the court, or of the prescribed officer, and such expenses, if the witness was called and examined by the court, shall be deemed part of the expenses of providing a court, and in other cases shall be deemed to be costs of the petition (m).

The following provisions relate to the withdrawal and abatement of petitions:—

- (1.) A petition shall not be withdrawn without

(m) 35 & 36 Vict. c. 60, s. 16.

the leave of the court or superior court upon special application, to be made in and at the prescribed manner, time, and place;

No such application shall be made for the withdrawal of a petition until the prescribed notice has been given in the borough to which the petition relates, of the intention of the petitioner to make an application for the withdrawal of his petition :

(2.) On the hearing of the application for withdrawal, any person who might have been a petitioner in respect of the election to which the petition relates, may apply to the court or superior court to be substituted as a petitioner for the petitioner so desirous of withdrawing the petition ;

The court or superior court may, if it think fit, substitute as a petitioner any such applicant as aforesaid ; and may further, if the proposed withdrawal is in the opinion of the court or superior court induced by any corrupt bargain or consideration, by order direct that the security given on behalf of the original petitioner shall remain as secu-

riaty for any costs that may be incurred by the substituted petitioner, and that to the extent of the sum named in such security, the original petitioner and his sureties shall be liable to pay the costs of the substituted petitioner :

(3.) If no such order is made with respect to the security given on behalf of the original petitioner, security to the same amount as would be required in the case of a new petition, and subject to the like conditions, shall be given on behalf of the substituted petitioner before he proceeds with his petition, and within the prescribed time after the order of substitution :

(4.) Subject as aforesaid, a substituted petitioner shall stand in the same position as nearly as may be, and be subject to the same liabilities, as the original petitioner;

If a petition is withdrawn, the petitioner shall be liable to pay the costs of the respondent ;

Where there are more petitioners than one, no application to withdraw a petition shall be made except with the consent of all the petitioners :

(5.) A petition shall be abated by the death of a sole petitioner or of the survivor of several petitioners ;

The abatement of a petition shall not affect the liability of the petitioner or of any other person to the payment of costs previously incurred ;

On the abatement of a petition the prescribed notice of such abatement having taken place shall be given in the borough to which the petition relates, and within the prescribed time after the notice is given, any person who might have been a petitioner in respect of the election to which the petition relates, may apply to the court or superior court in and at the prescribed manner, time and place, to be substituted as a petitioner ;

The court or superior court may, if it think fit, substitute as a petitioner any such applicant who is desirous of being substituted and on whose behalf security to the same amount is given as is required in the case of a new petition (n).

(n) 35 & 36 Vict. c. 60, s. 17.

The following provisions shall have effect with respect to the withdrawal and substitution of respondents upon a petition :—

(1.) If before the trial of a petition either of the following events happens in the case of a respondent other than a returning officer ; viz.,

(a.) If he dies, resigns, or otherwise ceases to hold the office to which the petition relates ; or

(b.) If he gives the prescribed notice that he does not intend to oppose the petition ;

Notice of such event having taken place shall be given in the borough to which the petition relates, and within the prescribed time after the notice is given any person who might have been a petitioner in respect of the election to which the petition relates, may apply to the court or superior court to be admitted as a respondent to oppose the petition, and such person shall be admitted accordingly, and any number of persons not exceeding three may be so admitted :

(2.) A respondent who has given the prescribed notice that he does not intend to oppose the petition, shall not be allowed to appear

or act as a party against such petition in any proceedings thereon (o).

A person who assumes to be elected, though not in fact elected, may be made respondent to a municipal election petition presented under 35 & 36 Vict. c. 60, against his election (p).

The following provisions shall have effect with respect to costs on the trial of a petition :—

(1.) All costs, charges and expenses of and incidental to the presentation of a petition, and to the proceedings consequent thereon, with the exception of such costs, charges and expenses as are otherwise provided for, shall be defrayed by the parties to the petition in such manner and in such proportions as the court by which the petition is tried may determine; and in particular any costs, charges or expenses which in the opinion of the court by which the petition is tried have been caused by vexatious conduct, unfounded allegations or unfounded objections on the part either of the petitioner or the respondent, and

(o) 35 & 36 Vict. c. 60, s. 18.

(p) *Yates v. Leach*, 43 L. J., C. P. 377.

any needless expense incurred or caused on the part of petitioner or respondent, may be ordered to be defrayed by the parties by whom it has been incurred or caused, whether such parties are or not on the whole successful:

- (2.) The costs may be taxed in the prescribed manner, but according to the same principles as costs between attorney and client in a suit in the High Court of Chancery, and such costs may be recovered in the same manner as the costs of an action at law, or in such other manner as may be prescribed:
- (3.) If any petitioner neglect or refuse for the space of three months after demand to pay to any person summoned as a witness on his behalf, or to the respondent, any sum certified to be due to him for his costs, charges and expenses, and if such neglect or refusal be, within one year after such demand, proved to the satisfaction of the superior court, every person who has entered into a recognizance relating to such petition shall be held to have made default in his said recognizance, and the prescribed officer

shall thereupon certify such recognizance to be forfeited, and the same shall be dealt with in the same manner as a forfeited recognizance under the provisions of the Parliamentary Elections Act, 1868 (*q*).

The following provisions shall have effect with reference to the reception of the court upon the trial of a petition :—

- (1.) The town clerk of a borough in respect of which a petition is to be tried shall provide proper accommodation for holding the election court; and any expenses incurred by him for the purposes of this section shall be paid by the treasurer of the borough out of the borough fund or rate:
- (2.) All superintendents of police, chief constables, headboroughs, gaolers, constables and bailiffs, shall give their assistance to the court in the execution of the duties of the said court, and if any gaoler or officer of a prison makes default in receiving or detaining a prisoner committed thereto he shall incur a penalty not exceeding five pounds for

every day during which such default continues :

- (3.) The court may employ such officers and clerks as may be allowed by the general rules :
- (4.) A shorthand writer shall attend at the trial of a petition, and shall be sworn by the court faithfully and truly to take down the evidence given at the trial, and shall take down the evidence at length, and a copy of the evidence so taken shall accompany the certificate of the said court, and the expenses of the shorthand writer, according to a scale to be prescribed, shall be deemed to be part of the expenses incurred in receiving the court (r).

The following provisions shall have effect with respect to jurisdiction, and to general rules :—

- (1.) The judges for the time being on the rota for the trial of election petitions under the provisions of the Parliamentary Elections Act, 1868, may from time to time make, revoke and alter general rules for the effectual execution of the Corrupt Practices Municipal Elections Act, 1872, and of the intention and object thereof,

and the regulation of the practice, procedure and costs of petitions, and the trial thereof, and the certifying and reporting thereon ;

Any general rules made as aforesaid shall, in so far as they are not inconsistent with any of the provisions of the act, be deemed to be within the powers conferred by the act, and shall be of the same force as if they were enacted in the body of the act ;

Any general rules made in pursuance of these provisions shall be laid before parliament within three weeks after they are made, if parliament be then sitting, and if parliament be not then sitting, within three weeks after the beginning of the then next session of parliament :

- (3.) The duties to be performed by the prescribed officer under the act shall be performed by the prescribed officer of the superior court :
- (4.) The rules and principles with regard to agency and evidence, and with regard to a scrutiny, and with regard to the declaring any person to be elected in the room of any other person who is declared to have been not duly elected, which are

applicable in the case of parliamentary election petitions, shall be applied so far as they are applicable in the case of a petition under the act:

(5.) The superior court shall, subject to the provisions of this act, have the same powers, jurisdiction and authority with reference to an election petition and the proceedings thereon as it would have if the petition were an ordinary cause within its jurisdiction (s).

The remuneration and allowances to be paid to a barrister for his services in respect of the trial of a petition, and to any officers, clerks or short-hand writers employed under the provisions of this act, shall be fixed by a scale which shall be made and may be varied from time to time by the election judges on the rota for the trial of election petitions under the provisions of the Parliamentary Elections Act, 1868, with the approval of the commissioners of her majesty's treasury, or any two or more of them, and the amount of any such remuneration and allowances shall be paid by the said commissioners, and shall be repaid to the said commissioners on their certificate, by the treasurer of the borough to which

the petition relates, out of the borough fund or rate :

Provided that the court at its discretion may order that the whole or any part of such remuneration and allowances, or the whole or any part of the expenses incurred by a town clerk for receiving the court under the provisions of this act, shall be repaid to the said commissioners or to the town clerk, as the case may be, in the cases, by the persons, in the manner following ; viz.,

- (a.) When in the opinion of the court a petition is frivolous and vexatious, then by the petitioner ;
- (b.) When in the opinion of the court a respondent has been personally guilty of corrupt practices at the election, then by such respondent :

And any order so made for the repayment of any sum by a petitioner or respondent may be enforced in the same way as an order for payment of costs ; but any other costs or expenses payable by such petitioner or respondent to any party to the petition shall be satisfied out of any deposit or security made or given under the provisions of the act before such deposit or security is applied for the repayment of any sum under an order made in pursuance of these provisions (t).

(t) 35 & 36 Vict. c. 60, s. 22.

Where a candidate who has been elected to an office at an election is by a certificate of the court, or by a decision of the superior court, declared not to have been duly elected, acts done by him in execution of such office before the time when the certificate or decision is certified to the town clerk, shall not be invalidated by reason of his being so declared not to have been duly elected (*u*).

Where upon a petition the election of any person to an office has been declared void, and no other person has been declared elected in his room, a new election shall forthwith be held to supply the vacancy in the same manner as in the case of an extraordinary vacancy in the office; and for the purposes of any such new election any duties to be performed by a mayor, alderman or any officer, shall, if such mayor, alderman or officer has been declared not elected, be performed by a deputy, or other person who might have acted for him if he had been incapacitated by illness.

In reckoning time for the purposes of the act, Sunday, Christmas Day, Good Friday, and any day set apart for a public fast or public thanksgiving shall be excluded.

No person who has voted at an election by ballot shall in any proceeding to question the election be required to state for whom he has voted (*x*).

(*u*) 35 & 36 Vict. c. 60, s. 23.

(*x*) Ibid. ss. 24, 25 and 26.

GENERAL RULES AS TO PETITIONS.

I.—The presentation of a municipal election petition shall be made by leaving it at the office of the master for the time being nominated by the Chief Justice of the Common Pleas, under the Parliamentary Elections Act, 1868, and such master or his clerk shall (if required) give a receipt which may be in the following form:—

Received on the day of at the Master's Office a petition touching the election of A. B., alderman, councillor, [&c. as the case may be] for the borough of purporting to be signed by [insert the names of petitioners].

C. D., Master's Clerk.

With the petition shall also be left a copy thereof for the master to send to the town clerk, pursuant to section 13, sub-section (1), of the Municipal Elections Act.

II.—A municipal election petition shall contain the following statements:—

- (1) It shall state the right of the petitioner or petitioners to petition within section 18, sub-section (1), of the act :
- (2) It shall state the holding and result of the election, and shall briefly state the facts and grounds relied on to sustain the prayer.

III.—The petition shall be divided into paragraphs, each of which, as nearly as may be, shall

be confined to a distinct portion of the subject, and every paragraph shall be numbered consecutively, and no costs shall be allowed of drawing or copying any petition not substantially in compliance with this rule, unless otherwise ordered by the Court of Common Pleas or a judge at chambers.

IV.—The petition shall conclude with a prayer, as for instance, that some specified person should be declared duly returned or elected, or that the election should be declared void, or that a return may be enforced (as the case may be), and shall be signed by all the petitioners.

V.—The following form, or one to the like effect, shall be sufficient:—

In the Common Pleas.

The Municipal Elections Act, 1872.

Election for [*state the place and office for which election held*] holden on the day of A.D.

The petition of A. of [or of A. of , and B. of as the case may be] whose names are subscribed.

1. Your petitioner A. is a person who voted [or had a right to vote, as the case may be] at the above election [or was a candidate at the above election]; and your petitioner B. [*here state in like manner the right of each petitioner*].

2. And your petitioners state that the election was holden on the day of A.D. , when A. B., C. D. and E. F. were candidates, and that A. B. and C. D. have been in the usual manner declared to be duly elected.

3. And your petitioners say that [*here state the facts and grounds on which the petitioners rely*].

Wherefore your petitioners pray that it may be determined that the said A. B. was not duly elected, and that the election was void [*or that the said E. F. was duly elected and ought to have been returned, or as the case may be*].

Signed, A.
 B.

VI.—Evidence need not be stated in the petition, but the Court of Common Pleas or a judge at chambers may order such particulars as may be necessary to prevent surprise and unnecessary expense, and to insure a fair and effectual trial in the same way as in ordinary proceedings in the Court of Common Pleas, and upon such terms as to costs and otherwise as may be ordered.

VII.—When a petitioner claims the office for an unsuccessful candidate, alleging that he had a majority of lawful votes, the party complaining of or defending the election shall, six days before the day appointed for trial, deliver to the master and also at the address, if any, given by the petitioners and respondent, as the case may be, a list of the votes intended to be objected to, and of the heads of objection to each such vote, and the master shall allow inspection and office copies of such lists to all parties concerned; and no evidence shall be given against the validity of any vote,

nor upon any head of objection not specified in the list, except by leave of the Court of Common Pleas or a judge at chambers, upon such terms as to amendment of the list, postponement of the inquiry, and payment of costs, as may be ordered.

VIII.—When the respondent in a petition under the act complaining of an undue election, and claiming the office for some person, intends to give evidence to prove that the election of such person was undue, pursuant to the 15th section of the act, sub-section (9), such respondent shall, six days before the day appointed for trial, deliver to the master, and also at the address, if any, given by the petitioner, a list of the objections to the election upon which he intends to rely, and the master shall allow inspection and office copies of such lists to all parties concerned; and no evidence shall be given by a respondent of any objection to the election not specified in the list, except by leave of the Court of Common Pleas or a judge at chambers, upon such terms as to amendments of the list, postponement of the inquiry, and payment of costs, as may be ordered.

IX.—With the petition petitioners shall leave at the office of the master a writing, signed by them or on their behalf, giving the name of some

person entitled to practise as an attorney in the Court of Common Pleas, whom they authorize to act as their agent, or stating that they act for themselves, as the case may be, and in either case giving an address, within three miles from the General Post Office, at which notices addressed to them may be left; and if no such writing be left or address given, then notice of objection to the recognizances, and all other notices and proceedings may be given by sticking up the same at the master's office.

X.—Any person elected to any municipal office may at any time after he is elected send or leave at the office of the master a writing, signed by him or on his behalf, appointing a person entitled to practise as an attorney in the Court of Common Pleas, to act as his agent in case there should be a petition against him, or stating that he intends to act for himself, and in either case giving an address within three miles from the General Post Office at which notices may be left, and in default of such writing being left in a week after service of the petition, notices and proceedings may be given and served respectively by sticking up the same at the master's office.

XI.—The master shall keep a book or books

at his office in which he shall enter all addresses and the names of agents given under either of the preceding rules, which book shall be open to inspection by any person during office hours.

XII.—The master shall, upon the presentation of the petition, forthwith send a copy of the petition to the town clerk, pursuant to section 13 of the act, sub-section (1), and shall therewith send the name of the petitioner's agent, if any, and of the address, if any, given as prescribed, and also of the name of the respondent's agent, and the address, if any, given as prescribed, and the town clerk shall forthwith publish those particulars along with the petition.

The cost of publication of this and any other matter required to be published by the town clerk shall be paid by the petitioner or person moving in the matter, and shall form part of the general costs of the petition.

XIII.—The time for giving notice of the presentation of a petition and of the nature of the proposed security, shall be five days, exclusive of the day of presentation.

XIV.—Where the respondent has named an agent or given an address, the service of a muni-

cipal election petition may be by delivery of it to the agent, or by posting it in a registered letter to the address given at such time that, in the ordinary course of post, it would be delivered within the prescribed time.

In other cases the service must be personal on the respondent, unless a judge at chambers on an application made to him not later than five days after the petition is presented on affidavit, showing what has been done, shall be satisfied that all reasonable effort has been made to effect personal service and cause the matter to come to the knowledge of the respondent, in which case the judge may order that what has been done shall be considered sufficient service, subject to such conditions as he may think reasonable.

XV.—In case of evasion of service the sticking up a notice in the office of the master of the petition having been presented, stating the petitioner, the prayer, and the nature of the proposed security, shall be deemed equivalent to personal service if so ordered by a judge.

XVI.—The deposit of money by way of security for payment of costs, charges and expenses payable by the petitioner, shall be made by payment into the Bank of England to an

account to be opened there by the description of "The Corrupt Practices Municipal Elections Act, 1872, Security Fund," which shall be vested in and drawn upon from time to time by the chief justice of the Common Pleas for the time being, for the purposes for which security is required by the said act, and a bank receipt or certificate for the same shall be forthwith left at the master's office.

XVII.—The master shall file such receipt or certificate, and keep a book open to inspection of all parties concerned, in which shall be entered from time to time the amount and the petition to which it is applicable.

XVIII.—The recognizance as security for costs may be acknowledged before a judge at chambers or the master in town, or a justice of the peace in the country.

There may be one recognizance acknowledged by all the sureties, or separate recognizances by one or more, as may be convenient.

XIX.—The recognizance shall contain the name and usual place of abode of each surety, with such sufficient description as shall enable

him to be found or ascertained, and may be as follows:—

Be it remembered that on the day of , in the year of our Lord 18 , before me [*name and description*] came A. B., of [*name and description as above prescribed*] and acknowledged himself [*or severally acknowledged themselves*] to owe to our sovereign lady the queen the sum of five hundred pounds [*or the following sums*], (that is to say) the said C. D. the sum of £ , the said E. F. the sum of £ , the said G. H. the sum of £ , and the said J. K. the sum of £ , to be levied on his [*or their respective*] goods and chattels, land and tenements, to the use of our said sovereign lady the queen, her heirs and successors.

The condition of this recognizance is, that if [*here insert the names of all the petitioners, and if more than one, add or any of them*] shall well and truly pay all costs, charges and expenses in respect of the election petition signed by him [*or them*] relating to the [*here insert the name of the borough*] which shall become payable by the petitioner [*or petitioners, or any of them*], under the Corrupt Practices Municipal Elections Act, 1872, to any person or persons, then this recognizance to be void, otherwise to stand in full force.

Signed,

[*Signature of Sureties.*]

Taken and acknowledged by the above-named [*name of sureties*] on the day of at

Before me, C. D.

A justice of the peace [*or as the case may be.*]

XX.—The recognizance or recognizances shall be left at the master's office by or on behalf of the petitioner in like manner as before prescribed for the leaving of a petition forthwith after being acknowledged.

XXI.—The time for giving notice of any objection to a recognizance under the 13th section of the act, sub-section (4), shall be within five days from the date of service of the notice of the petition and of the nature of the security, exclusive of the day of service.

XXII.—An objection to the recognizance must state the ground or grounds thereof, as that the sureties, or any and which of them, are insufficient, or that a surety is dead, or that he cannot be found, or that a person named in the recognizance has not duly acknowledged the same.

XXIII.—Any objection made to the security shall be heard and decided by the master, subject to appeal, within five days, to a judge, upon summons taken out by either party to declare the security sufficient or insufficient.

XXIV.—Such hearing and decision may be either upon affidavit or personal examination of witnesses or both, as the master or judge may think fit.

XXV.—If by order made upon such summons the security be declared sufficient, its sufficiency shall be deemed to be established within the

meaning of the 13th section of the said act, and the petition shall be at issue.

XXVI.—If by order made upon such summons an objection be allowed and the security be declared insufficient, the master or judge shall in such order state what amount he deems requisite to make the security sufficient, and the further prescribed time to remove the objection by deposit shall be within five days from the date of the order, not including the day of the date, and such deposit shall be made in the manner already prescribed.

XXVII.—The costs of hearing and deciding the objections made to the security given shall be paid as ordered by the master or judge, and in default of such order shall form part of the general costs of the petition.

XXVIII.—The costs of hearing and deciding an objection upon the ground of insufficiency of a surety or sureties, shall be paid by the petitioner, and a clause to that effect shall be inserted in the order declaring its sufficiency or insufficiency, unless at the time of leaving the recognizance with the master there be also left with the master an affidavit of the sufficiency of the surety or

sureties sworn by each surety before a justice of the peace, which affidavit any justice of the peace is hereby authorized to take, or before some person authorized to take affidavits in the Court of Common Pleas, that he is seised or possessed of real or personal estate, or both, above what will satisfy his debts, of the clear value of the sum for which he is bound by his recognizance, which affidavit may be as follows:—

In the Common Pleas.

Corrupt Practices (Municipal Elections) Act, 1872.

I, A. B., of [as in recognizance] make oath and say that I am seised or possessed of real [or personal] estate above what will satisfy my debts, of the clear value of £

SWORN, &c.

XXIX.—The order of the master for payment of costs shall have the same force as an order made by a judge, and may be made a rule of the Court of Common Pleas, and enforced in like manner as a judge's order.

XXX.—The master shall make out the municipal election list. In it he shall insert the names of the agents of the petitioners and respondent, and the addresses to which notices may be sent, if any. The list may be inspected at the master's office at any time during office hours, and shall be put up for that purpose upon a notice board

appropriated to proceedings under the said act, and headed "Municipal Election List."

XXXI.—The time of the trial of each municipal election petition shall be fixed by the election judges on the rota, or any one of them, who shall signify the same to the master, and notice thereof shall be given in writing by the master by sticking notice up in his office, sending one copy by post to the address given by the petitioner, another to the address given by the respondent, if any, and a copy by the post to the town clerk of the borough to which the petition relates, fifteen days before the day appointed for the trial.

The town clerk shall forthwith publish the same in the borough.

XXXII.—The sticking up of the notice of the trial at the office of the master shall be deemed and taken to be notice in the prescribed manner within the meaning of the act, and such notice shall not be vitiated by any miscarriage of or relating to the copy or copies thereof to be sent as already directed.

XXXIII.—The notice of trial may be in the following form:—

Corrupt Practices [Municipal Election] Act, 1872.

Election petition of

Borough of

Take notice that the above petition [*or* petitions] will be tried

at on the day of and on such other subsequent
days as may be needful.

Dated the day of

Signed by order,

A. B.,

The master appointed under the above act.

XXXIV.—A judge may from time to time, by order made upon the application of a party to the petition, or by notice in such form as the judge may direct to be sent to the town clerk, postpone the beginning of the trial to such day as he may name, and such notice when received shall be forthwith made public by the town clerk.

XXXV.—In the event of the barrister to whom the trial of the petition is assigned not having arrived at the time appointed for the trial, or to which the trial is postponed, the commencement of the trial shall *ipso facto* stand adjourned to the ensuing day, and so from day to day.

XXXVI.—No formal adjournment of the court for the trial of a municipal election petition shall be necessary, but the trial is to be deemed adjourned, and may be continued from day to day until the inquiry is concluded.

XXXVII.—The application to state a special case may be made by rule in the Court of Com-

mon Pleas when sitting, or by a summons before a judge at chambers, upon hearing the parties.

XXXVIII.—The title of the court, held for the trial of a municipal election petition, may be as follows:—

“Court for the trial of a municipal election petition for the borough of [or *as may be*] between petitioner and respondent:”

And it shall be sufficient so to entitle all proceedings in that court.

XXXIX.—An officer shall be appointed for each court for the trial of a municipal election petition by the election judges, at the time that they assign the petition to the barrister; such officer shall attend at the trial in like manner as the clerks of assize and of arraigns attend at the assizes.

Such officer may be called the registrar of that court. He, by himself, or in case of need, his sufficient deputy, shall perform all the functions incident to the officer of a court of record, and also such duties as may be prescribed to him.

XL.—The reasonable costs of any witness shall be ascertained by the registrar of the court, and the certificate allowing them shall be under his hand, unless the court shall otherwise order.

XLI.—The order of the court to compel the attendance of a person as a witness may be in the following form:—

Court for the trial of a municipal election petition for [*complete the title of the court*] the day of :
 To A. B. [*describe the person*]. You are hereby required to attend before the above court at [*place*] on the day of at the hour of [*or forthwith, as the case may be*], to be examined as a witness in the matter of the said petition, and to attend the said court until your examination shall have been completed.

As witness my hand,

A. B.,
 The barrister to whom the trial of the said petition is assigned.

XLII.—In the event of its being necessary to commit any person for contempt, the warrant may be as follows:—

At a court holden on at for the trial of a municipal election petition for the borough of before A. B., one of the barristers appointed for the trial of municipal election petitions, pursuant to “The Corrupt Practices (Municipal Elections) Act, 1872.”

Whereas C. D. has this day been guilty, and is by the said court adjudged to be guilty, of a contempt thereof, the said court does therefore sentence the said C. D. for his said contempt to be imprisoned in the gaol for calendar months [*or as may be*], and to pay to our lady the queen a fine of £ , and to be further imprisoned in the said gaol until the said fine be paid. And the court further orders that the sheriff of the borough [*if any, or as the case be*], and all constables and officers of the peace of any county, borough or place where the said C. D. may be found, shall take the said C. D. into custody, and convey him to

the said gaol, and there deliver him into the custody of the gaoler thereof, to undergo his said sentence. And the court further orders the said gaoler to receive the said C. D. into his custody, and that he shall be detained in the said gaol in pursuance of the said sentence.

A. B.

Signed the day of
A. B.

XLIII.—Such warrant may be made out and directed to the sheriff, or other person having the execution of process of the superior courts, as the case may be, and to all constables and officers of the peace of the county, borough, or place where the person adjudged guilty of contempt may be found, and such warrant shall be sufficient without further particularity, and shall and may be executed by the persons to whom it is directed, or any or either of them.

XLIV.—All interlocutory questions and matters, except as to the sufficiency of the security, shall be heard and disposed of before a judge, who shall have the same control over the proceedings under the Corrupt Practices (Municipal Elections) Act, 1872, as a judge at chambers in the ordinary proceedings of the superior courts, and such questions and matters shall be heard and disposed of then by any judge at chambers.

XLV.—Notice of an application for leave to withdraw a petition shall be in writing and signed by the petitioners or their agent.

It shall state the ground on which the application is intended to be supported.

The following form shall be sufficient:—

Corrupt Practices (Municipal Elections) Act, 1872.

Borough of Petition of [state petitioners] presented
day of

The petitioner proposes to apply to withdraw his petition upon the following ground [*here state the ground*], and prays that a day may be appointed for hearing his application.

Dated this day of

(Signed)

XLVI.—The notice of application for leave to withdraw shall be left at the master's office.

XLVII.—A copy of such notice of the intention of the petitioner to apply for leave to withdraw his petition shall be given by the petitioner to the respondent, and to the town clerk, who shall make it public in the borough to which it relates, and shall be forthwith published by the petitioner in at least one newspaper circulating in the place.

The following may be the form of such notice:—

Corrupt Practices (Municipal Elections) Act, 1872.

In the Election Petition for in which is petitioner
and respondent.

Notice is hereby given, that the above petitioner has on

the day of lodged at the master's office notice of an application to withdraw the petition, of which notice the following is a copy [*set it out*].

And take notice, that by the rule made by the judges, any person who might have been a petitioner in respect of the said election may, within five days after publication by the town clerk of this notice, give notice in writing of his intention on the hearing to apply for leave to be substituted as a petitioner.

(Signed)

XLVIII.—Any person who might have been a petitioner in respect of the election to which the petition relates, may, within five days after such notice is published by the returning officer, give notice, in writing, signed by him or on his behalf, to the master of his intention to apply at the hearing to be substituted for the petitioner, but the want of such notice shall not defeat such application, if in fact made at the hearing.

XLIX.—The time and place for hearing the application shall be fixed by a judge, and whether before the Court of Common Pleas, or before a judge, as he may deem advisable, but shall not be less than a week after the notice of the intention to apply has been given to the master as herein-before provided, and notice of the time and place appointed for the hearing shall be given to such person or persons, if any, as shall have given notice to the master of an intention to apply to

be substituted as petitioners, and otherwise in such manner and at such time as the judge directs.

L.—Notice of abatement of a petition, by death of the petitioner or surviving petitioner, under section 17, sub-section (5), of the said act, shall be given by the party or person interested in the same manner as a notice of an application to withdraw a petition, and the time within which application may be made to the Court of Common Pleas or a judge at chambers, by motion or summons at chambers, to be substituted as a petitioner, shall be one calendar month, or such further time as upon consideration of any special circumstances the Court of Common Pleas or a judge at chambers may allow.

LI.—If the respondent dies, any person entitled to be a petitioner under the act in respect of the election to which the petition relates, may give notice of the fact in the borough by causing such notice to be published in at least one newspaper circulating therein, if any, and by leaving a copy of such notice signed by him or on his behalf with the town clerk, and a like copy with the master.

LII.—The manner and time of the respondent's giving notice that he does not intend to oppose

the petition, shall be by leaving notice thereof in writing at the office of the master signed by the respondents six days before the day appointed for trial exclusive of the day of leaving such notice.

LIII.—Upon such notice being left at the master's office, the master shall forthwith send a copy thereof by the post to the petitioner or his agent, and to the town clerk, who shall cause the same to be published in the borough.

LIV.—The time for applying to be admitted as a respondent in either of the events mentioned in the 18th section of the act shall be within ten days after such notice is given as hereinbefore directed, or such further time as the Court of Common Pleas or a judge at chambers may allow.

LV.—Costs shall be taxed by the master, or at his request by any master of a superior court, upon the rule of court or judge's order by which the costs are payable, and costs when taxed may be recovered by execution issued upon the rule of court ordering them to be paid; or, if payable by the order of a judge, then by making such order a rule of court in the ordinary way and issuing execution upon such rule against the person by whom the costs are ordered to be paid, or in case

there be money in the bank available for the purpose, then to the extent of such money by order of the chief justice of the Common Pleas for the time being, upon a duplicate of the rule of court.

The office fees payable for inspection, office copies, enrolment, and other proceedings under the act and these rules, shall be the same as those payable, if any, for like proceedings according to the present practice of the Court of Common Pleas.

LVI.—An agent employed for the petitioner or respondent shall forthwith leave written notice at the office of the master, of his appointment to act as such agent, and service of notices and proceedings upon such agent shall be sufficient for all purposes.

LVII.—No proceeding under the Corrupt Practices (Municipal Elections) Act, 1872, shall be defeated by any formal objection.

LVIII.—Any rule made or to be made in pursuance of the act, if made in term time shall be published by being read by the master in the Court of Common Pleas, and if made out of term by a copy thereof being put up at the master's office.

LIX.—All claims at law or in equity to money deposited or to be deposited in the Bank of England for payment of costs, charges and expenses payable by the petitioners pursuant to the 16th General Rule, made the 20th day of November, 1872, by the judges for the trial of election petitions in England, shall be disposed of by the Court of Common Pleas or a judge at chambers.

LX.—Money so deposited shall, if and when the same is no longer needed for securing payment of such costs, charges and expenses, be returned or otherwise disposed of as justice may require, by rule of the Court of Common Pleas or order of a judge at chambers.

LXI.—Such rule or order may be made after such notice of intention to apply, and proof that all just claims have been satisfied or otherwise sufficiently provided for, as the Court of Common Pleas or judge at chambers may require.

LXII.—The rule or order may direct payment, either to the party in whose name the same is deposited, or to any person entitled to receive the same.

LXIII.—Upon such rule or order being made, the amount may be drawn for by the chief justice of the Common Pleas for the time being.

LXIV.—The draft of the chief justice of the Common Pleas for the time being shall in all cases be a sufficient warrant to the Bank of England for all payments made thereunder.

LXV.—The barrister engaged may appoint a proper person to act as crier and officer of the court.

LXVI.—The shorthand writer to attend at the trial of a petition shall be the shorthand writer to the House of Commons for the time being, or his deputy, and the master shall send a copy of the notice of trial to the said shorthand writer to the House of Commons.

AMOTION.

It has been questioned whether the power of removal of a member of the corporation which existed in corporations created before the Municipal Corporations Act (1835) is retained to corporations created under the provisions of that act. Chief Justice Cockburn, however, remarked

in *Norton v. Mayor of Penzance* (*m*) that he saw no reason why the power should not still exist.

Baggs' case (*n*) is the leading case on this question of amotion. It was decided—1st. That the cause for disfranchising a burgess ought to be grounded upon an act which is against the duty of a burgess and against the public good of the borough; but words of contempt or *contra bonos mores*, although directed against the chief officer, are not good causes of disfranchisement. 2ndly. That no burgess can be disfranchised by the corporation unless they have authority to do it either by the express words of the charter or by prescription; if they have no such authority the party ought to be convicted by course of law before he can be removed.

Acting without qualification subjects the offender to a penalty of 50*l.*; and persons elected (being qualified) are liable to a fine (not exceeding 50*l.*), to be fixed by the bye-laws, for refusing to serve. The acceptance of office is testified by making and subscribing a declaration of acceptance, in the prescribed form, and undertaking faithfully to fulfil the duties; and if a person elected has not the rating qualification, he must

(*m*) Q. B., June 8, 1872.

(*n*) 11 Coke, 98 a.

declare that he is possessed of the property qualification, as mentioned at the beginning of this chapter.

Councillors are exempt from serving on county juries.

CHAPTER V.

THE POWERS AND DUTIES OF THE COUNCIL.

THE powers and duties of the council may be purely municipal or municipal and sanitary, but its separate action for municipal and for sanitary purposes is discontinued.

Its usual municipal officers will carry out the provisions of the sanitary acts in the borough, which the council will do in like manner to any other municipal business, sanitary matters being but an additional and not a separate function; consequently the town clerk will be the clerk for sanitary as well as for municipal purposes.

The usual officers appointed by town councils having a sanitary jurisdiction are the town clerk, treasurer, medical officer of health, surveyor, inspector of nuisances, collector, and town crier; but the council are in no way restricted, and may appoint such officers and servants as they may deem necessary, and their duties and conduct are to be regulated by the bye-laws of the council.

The first general business of the council (after the election of mayor and aldermen) is the appointment of committees for such purposes as

may be deemed necessary, the appointment of a watch committee (of which the mayor is an *ex officio* member) being imperative.

In most boroughs the following committees are elected, usually consisting of nine, with the mayor as *ex officio*, three forming a quorum, where not otherwise provided by statute or other competent authority:—(1) Watch committee, (2) estate and municipal buildings committee, (3) finance committee, (4) highways, pavement, and lighting committee, (5) sanitary, sewage, nuisance removal, and contagious diseases (animals) committee, (6) general purposes committee.

The council may from time to time appoint as many of their own number as they think fit, for any purposes under the local government acts which they think would be better managed by a committee. The acts of the committee must be submitted to the council for approval (a).

The council may appoint a committee of their own body under the Nuisances Removal Acts. Two members form a quorum, and the committee is empowered to receive notices, take proceedings, and in all or certain specified respects carry out these acts. This committee may in each particular case, by a written order signed by its chair-

(a) 11 & 12 Vict. c. 63, s. 36.

man, empower any one to make complaint and take proceedings under these acts on their behalf (b).

By "Nuisances Removal Acts" are meant:—
18 & 19 Vict. c. 121; 23 & 24 Vict. c. 77;
26 & 27 Vict. c. 117; 29 & 30 Vict. c. 41;
29 & 30 Vict. c. 90, Part II.

For the transaction of general business the council must meet quarterly, viz., at noon on 9th November, and at such hour on such other three days before the following 1st November as the council may at the quarterly meeting in November decide; and such and all meetings of the council may from time to time be adjourned by a majority of those present. A special meeting may at any time be called by the mayor, by a three clear days' signed notice on the town hall, which notice must be followed up by the town clerk issuing his summons to the council, specifying the business to be considered.

Five of the council may request the mayor to call a meeting, and on refusal may call it themselves by a signed notice, specifying the business to be transacted.

Not less than one-third of the whole council must be present to constitute a valid meeting, and

(b) 18 & 19 Vict. c. 121, s. 5.

everything must be decided by an actual majority of members present ; the general rule that where persons present do nothing, or merely dissent, lose their votes, and are regarded as leaving the business to be done by the minority, not applying to municipal meetings. When a member does not wish to vote, on either side, he should go out of the room, leaving those willing to vote to dispose of the business. Of course when a statute requires a majority, consisting of a specified proportion of the votes or persons present, there must be the specified proportion of those present actually voting.

The powers of the council as urban sanitary authority comprise all the powers, rights, duties, liabilities and obligations within their district exerciseable by, or attaching to, a local board under the Local Government Acts, by and to the sewer authority under the Sewage Utilization Acts, by and to the nuisance authority under the Nuisances Removal Acts, and by and to the local authority under the Common Lodging Houses Acts, the Artizans and Labourers Dwellings Act, and the Bakehouse Regulation Act, or by any act amending such acts.

Where the Baths and Washhouses Acts, and the Labouring Classes Lodging Houses Acts, or any of them, are in force within the district of an urban sanitary authority, the authority have all

the powers, rights, duties, liabilities and obligations in relation to those acts exerciseable by or attaching to the council, incorporated commissioners, local board, improvement commissioners, and other commissioners or persons acting in the execution of the acts.

Where the Baths and Washhouses Acts are not in force within the district of an urban sanitary authority, such authority may adopt them, and where the Labouring Classes Lodging Houses Acts are not in force within the district, the authority may adopt them also (c).

By "Local Government Acts" are meant—11 & 12 Vict. c. 63 ; 21 & 22 Vict. c. 98 ; 24 & 25 Vict. c. 61 ; 26 Vict. c. 17, and any enactments amending the same.

By "Sewage Utilization Acts" are here meant—28 & 29 Vict. c. 75 ; 29 & 30 Vict. c. 90; 30 & 31 Vict. c. 113 ; 31 & 32 Vict. c. 115 ; 32 & 33 Vict. c. 100 ; 33 & 34 Vict. c. 53.

By "Nuisances Removal Acts" are here meant—18 & 19 Vict. c. 121 ; 23 & 24 Vict. c. 77 ; 26 & 27 Vict. c. 117 ; 29 & 30 Vict. c. 41 ; 29 & 30 Vict. c. 90.

By "Common Lodging Houses Acts"—14 & 15 Vict. c. 28 ; 16 & 17 Vict. c. 41.

By "Artizans and Labourers Dwellings Act" —31 & 32 Vict. c. 130.

By "Bakehouse Regulation Act"—26 & 27 Vict. c. 40.

By "Baths and Washhouses Acts"—9 & 10 Vict. c. 74; 10 & 11 Vict. c. 61.

By "Labouring Classes Lodging Houses Acts"—14 & 15 Vict. c. 34; 29 & 30 Vict. c. 28; 30 & 31 Vict. c. 28.

Also by "Sanitary Acts" all the above acts, and "The Diseases Prevention Act," 18 & 19 Vict. c. 116, amended by 23 & 24 Vict. c. 77, ss. 10, 12.

"The Public Health Act, 1872"—35 & 36 Vict. c. 79.

"The Sanitary Laws Amendment Act, 1874"—37 & 38 Vict. c. 89.

All powers given by the Sewage Utilization Act, 1865; the Sanitary Act, 1866; the Sewage Utilization Act, 1867; the Sanitary Act, 1868; the Public Health Act, 1872, and the Sanitary Laws Amendment Act, 1874, are deemed to be in addition to, and not in derogation of, any other powers conferred by act of parliament, law or custom, and such other powers may be exercised as if such acts had not passed (d).

(d) 28 & 29 Vict. c. 75, s. 18; 29 & 30 Vict. c. 90, s. 55; 30

From the first meeting of the council, all such property, real and personal, including all interest, easements and rights in and to property (including things in action), as belongs to, or would, but for the Public Health Act, 1872, have belonged to any authority whose powers, rights, duties, liabilities and obligations are transferred to the council, have, so far as the property is applicable to the purposes of their powers, rights, duties, liabilities or obligations passed to the council, subject to all liabilities and obligations affecting the property transferred.

Liabilities and obligations incurred in respect of property thus transferred may be enforced against the council to the extent, and in the manner they might have been enforced against the authority from which the transfer has taken place. This last authority is deemed discharged from these liabilities and obligations.

Property thus transferred to the council must be held by them upon trust for the district, or several parishes or places within their jurisdiction to which it belonged, or for the benefit of which it was held previously to its transfer (e).

Upon the application of an authority from

& 31 Vict. c. 113, s. 19; 31 & 32 Vict. c. 115, s. 9; 35 & 36 Vict. c. 79, s. 59.

(e) 35 & 36 Vict. c. 79, s. 9.

whom, or to whom, powers, rights, duties, liabilities, obligations and property, or any of them, are thus transferred, or alleged to be transferred, or of any person affected by the transfer, the local government board may, by order, settle any doubt or difference, and adjust any accounts arising out of these powers, &c., or the transfer of them. They may direct the parties by whom, and to whom, money found to be due is to be paid, and the mode of raising the money.

Any provisions contained in an order so made are deemed within the powers thus conferred, subject to this proviso, that where the order directs a rate to be made, or anything to be done, which the party required to do it would not, apart from the provisions of the Public Health Act, 1872, have been enabled to do by law, the order is provisional only until it has been confirmed by parliament (f).

Doubts having arisen as to the extent and meaning of the seventh section of the Public Health Act, 1872, it is enacted, that the provisions of the said section shall be deemed to have applied to every authority acting at the time of the passing of that act under the powers conferred upon them by a local act with respect to any sani-

(f) 35 & 36 Vict. c. 79, s. 89.

sanitary purposes, and that all the powers, rights, duties, capacities, liabilities, and obligations of any authority having jurisdiction under a local act in the district of an urban sanitary authority at the time of the passing of the Public Health Act, 1872, so far as they or any of them related to such purposes, were transferred to and became attached to the urban sanitary authority therein referred to.

Where any body of turnpike trustees have powers for any such sanitary purposes as aforesaid under a local act, such trustees shall not be deemed to be an urban sanitary authority, but all their powers and obligations under such acts for such purposes shall be transferred to the council within whose borough the area to which the local act applies shall be locally contained.

All acts, matters, rates, orders, or other things heretofore done, performed, assessed, or made by any authority under any local act, or commenced and not completed by October, 1874, shall be legal, if not otherwise invalid.

It is also enacted, that the transfer of property provided for in section nine of the Public Health Act, 1872, applies to the property of the authority acting under the powers conferred upon them by a local act for sanitary purposes, so far as such property is held for such purposes.

Provided that the dealing of any such authority with property previously vested in them before the passing of the Sanitary Act, 1874, and not then brought into question in any court of law, shall be valid, notwithstanding the Public Health Act, 1872, or this section (g).

By the Contagious Diseases (Animals) Act, 1869, the council is constituted the local authority to carry out the provisions of the act; and by the Elementary Education Act, 1870, a borough is a district for which a school board may be formed.

WATER SUPPLY.

The council has power to provide a sufficient supply of water for the borough, and for private use; for which purposes the council may contract with any person for not more than thirty years, or may purchase, hire, construct, or maintain water-works; or it may provide a supply of water by digging wells, making and maintaining reservoirs, and doing any other necessary acts. The council have the same powers for carrying mains through the borough as they have for carrying sewers (h).

(g) 37 & 38 Vict. c. 89, ss. 3, 4.

(h) 29 & 30 Vict. c. 90, s. 11.

If the council cannot agree as to price with the company contracting to supply the borough with water, then the price is to be settled by arbitration under the Lands Clauses Consolidation Act. Any waterworks company may sell their property and rights connected therewith to the council.

“ Waterworks ” includes streams, springs, wells, pumps, reservoirs, cisterns, tanks, aqueducts, cuts, sluices, mains, pipes, culverts, engines, and all machinery, lands, buildings, and things for supplying or used for supplying water, also the stock in trade of any waterworks company.

“ Waterworks company ” means any corporation, person, or company of persons, supplying water for their own profit (i).

Should the council determine to construct waterworks of their own, notice must be given to any company which supplies water to the borough. They must state the purpose for and (as far as practicable) the extent to which water is required by them, and they cannot legally construct waterworks if the company is able and willing to lay on water sufficient for all reasonable purposes upon terms to be settled by arbitration.

The council must cause all existing public cisterns, pumps, wells, conduits, and other water-

(i) 11 & 12 Vict. c. 63, s. 2.

works used for the gratuitous supply of water to the inhabitants within the limits of their district, to be continued, maintained, and supplied with water, or they must substitute other works equally convenient, and cause them to be maintained and supplied with water. These public cisterns and other works are vested in the sanitary authority, and are under their management and control.

They may also construct new pumps for gratuitous use.

If any house in the borough appear to be without a supply of water, and the supply can be furnished at the rate of 2*d.* per week, the council may give notice to the owner to complete the necessary supply, and in default the council may themselves do the work and recover the expenses in a summary manner as private improvement expenses.

Water may be supplied for any purpose; fire-plugs are to be made and properly marked.

Any person polluting the stream or reservoirs, or injuring the works or pipes, is liable to a penalty of £5, and 20*s.* each day the offence is continued.

Persons fouling water under the control of the council by gas forfeit £20 for each offence, and £10 each day the offence is continued.

The council may, subject to the provisions of the sanitary acts, buy up any water mill, dam or weir which interferes with the proper drainage of

or the supply of water to the borough, and may, for the purpose of supplying the borough with water for drinking and domestic purposes, purchase, either within or without the borough, any land covered with water, or any water or right to take or convey water; and for the purpose of buying up any of the properties aforesaid, the Lands Clauses Consolidation Act, 1845, and any act amending the same, shall be incorporated with these provisions, but the compulsory powers of purchase contained in the said Lands Clauses Act shall not be exercised except in pursuance of a provisional order of the local government board (*k*).

The Lands Clauses Consolidation Act, 1845, may, when put in force under any provision of the sanitary acts, be applied to all land, easements, and rights in, over, or upon land, whether situated within or without the district of the sanitary authority (*l*).

Any person wilfully fouling water with gas forfeits for every offence £200 to the person whose water has been fouled. If there be no person to proceed, then the council may give notice of their intention to proceed to recover the penalty of £200; £20 in addition may be recovered for each day on which the offence is committed after notice.

(*k*) 37 & 38 Vict. c. 89, s. 33.

(*l*) Ibid. s. 31.

AS TO DRAINAGE.

The sewers within the borough belong to and are entirely under the management and control of the council, and it is the duty of the council to maintain and cleanse the same, and from time to time to construct such others as may be necessary for effectually draining the borough.

Sewers made by companies for profit, sewers under a local act, and sewers under commissioners, are not under the control of the council.

Sewers constructed for purposes of outfall within the borough by another sanitary authority remain their property.

The council is not to allow the sewage or refuse water to flow into any watercourse. Works for irrigation may be constructed outside the borough after three months' notice, and arrangements may be made with adjacent sanitary authorities for the disposal of the sewage.

The council may require the owner of any house without a sufficient drain, to make one emptying into any public sewer within 100 feet of the site of the house, and, if there is no such sewer, into a covered cesspool.

No person is to build over a sewer without consent, and no house is to be erected without having a covered drain first constructed.

The council may purchase lands and buildings for distributing or storing the sewage of the borough.

It is the duty of the council to provide that all waterclosets, privies, cesspools and ashpits be constructed and kept so as not to be a nuisance. The surveyor may, by written authority of the council granted upon the written application of any person showing that a drain, watercloset, privy, cesspool or ashpit is a nuisance, and after twenty-four hours' notice in writing, or in case of emergency without notice, to the occupier of the premises, enter the premises, with or without assistants, and open the ground, and examine and lay open the drain, watercloset, privy, cesspool or ashpit.

No house is to be erected without a sufficient water-closet and ashpit; earth closets may be constructed instead of water-closets.

Factories are to be provided with water-closets for both sexes.

Ditches and offensive ponds are to be covered or filled up; heaps of filth and manure to be removed and sold if allowed to remain after notice, and expenses not covered by the sale are to be recovered in a summary manner.

If boundary ditches become offensive, a justice of the peace for the adjoining district, at the instance of the council, will summon the sanitary

authority of that district and order the ditch to be cleansed.

The council may undertake or contract for:—

The cleansing and watering of streets;

The removal of house refuse;

And the cleansing of privies, ashpits and cess-pools.

Houses in an unwholesome condition may be purified.

HIGHWAYS.

The council have the control of all highways and streets within the borough. The inhabitants of the borough are not liable, in respect of property within it, to the payment of highway rate, or other payment (not being a toll), for making or repairing roads or highways beyond the limits of the district.

The council have, within the borough, the powers and discretion given to parish vestries by the 5 & 6 Will. 4, c. 50 (Highway Act, 1835).

The council may arrange with persons and companies for the construction of roads, bridges and viaducts.

The pavements provided for the purposes of the streets belong to the council, and it is their duty to flag and repair the streets, as occasion

may require. Streets which are not highways, and are out of repair, are to be repaired by the owners or occupiers fronting on the same, on notice from the council requiring them to do so; plans showing the required repairs to be deposited for inspection at the town clerk's office. The council are to name streets, number houses, to regulate the erection of new buildings.

The council may require new buildings, which project so as to form an obstruction, to be set back, and no work for which a notice, plan or description is required by any bye-law legally made and confirmed under any statute in that behalf to be laid before the council shall be commenced before the expiration of one month from the day on which the said notice, plan or description shall have been delivered to such authority at their office, or at the office of their surveyor, nor at all if the said authority give notice of disapproval within one month from the day of such delivery, unless the person proposing to execute the work can show that the same is in every respect conformable to every such bye-law, as well as to the general law applicable to it (m).

The council may contract with any company, for a period not exceeding three years, for a sup-

ply of gas, or other means of lighting the streets and public places, and may provide posts and other material necessary for that purpose (*n*).

The expenses incurred are defrayed out of the borough rate. The gas supply is regulated by 10 Vict. c. 15 and 34 & 35 Vict. c. 41, the Gas-works Clauses Acts; and 33 & 34 Vict. c. 70, the Gas and Waterworks Facilities Act.

As a rule, the gas is in the hands of companies formed under a special act for the purpose of supplying a district. The council may purchase any existing gasworks, or obtain a special act and supply the borough with gas, where no company exists with power to supply gas.

The council are to regulate the traffic in times of public rejoicings and during divine service, to fix the route to stage coaches, and to make provisions as to the impounding of stray cattle (*o*).

Persons who in any street, to the obstruction, annoyance or danger of the residents or passengers, commit any of the following offences, are liable to a penalty not exceeding 40s. for each offence, or, in the discretion of the convicting justices, may be committed to prison for a period not exceeding fourteen days.

(*n*) 12 & 13 Vict. c. 94, s. 8.

(*o*) 10 & 11 Vict. c. 84.

The offences are—

Exposing for show, hire, or sale (except in a lawfully appointed market or fair), horses or other animals; exhibiting shows or public entertainments; shoeing, bleeding, or farrying horses or animals (except in cases of accident); cleaning, dressing, exercising, training, or breaking, or turning loose horses or animals; making or repairing any part of a cart or carriage (except in cases of accident where repair on the spot is necessary):

Suffering unmuzzled ferocious dogs to be at large; urging dogs or other animals to attack or worry persons or animals:

Suffering their dogs to go at large, when knowing or having reasonable ground for believing them to be rabid, or to have been bitten by a dog or other animal in a rabid state:

Suffering dogs to be at large during the time specified in a justice's public notice directing dogs to be confined on suspicion of canine madness:

Slaughtering or dressing cattle, except in the case of over-driven cattle which have met with an accident, and which for public safety or other reasonable cause ought to be killed on the spot:

Riding on the shafts of a waggon, cart or car-

riage under their care ; riding on a waggon, &c., or on any animal drawing it, without having reins and holding them ; being at such a distance from the waggon, &c. as not to have due control over every animal drawing it ; not keeping the waggon, &c. to the left or near side in meeting another carriage ; not keeping the waggon, &c. on the right or off side in passing another carriage (except in cases of necessity, or sufficient reason for deviation) ; or obstructing the street and wilfully preventing any person or carriage from passing them, or any waggon, &c. under their care :

Driving at one time more than two carts or waggons ; driving two carts or waggons without the halter of the horse in the last cart or waggon being securely fastened to the back of the first cart or waggon, or with the halter of a greater length than four feet from the fastening to the horse's head :

Furiously riding or driving horses or carriages, or furiously driving cattle :

Causing public carriages, sledges, trucks, or barrows (with or without horses), or beasts of burden, to stand longer than is necessary for loading or unloading goods, or for taking up or setting down passengers (except hack-

ney carriages, and horses and other beasts of draught or burden standing for hire in any appointed place) ; wilfully interrupting public crossings, or wilfully causing obstruction in public footpaths or thoroughfares :

Causing trees, timbers, or iron beams to be drawn in or on carriages, without having sufficient means for safe guidance :

Leading or riding horses or other animals, or drawing or driving carts, carriages, sledges, trucks or barrows upon the footway, or fastening horses or other animals so as to stand across or upon the footway :

Placing or leaving furniture or goods, casks, tubs, baskets, pails, or buckets ; or placing or using standings, stools, benches, stalls, or showboards on the footway ; placing blinds, shades, coverings, awnings, or other projections over or along the footway, unless the projection is eight feet in height at least from the ground :

Exposing goods to sale so as to project into or over the footway, or beyond the line of the house, shop, or building at which they are exposed, and so as to obstruct or incommodate passengers :

Rolling or carrying casks, tubs, hoops or wheels, ladders, planks, poles, timbers or logs

upon the footway (except for the purpose of loading or unloading any cart or carriage, or of crossing the footway) :

Placing lines, cords or poles across the street, or hanging clothes on them :

Loitering and importuning by prostitutes for the purposes of prostitution :

Wilfully and indecently exposing the person :

Publicly offering for sale or distribution, or exhibiting profane, indecent or obscene books, papers, prints, drawings, paintings or representations ; singing profane or obscene songs, or using profane or obscene language :

Wantonly discharging fire-arms ; throwing or discharging stones or other missiles ; making bonfires, or throwing or setting fire to fire-works :

Wilfully and wantonly disturbing inhabitants by pulling or ringing door-bells or knocking at doors, or wilfully and unlawfully extinguishing the lights of lamps :

Flying kites, or making or using slides upon ice or snow :

Cleansing, hooping, firing, washing or scalding casks or tubs ; hewing, sawing, boring or cutting timber or stone, or slackening, screening or sifting lime :

Throwing or laying down any materials (except

building materials so enclosed as to prevent mischief to passengers):

Beating or shaking carpets, rugs, or mats (except door-mats before 8 a.m.):

Fixing or placing flower-pots or boxes, or other heavy articles, in upper windows without a sufficient guard against their being blown down:

Throwing anything from any part of a building (except snow thrown so as not to fall on passengers):

Ordering or permitting persons in their service to stand on window-sills for cleaning or other operations upon the outside of the windows or on any building (unless the window be in the basement):

Leaving open vaults, cellars or the entrances from the street to underground cellars or rooms without a sufficient fence or handrail; leaving defective the covering of vaults or cellars; not sufficiently fencing areas, pits or sewers left open; or leaving open areas, pits or sewers without sufficient light after sunset to warn and prevent persons from falling into them:

Throwing or laying dirt, litter, ashes, nightsoil, carrion, fish, offal or rubbish in the street; causing offensive matter to run from a manu-

factory, brewery, slaughter-house, butcher's shop or dunghill into the street;

But sand or other materials may be laid in a street in time of frost to prevent accidents, or litter or other suitable materials to prevent the freezing of water in pipes, or in case of sickness to prevent noise, if the party laying them down causes them to be removed as soon as the occasion for them ceases:

Keeping pigstyes to the front of a street, not being shut out from the street by a sufficient wall or fence; or keeping swine in or near the street, so as to be a common nuisance (*p*):

Persons drunk and guilty of riotous or indecent behaviour in a street, and persons guilty of violent or indecent behaviour in a police office or station-house within the district, are liable to a penalty not exceeding forty shillings for every offence, or, in the discretion of the convicting justice, to imprisonment for a period not exceeding seven days (*q*).

The council, as sanitary authority, must make an annual report, in the form and at the time directed by the local government board, of all works executed by them during the pre-

(*p*) 10 & 11 Vict. c. 89, s. 28.

(*q*) *Ibid.* s. 29.

ceding year, and of all sums received and disbursements made, for the purposes of the local government acts. They must publish it in some newspaper circulating in the district, and send a copy to the local government board (r). The council may, with consent of two-thirds of its members,—

Provide a market place, and market house with other conveniences, for holding markets :

Provide places for weighing carts :

Make convenient approaches to the market ;

Provide all things necessary for the convenient use of the market :

Purchase or take on lease land, rights in markets, and tolls, for any of the above purposes :

Take stallages, rents, and tolls for the use of the market house.

But no market or slaughter-house can be established so as to interfere with rights, powers or privileges enjoyed within the district by any person, chartered joint stock or incorporated company without his or their consent.

To enable the council to establish markets, or to regulate markets already established in a corporate borough before it was constituted the sanitary authority, the following provisions of

“The Markets and Fairs Clauses Act, 1847,” so far as they relate to markets, are incorporated with the Local Government Act, 1858, as to:—

The holding and protection of the market ;
The weighing of goods and carts ;
Stallages, rents, and tolls ; and
Bye-laws.

But tolls leviable by the council as sanitary authority must be approved by the local government board (s).

The council may purchase of market companies markets under their control.

Common lodging-houses, artizans and labourers' dwellings, places of public resort, public pleasure grounds, bathing places, washhouses, slaughter-houses, mortuaries, hospitals, bakehouses, steam whistles, and hackney carriages are under the supervision of the council.

The council may, after petition to the local government board, put in force their powers under the Lands Clauses Consolidation Acts with respect to the purchase and taking of lands otherwise than by agreement.

Legal proceedings by the council as sanitary authority must be commenced within six months next after the accrual of the cause of action.

(s) 21 & 22 Vict. c. 98, s. 50.

The council must provide and maintain the offices necessary for transacting their business and that of their officers and servants, and may procure or have prepared a map exhibiting a system of sewerage for effectually draining their district. It must be kept at the office of the council and open to the inspection of the burgesses.

The expense of surveys, maps or plans is to be defrayed out of the borough rate (t).

The proceedings of the council as a sanitary authority are regulated by the Municipal Corporations Act.

Should any complaint be made to the local government board of the council as defaulting sanitary authority, the board may make an order against the council and recover any expenses incurred by their default out of moneys in their hands.

The expenses of the council as sanitary authority are defrayed out of the borough rate or fund.

Under the Working Men's Dwellings Act, 1874, municipal corporations, with land suitable for working men's dwellings, may, with approval of the treasury, lease the same for 999 years, or a less term, and may construct and lay out drains and roads for the purpose.

The Libraries Act may be adopted by the

council after a resolution has been passed by a majority of the burgesses assembled at a public meeting.

If the council is desirous that a separate court of quarter sessions of the peace should be holden in their borough, they proceed by petition to her majesty in council, setting forth the grounds of the application, the state of the gaol, if any, and the salary which they are willing to pay to a recorder (*u*).

The council may petition for a separate commission of the peace (*x*).

By 36 & 37 Vict. c. 33, the Municipal Corporations Evidence Act, 1873, the production of a printed copy of bye-laws, authenticated by the seal of the borough, shall be evidence of the existence and due making of such bye-laws until the contrary be proved.

Minutes of proceedings at council or committee meetings, if signed by the mayor or chairman, shall be receivable as evidence, and the meetings shall be deemed to have been duly convened.

The Petroleum Act, 1871, which is in force until the 1st October, 1874, and the end of the

(*u*) 5 & 6 Will. 4, c. 76, s. 103; 5 & 6 Vict. c. 98; 28 & 29 Vict. c. 126.

(*x*) 5 & 6 Will. 4, c. 76, s. 98.

then next session, prohibits any person within the borough from keeping or selling petroleum, except in pursuance of a licence granted by the council.

Petroleum, for the purposes of the act, includes any rock oil, Rangoon oil, Burmah oil, oil made from petroleum, coal, schist, shale, peat or other bituminous substance, and any products of petroleum, or any of the above mentioned oils, which, when tested in the manner directed by the act (*y*), gives off an inflammable vapour at a temperature of less than 100 degrees of Fahrenheit's thermometer. All petroleum comes within the act, although not giving off an inflammable vapour under 100 degrees Fahrenheit (*z*).

The act does not apply to persons keeping or selling the oil when it is kept in separate vessels, which do not contain more than a pint, and when the whole quantity so kept does not exceed three gallons; nor does the act apply to oil until it has been imported seven days.

Licences are to be signed by two or more members of the council; they may be granted for a limited time and subject to renewal, and conditions as to storage may be annexed. If a licence be refused, or unsatisfactory conditions annexed,

(*y*) *See Appendix.*

(*z*) *Jones v. Cook*, 40 L. J., M. C. 174; 6 L. R., Q. B. 505.

the applicant may demand from the council a certificate setting out the grounds on which the licence is refused, or the conditions annexed. The applicant may transmit the certificate to a secretary of state, praying that the licence may be granted, or that the conditions may be modified, and the secretary of state may grant the licence prayed for or modify the annexed conditions.

An inspector, authorized by the council, may obtain samples from any dealer in petroleum, and test the same in the manner directed by the act (*a*), and take proceedings before two or more justices of the peace sitting in petty sessions, or before a stipendiary magistrate.

It is a question of fact for the court whether the statutory mode of testing the petroleum has been carried out (*b*).

Where by information on oath the court is satisfied that petroleum is kept contrary to the provisions of the act, they may grant a search warrant, whereon the premises of the suspected person shall be searched, and all petroleum found may be removed and detained to await the order of the court.

Dealers in petroleum refusing to permit the

(*a*) *See Appendix.*

(*b*) *Beck v. Stringer*, 40 L. J., M. C. 174.

inspector to see the vessels containing the oil, or to take samples thereof, are liable to a penalty of twenty pounds.

Where petroleum is kept, sent or conveyed by land or water, sold or exposed for sale, the vessel containing it shall have a label attached thereto describing the oil, and in addition the words "highly inflammable," together with the name of the owner, seller or sender, as the case may be; for each offence against this provision the offender may be fined five pounds.

All petroleum kept without a licence shall, together with the vessel containing the same, be forfeited, and in addition thereto the occupier of the place in which such petroleum is so kept shall be liable to a penalty not exceeding twenty pounds a day during which such petroleum is so kept.

Harbour authorities are to submit bye-laws to the Board of Trade for regulating the mooring of ships carrying petroleum and storing the same when landed. Owners, masters or owners of cargo, as the case may be, are liable to a penalty of fifty pounds for infringing this provision.

No penalty imposed under the act shall exceed fifty pounds (c).

The council may require a registrar of deaths

to certify under his hand a true return of such of the particulars registered by him concerning any death as may be specified in the requisition of the council; the council may supply a form for the purpose of the return, and shall pay to the registrar a fee of twopence for the return and two-pence for each death entered in such return (d).

(d) The Registration of Births and Deaths Act, 1874.

CHAPTER VI.

ELECTION AND DUTIES OF AUDITORS.

ON the 1st March in every year the burgesses are to elect, by a majority of votes, from persons qualified to be councillors, two persons as auditors of the borough, who will continue in office for a year. Members of the council, the town clerk, and the treasurer, are ineligible.

No burgess can nominate or vote for more than one person ; it would seem that outgoing auditors may be re-elected.

A declaration of acceptance of office, similar to that by a councillor, must be made ; and a fine attaches for not acting, or for acting without qualifying or being qualified.

The exemptions from serving are the same as in the case of a councillor, and the mode of nomination and election is also the same.

Should an extraordinary vacancy occur, the mayor is to fix a day, not later than ten days after notice to him, or the town clerk, by two burgesses, for a new election, which will be conducted in the same way as the original election.

In addition to the elective auditors, the mayor is to select one from the council to act with them. The duties of the auditors are to audit the treasurer's accounts in March and September of each year, and, if found correct, to sign and pass them.

The accounts of the receipts and expenditure of the council, as sanitary authority, must be audited and examined by the auditors of the borough, and published in like manner and at the same time as the municipal accounts. The auditors must proceed in the audit, after like notice, and in like manner, with like powers, authorities and duties, as in the case of auditing the municipal accounts.

In respect of each audit they must be paid, out of the general district rates, such reasonable remuneration, not being less than 2*l.* 2*s.* for every day in which they are employed in the audit, as the council from time to time appoint. An order of the council, as sanitary authority, for the payment of money may be removed by certiorari, and like proceedings may be had thereon, as under the 1 Vict. c. 78, s. 44, with respect to orders of the council of a borough for payments out of the borough fund (a).

(a) 21 & 22 Vict. c. 98, s. 60.

CHAPTER VII.

THE ASSESSORS.

Two assessors are to be chosen at the same time and in the same way as the auditors. A declaration of acceptance of office must be made by them.

Each assessor must in writing appoint a deputy, and cause the appointment to be entered on the council's minutes.

An extraordinary vacancy is filled up as in the case of auditors ; the penalties and exemptions are the same. The duty of the assessors is to assist the mayor in revising the burgess lists. The office is honorary.

CHAPTER VIII.

OF THE TOWN CLERK AND HIS DUTIES (a).

THIS officer may be an attorney or barrister, but is usually the former; he will also be sanitary clerk.

His term of office is during the pleasure of the council, and his salary such as the council may fix as being reasonable.

Although the separate action of the council for municipal and sanitary purposes is (since the Public Health Act) to be discontinued, the clerk's duties may be distinguished as:—1. Municipal; 2. Sanitary.

His municipal duties are:—

To cause the burgess lists to be printed and published, and to supply copies;

To receive notices of objections and claims,

(a) In boroughs where there are freemen he is required to keep the "freemen's roll," by which copies are to be kept by him for sale, and to which additions and reductions can be made on claims and objections, which are to be examined and decided by the mayor, with reference to the charter and the local customs and usages of each particular borough. 5 & 6 Will. 4, c. 76, ss. 2, 3, 4 and 5, and 1 & 2 Vict. c. 35.

make lists thereof, and give inspection, and publish, and provide copies of the same for sale;

To attend the revising court, produce thereat the lists of objections and claims, and when they have been revised, cause the burgesses' names to be numbered and copied alphabetically in a book, which will form the burgess roll of the borough.

He must cause sufficient copies of the roll, divided into ward lists, to be printed for sale.

It will be his duty to give seven clear days' notice of the day fixed for the election of councillors, auditors, and assessors ; and, by the same notice, require nominations to be delivered to him two clear days before the day of election :

To have printed, and (in like manner to the notice of election) publish the names and abodes of persons nominated ; and assist the aldermen in their arrangements for elections ;

To keep the nomination and ballot papers after each election ;

To summon the council to all meetings, and attend the same and take minutes of all proceedings ;

To make a yearly abstract of the treasurer's account when audited, and have same printed for inspection and sale ;

To attend committee meetings when required ;
To act as general adviser of the mayor and
of the council ; and in case of death, resig-
nation, or lawful removal of the mayor, to
convene a meeting of the council, within ten
days, to supply the vacancy.

The charter, deeds, records and seal of the
borough will be in his custody.

The seal should be attached to all contracts,
and the appointment of officers should be under
seal. The seal is proved by showing that the seal
in question is that of the corporation (a).

Under the sanitary authority, it will be his
duty :

To prepare the sanitary and other bye-laws
required by the various acts investing the
council with jurisdiction ;

To convene and attend all meetings, and record
the proceedings in specified form ;

To prepare all checks, and countersign and
deliver same, and file all vouchers relating
thereto ;

To keep an account of moneys supplied to the
surveyor or inspector, and of all penalties and
moneys payable to the council ;

To keep a ledger, and enter all financial trans-
actions in specified form ;

(a) *Morris v. Thornton*, 8 Esp. 4.

- To annually allocate the expenditure under separate heads;
- To prepare a debtor and creditor summary for audit, and give notice of audit;
- To conduct the correspondence of the council, and communicate its orders to the other officers, and report on any failures and neglect in the performance of their duties;
- To prepare and approve all contracts and documents; superintend the making out of the rate estimates; prepare licences respecting slaughterhouses and knackers' yards, and the keeping of petroleum, and register the same; and perform all other matters applicable to his office in relation to the sanitary acts of the council.

The town clerk's salary is to be paid out of the borough fund.

Writs issued against the corporation may be served on the town clerk (*b*).

(*b*) If a *mandamus* be issued it will be served on the town clerk. A *mandamus* is a writ issued from the Queen's Bench directed to the corporation, and requiring them to do some particular act therein specified. The relief is granted only in cases where an action does not lie; as, for instance, to compel the corporation to affix the seal to a deed, or to proceed to the election of an officer, or to place a person on the burgess list. A rule is first obtained by moving in the Queen's Bench (supported by affidavit); the rule calls upon the corporation to show cause why the writ of *mandamus* should not issue; if no suffi-

The salary is paid to him in respect of duties cast upon him by the Municipal Corporation Act and the Reform Act, 1832.

In respect of work done for the corporation as an attorney or solicitor the town clerk is entitled to the usual professional fees.

If the corporation appoint an attorney to do their work, the retainer should be under the borough seal, otherwise an action will not lie (c).

cient cause be shown, then the writ is issued in the alternative, to do the act, or show some reason to the contrary, and to make return by a certain day. If the act directed be not done, or insufficient return be made, the writ is enforced by attachment.

(c) *Arnold v. Mayor of Poole*, 4 Man. & G. 860.

CHAPTER IX.

THE DUTIES OF THE TREASURER.

THIS officer will be both borough and sanitary treasurer. He will hold office during the pleasure of the council, and is to be paid such salary as it may think reasonable.

If required he must find security.

As borough treasurer he will receive all moneys due from the other officers of the council, and make such payments as are authorized by the Municipal Corporation Act, and as shall be ordered by the council.

He is required to keep an account of receipts and payments, and to submit the same, with vouchers, to the auditors annually, on the 1st March; and in each year to transmit a statement of moneys received and expended to the secretary of state.

As sanitary treasurer he is required to receive and credit to the council all moneys tendered to him on its account:

To pay out of such moneys all cheques drawn by the council and to keep a pass book;

To sign the collector's cash statement on presentation;

To attend the auditing of the accounts, and generally to comply with the directions of the council.

CHAPTER X.

MEDICAL OFFICERS OF HEALTH.

THE council must appoint from time to time a legally qualified medical practitioner as medical officer of health.

The local government board have the same powers as they have in the case of a district medical officer of a union with regard to the qualification, appointment, duties, salary and tenure of office of a medical officer of health or other officer of a sanitary authority, any portion of whose salary is paid out of moneys voted by parliament (a).

The same person may, with the sanction of the board, be appointed the medical officer of health or the inspector of nuisances for two or more sanitary districts, by the joint or several appointment of the sanitary authorities of the districts. A district medical officer of a union may be appointed medical officer of health with the sanction of the council.

A medical officer of health may exercise any of

(a) 11 & 12 Vict. c. 63, s. 40; 35 & 36 Vict. c. 79, s. 10.

the powers with which an inspector of nuisances is invested by any of the sanitary acts (b).

If the salary be fixed and paid by the council alone, this officer holds his appointment at the pleasure of the council; if, however, his salary or any part thereof be paid out of the moneys voted by parliament, then the local government board fix the qualification, appointment, tenure of office, duties and remuneration.

The regulations of the local government board as to medical officers of health are given in the Appendix.

The word "nuisances" includes—

Any premises in such a state as to be a nuisance or injurious to health;

Any pool, ditch, gutter, watercourse, privy, urinal, cesspool, drain or ashpit, so foul as to be a nuisance or injurious to health;

Any animal so kept as to be a nuisance or injurious to health;

Any accumulation or deposit which is a nuisance or injurious to health;

But no accumulation or deposit necessary for the effectual carrying on of any business or manufacture is punishable as a nuisance, when it is proved to the satisfaction of the justices that the accumu-

(b) 11 & 12 Vict. c. 68, s. 40; 35 & 36 Vict. c. 79, s. 10.

lation or deposit has not been kept longer than is necessary for the purposes of the business or manufacture, and that the best available means have been taken for protecting the public from injury to health thereby.

Any house or part of a house so overcrowded as to be dangerous or prejudicial to the health of the inmates ;

Any factory, workshop or workplace (not under the operation of a general act for the regulation of factories or bakehouses) not kept in a cleanly state ;

Or not ventilated so as to render harmless as far as practicable any gases, vapours, dust or other impurities generated in the course of the work carried on in the place that are a nuisance or injurious or dangerous to health ;

Or so overcrowded while work is carried on as to be dangerous or prejudicial to the health of those employed in the place ;

Any fireplace or furnace which does not as far as practicable consume the smoke arising from the combustible used in it, and which is used within the district for working engines by steam, or in any mill, factory, dyehouse, brewery, bakehouse or gaswork, or in any manufactory or trade process ;

Any chimney (not being the chimney of a private dwelling-house) sending forth black smoke in such quantity as to be a nuisance.

But where a person is summoned before justices for a nuisance arising from a fireplace or furnace not consuming the smoke arising from the combustible used in it, the justices may hold that no nuisance is created within the meaning of the acts and dismiss the complaint, if they are satisfied that the fireplace or furnace is constructed so as to consume as far as practicable, having regard to the nature of the manufacture or trade, all smoke arising from it, and that it has been carefully attended to by the person having the charge of it (c).

He will, subject to the bye-laws of the council, be required to inform himself respecting all influences affecting, or threatening to injuriously affect the health of the borough, and to ascertain to what extent the same have depended on conditions capable of removal or mitigation :

To systematically at certain periods, and periodically, as occasion may require, inspect, and thereby keep himself informed of the conditions injurious to health existing in the borough;

(c) 18 & 19 Vict. c. 121, s. 8; 29 & 30 Vict. c. 90, s. 19,

- To advise the council on all matters relating to health ;
- To visit the spot on receiving information of the outbreak of any contagious, infectious or epidemic diseases, and report and advise thereon ;
- To take such steps as may be necessary, on receiving information from the inspector, of nuisances injurious to health, or of any house overcrowding ;
- When required, to inspect and examine any animal and meat, poultry, fish, fruit, vegetables, corn, bread or flour exposed for sale, or deposited for the purpose of sale, or in preparation for sale and intended for the food of man ; and, if necessary, cause the same to be seized, in order to be dealt with by a justice.
- He is to inquire into any offensive process of trade carried on within the borough, and report thereon :
- To keep specified books, and attend at the council when required.

CHAPTER XI.

THE SURVEYOR AND INSPECTOR.

THE office of surveyor and inspector may be fused, and the appointment will be during the pleasure of the council, with such remuneration as it may think reasonable. As surveyor his duties are numerous.

He will have charge of all horses, carts, stores, materials and implements.

He will procure (under the direction of the council) all materials necessary for the making and repairing of the streets, roads and sewers, and to see that the same are properly stored and applied.

He will have to furnish estimates, specifications and reports ; overlook contractors and labourers, and prepare a weekly statement of the men employed, work done, rate of wages, and amount paid.

He will be responsible for the management of all sewers, cleansing of ditches, &c.

The drainage of houses, construction of new streets and buildings, street improvements, naming of streets and numbering of houses, encroach-

ments and obstructions, and the lighting arrangements will be under his supervision.

As inspector he will be required to diligently overlook the borough, in relation to nuisances injurious to health, and to report on the same :

To enforce the removal of filth, house refuse, rubbish and dung ; and to see that the streets, gully-holes and urinals are properly swept, watered and cleansed ;

To inspect slaughterhouses and knackers' premises, and report if not licensed ;

He is required to report on anything he may find to be noxious or offensive ; to inspect shops and places used for sale of articles intended for food ; and he has power to seize and submit such articles to a justice.

He will dispose of the manure and refuse belonging to the council, serve notices, keep specified books, attend the council and its committees, and generally obey the directions of the council and its bye-laws.

The inspector of nuisances, under the Adulteration of Food Act, 1872, has power to institute legal proceedings against persons selling adulterated articles of food, drink or drugs. He is to procure and submit samples of the articles suspected to be adulterated to be analyzed by the analysts appointed under the act, and upon receiving a certificate stating that the articles are

adulterated, cause a complaint of an offence against this act by the party selling or adulterating such articles to be made before a justice of the peace ; and thereupon such justice shall issue a summons requiring the seller or the adulterator to appear before two justices of the peace at petty sessions to answer such complaint, and such summons shall be served by delivering the same, or a true copy thereof, upon the premises where such samples were obtained or sold ; and the expense of such prosecution, if not ordered to be paid by the party complained against, shall be deemed part of the expenses of executing the act.

Against a person selling an article of consumption it is implied that it is what it by its common name imports to be (*a*). Mixed articles may be sold, if at the time of sale they are declared to be mixed. The mixture must not be injurious to health ; in this case notice would not protect the seller.

Under sect. 3 of the Adulteration of Food Act, 1870, the seller need not declare the ingredients of the mixture to the purchaser (*b*).

Facing and colouring tea is adulteration (*c*).

(*a*) *Fitzpatrick v. Kelly*, L. R., 8 Q. B. 387.

(*b*) *Pope v. Tearle*, 43 L. J., M. C. 129.

(*c*) *Roberts v. Egerton*, 43 L. J., M. C. 135.

CHAPTER XII.

THE COLLECTOR AND HIS DUTIES.

THIS officer will be removable by the council at pleasure, and will be paid such salary as the council may determine.

He will (under the guidance of the town clerk) be required to make all rate estimates, make out the rates, give the required notices in respect of them, collect them, and pay the money to the treasurer.

He must produce his books to the town clerk when required, prepare a monthly cash account, collect miscellaneous moneys, attend the council and committees when required, and generally obey the orders of the council and its bye-laws.

CHAPTER XIII.

THE WATCH COMMITTEE AND CONSTABLES.

It will be the duty of the council to select a sufficient number of their own body to constitute, with the mayor, a "watch committee," which committee is required to appoint a sufficient number of constables to form the police force of the borough.

This committee is generally formed of the whole council. The committee is to fix the salaries and wages of and allowances to the constables.

The constables will exclusively act as such within the borough, but in case of special emergency may (under the directions of the watch committee) act as constables in the adjoining counties.

It will devolve upon the watch committee to make regulations for the management of the constables, who, by the Municipal Corporation Act, are empowered (when on duty) to apprehend idle and disorderly persons whilst disturbing the public peace, or when suspected of an intention to com-

mit a felony, and to deliver such offenders to the officer in attendance at the nearest lock-up, in order that they may be dealt with according to law.

Constables stationed at the lock-up at night are empowered to admit to bail persons brought there (without warrant) charged with any petty misdemeanor.

In other respects the powers and duties of borough constables (*i.e.* borough police) and county constables are identical.

Assaulting or resisting a borough constable in the execution of his duty subjects the offender to a penalty not exceeding 5*l.*, or such offender may be indicted.

Special constables are to be appointed by the justices in October, and as an auxiliary force may be called upon to act within the borough when the ordinary force is insufficient.

The watch committee is required to make quarterly returns of rules and orders from time to time made for the regulation of their force; and to annually make a return of the number of offences reported by such force, the number of persons apprehended, the nature of the charges, and the result of the proceedings.

The committee, with the sanction of the council, may grant rewards for services or as a compensa-

tion for injury; may establish a superannuation fund, and make gratuities to widows of constables dying in the service of the council.

The penalties under the Licensing Act, 1872, and some other statutes, not exceeding a moiety, may be directed by the convicting justices to be paid to the police superannuation fund.

For neglect of duty or disobedience every constable is liable on conviction before two justices to imprisonment for ten days, or a fine not exceeding forty shillings, or to be dismissed from the force. A constable may also be fined one week's pay for neglect in the discharge of his duty.

If the local government board certify that an efficient police force has been established in the borough, one-fourth of the charge for pay and clothing will be paid by the Treasury, and the Police Expenses Act, 1874, leaves the amount to be contributed to the discretion of the Treasury during the year 1875.

The council has power to arrange with the county magistrates to consolidate the borough and county police; three-fourths of the council must be present when the agreement is sealed, and it is not valid without the sanction of the local government board (a).

CHAPTER XIV.

BYE-LAWS.

THE council has power to make bye-laws for the regulation of its internal affairs, and to make municipal bye-laws for the good rule and government of the borough and the prevention and suppression of nuisances, by summary conviction, and for sanitary purposes.

By these bye-laws the council may subject offenders to such fines, not exceeding 5*l.*, as to the council may seem meet.

They must be made at a meeting of the council at which two-thirds of the whole body are present, and must be reasonable, certain, and under the common seal, or they will not be enforceable.

Bye-laws are not enforceable until the expiration of forty days after they have been sent to one of the principal secretaries of state, and have been published.

The offences committed by breach of such laws are punishable by summary conviction, before two justices, within three calendar months.

It should be remembered that the fine for not

accepting the office of mayor must be fixed at no more than 100*l.*, and that for not accepting the office of either alderman, councillor, auditor or assessor, at no more than 50*l.*

Bye-laws may be repealed by the council by new ones, made and confirmed as required by the particular statutes authorizing them to be made.

Bye-laws made by the council as sanitary authority under and for the purposes of the Local Government Acts must also be in writing under the common seal.

The council as sanitary authority may by their bye-laws impose upon offenders against the same the reasonable penalties they think fit, not exceeding the sum of 5*l.* for each offence; and in the case of a continuing offence, a further penalty not exceeding the sum of 40*s.* for each day after written notice of the offence from the sanitary authority.

The council as sanitary authority may alter or repeal their bye-laws by subsequent ones.

Bye-laws imposing a penalty must be so framed as to allow of the recovery of less than the full amount of it (a).

No bye-laws must be repugnant to the laws of England or to the provisions of the Local Govern-

(a) 11 & 12 Vict. c. 63, s. 115.

ment Acts, nor are they of any force until submitted to and confirmed by the local government board, who are empowered to allow or disallow the same as they may think proper (b).

No bye-laws can be confirmed unless notice of intention to apply for their confirmation has been given in one or more of the public newspapers usually circulated in the borough one month before the application. For one month before the application a copy of the proposed bye-laws must be kept at the office of the town clerk, and be open during office hours to the inspection of the burgesses, without fee or reward. The clerk must furnish every burgess on application with a copy of them, or of any part of them, on payment of 6d. for every 100 words in the copy (c).

Bye-laws made by the council as sanitary authority in pursuance of the Local Government Acts must be printed and hung up in their office, and copies must be delivered to any burgess upon his application for them (d).

The council as sanitary authority may make bye-laws regulating—

Meetings and business;

Officers;

(b) 11 & 12 Vict. c. 63, s. 115.

(c) *Ibid.*

(d) *Ibid.* s. 116.

Offensive trades;

Slaughterhouses;

Also, under 14 & 15 Vict. c. 28, s. 9, as to common lodging-houses: for the well ordering thereof and separation of sexes in them;

These regulations must be signed by the secretary of state;

As to mortuaries and corpses;

Imposing upon occupiers the following duties:—

The cleansing of footways and pavements adjoining the premises, the removal of filth, the cleansing of privies, ashpits and cesspools;

For the prevention of nuisances arising from filth or of the keeping of animals;

With respect to the level, width and construction of new streets, and the provisions for the sewerage of them;

With respect to the structure of walls of new buildings for securing stability and the prevention of fires;

With respect to the sufficiency of the space about buildings to secure a free circulation of air, and with respect to the ventilation of buildings;

With respect to the drainage of buildings, to waterclosets, privies, ashpits and cesspools in connection with buildings, and to the closing of buildings, or parts of buildings,

unfit for human habitation, and to prohibition of their use for habitation;

And they may provide for the observance of bye-laws on these subjects by enacting in them the provisions they think necessary as to the giving of notices, the deposit of plans and sections by persons intending to lay out streets or to construct buildings, inspection by the council, and the power of the council to alter or pull down work done in contravention of the bye-laws. No bye-law affects any building erected before the date of the incorporation of the borough (e);

Any bathing-places within the borough; For regulating the conduct of the proprietors and drivers of hackney carriages plying within the prescribed distance, and determining whether the drivers shall wear any and what badges, and for regulating the hours within which they may exercise their calling;

For regulating how the number of each carriage corresponding with the number of its licence is to be displayed;

For regulating the number of persons to be carried, and how the number is to be shown

on the carriage, what number of horses or other animals is to draw it, the placing of check strings to the carriages, the holding of them by the driver, and how the carriages are to be furnished or provided;

For fixing the stands of the carriages, and the distance to which they may be compelled to take passengers, not exceeding the prescribed distance;

For fixing the fares for time and distance, and for securing their due publication;

For securing the safe custody and re-delivery of property accidentally left in the carriages, and fixing the charges to be made for it (*f*);

The hire of horses;

The hire of pleasure boats;

As to markets, baths and washhouses;

The labouring classes' lodging-houses;

And, where the council is a burial board, as to burial grounds in the borough;

With respect to stray dogs, and keeping dogs under proper control (*g*);

Fines, if not paid, are to be levied on the goods and chattels of the offender; and if no sufficient

(*f*) 10 & 11 Vict. c. 89, s. 68; 21 & 22 Vict. c. 98, s. 44.

(*g*) 34 & 35 Vict. c. 56.

distress be found, he may be imprisoned in the house of correction for a month, the imprisonment to cease when the sum due is paid.

Bye-laws inflicting imprisonment as a penalty are invalid ; also those made in restraint of trade.

CHAPTER XV.

OF FINANCES.

THE borough fund is formed of the rents and profits of all estates, and the interest, dividend and annual proceeds of all moneys, goods and valuable securities belonging or payable to the corporation.

Fines and penalties are paid into this fund; but unappropriated fines go to the county where the borough has not either a commission of the peace or a quarter sessions (*a*). It is charged with the salary of the mayor, recorder, town clerk and treasurer, and of every officer which the council shall appoint; also with the expenses of printing burgess lists and other notices, and, where there are separate quarter sessions, the expenses of prosecutions; also all other matters necessary to carry out the provisions of the Municipal Corporations Acts. If the borough fund does not suffice to meet these expenses, then the borough rate is made.

(*a*) *Reg. v. Dale*, 17 J. P. 68; *Mayor of Reigate v. Hunt*, 32 J. P. 342.

Where the borough fund derivable from corporate property is more than sufficient to pay the salaries of the different officers and other expenses in connection with the carrying out of the provisions of the Municipal Act and other purposes authorized by any general or local act, the surplus is to be applied by the council for the public benefit of the inhabitants and in improving the borough; and where insufficient, the council is to estimate from time to time, as correctly as may be, the additional amount required to carry out the provisions of the Municipal Act, and may order a borough rate, in the nature of a county rate, to be made within the borough, but such rate must not be retrospective. The council has, for the purpose of ordering a borough rate in nature of a county rate, all the powers given to justices by 55 Geo. 3, c. 51, 5 & 6 Will. 4, c. 76, s. 92, and 15 & 16 Vict. c. 81, or it may order the overseers of the poor of the parish or parishes constituting the borough to levy the amount required for the borough and watch rate out of the poor rate or rates, or to make a pound rate upon the occupiers of all rateable property to raise the amount required (b).

All warrants required by that act to be issued

under the hands and seals of two or more justices are, in the case of the borough rate, to be signed by the mayor and sealed with the corporation seal. An appeal against this rate, on notice to the town clerk, lies to the recorder at quarter sessions, or to the county sessions, as the case may be.

In boroughs having a separate court of quarter sessions, and where the borough is formed of parts of parishes or places which lie partly within and partly without the borough, the council may appoint an overseer for all such parts and places, who is empowered to levy and raise, by an equal rate or assessment upon all the property within each of the parts of parishes or places respectively for which he is appointed, the sums required to meet such borough and watch rates. These rates are to be called district rates, and must be allowed and published in like manner as rates for relief of the poor, and may be appealed against. Such overseer or collector is to account as an officer appointed by the council (c).

Different acts specify objects on which it may be expended:—

The Baths and Washhouses Acts, 9 & 10 Vict.

c. 74; 10 & 11 Vict. c. 61;

Lunatic asylums, 16 & 17 Vict. c. 97;

(c) 8 & 9 Vict. c. 110.

Libraries and museums, 18 & 19 Vict. c. 70 ;
Literature, science and art, 17 & 18 Vict. c. 112 ;

Highways—adoption and repair of, by council, 25 & 26 Vict. c. 61.

The council cannot sell or mortgage the real property of the corporation, nor let it on lease for a longer term than thirty years. In exceptional cases the lords of the treasury can enlarge these powers.

By 23 & 24 Vict. c. 16, power is given to municipal corporations to purchase or acquire lands for public purposes with the approbation of the lords of the treasury, and to borrow the money on mortgage of the borough fund or borough rate after giving the notices required by the act (*d*).

A memorial may be presented for this purpose : a month's notice of this must be given, and a copy of the memorial deposited in the town clerk's office for inspection.

The Municipal Corporation Funds Act, 1872, provides that costs of promoting and opposing parliamentary and other proceedings for benefit of the inhabitants are to be charged on the borough funds (*e*).

(*d*) Municipal Corporation Mortgages Act, 1860.

(*e*) 35 & 36 Vict. c. 91. For this purpose an absolute majority of the council must pass a resolution after ten clear days'

The watching and cemetery expenses are defrayed out of the watch and cemetery rates respectively, and paving, lighting and sanitary expenses out of the improvement and borough rates. In addition to all other rates, the council is authorized, when they shall have expended money which they shall declare to be "Private improvement expenses," to make and levy upon the occupiers of the premises in respect of which the money shall have been expended, a rate or rates, to be called "Private improvement rates," of such amount as will be sufficient to discharge such expenses, with interest at 5*l.* per cent.; or the council may grant a rent-charge for advances made to meet the first cost of private improvements.

A concomitant power with that of rating is the power to borrow money, which, for the purpose

notice by advertisement in a local newspaper, in addition to the ordinary notices required for summoning a special meeting. The resolution must be twice advertised in a local newspaper, and consented to by the burgesses at a meeting to be called by the mayor, by notice in a local newspaper and on the church and chapel doors, in shape of a resolution in manner provided by the Local Government Act, 1858, for the adoption of that act. The approval of the Local Government Board in sanitary matters and the Secretary of State in other matters is also necessary, and such consent is only given on proof by statutory declaration that all notices have been given and consents obtained.

of defraying expenses incurred in the performance of the council's duties under the Sanitary Acts, is given, with authority to secure the same by mortgage of all or any of the rates.

The exercise of this power is subject to certain conditions, viz. :—

- (1.) The money must be expended on permanent works, including expenses incurred in seeking power to execute such works;
- (2.) The sanction of the local government board must be obtained;
- (3.) The money so borrowed shall not at any time exceed, with the balances of all the outstanding loans of the council under the Sanitary Acts, in the whole, the assessable value for two years of the premises assessable within the district in respect of which such money may be borrowed, and the time for which the money may be borrowed shall not exceed sixty years.

Provided that where the proposed loan with such balances would exceed one year's assessable value, the local government board shall not give their sanction to the loan until a local inquiry shall have been held by one of their inspectors, and his report of the result of such inquiry shall have been received by them. Reborrowing for

the purpose of discharging previous loans, as well as to original loans, is included.

Loans effected to pay off previous loans must be repaid within the term for which the original loan was contracted, unless with the sanction of the local government board, and can in no case be extended beyond the period of sixty years from the date of the original borrowing.

The public works loan commissioners cannot advance money under the Sanitary Acts for a longer period than fifty years (f).

The repayment may be provided for either by equal annual instalments with interest, or a sinking fund, as the council may prefer.

The 78th section of the Local Government Act, 1858, and sect. 19 of the Local Government Amendment Act, 1861, are repealed by sect. 37 of the Sanitary Laws Amendment Act, 1874.

(f) 37 & 38 Vict. c. 89, s. 36.

CHAPTER XVI.

THE RECORDER AND THE ADMINISTRATION OF JUSTICE.

THE recorder is appointed by the crown; he is a justice of the peace for the borough, and takes precedence therein next after the mayor. The recorder has to make a declaration before the mayor, that he will well and truly perform the duties of his office; in case of sickness, he is empowered to appoint a deputy to act for him at the next ensuing quarter sessions. The recorder holds a court of quarter sessions once in every quarter of the year, of which he is judge, and which takes cognizance of all crimes within the jurisdiction of county quarter sessions. If the mayor should certify to the recorder that the quarter sessions are likely to continue more than three days, he may form a second court, and appoint a barrister of not less than five years' standing to preside therein; the name of the barrister is to be submitted to the secretary of state, and, if approved of, he is to receive ten guineas a day while the court lasts. The clerk of the peace is appointed by the coun-

cil. The borough justices consist of the mayor, during his year of office and for one year after, and any persons to whom her majesty shall think fit to assign her majesty's commission to act as justices of the peace for the borough to which a separate commission of the peace has been granted. Every such person must reside in, or within seven miles of, the borough for which he is appointed. Sheriffs and coroners are disqualified; but practising attorneys may be appointed. The estate qualification which is required for county justices is not required for borough justices, nor need such justice be a burgess of the borough for which he is appointed. Summonses and warrants of the borough justices may be served and executed in the county in which the borough is situate, and within seven miles of the borough, without the endorsement of a county magistrate. The justices appoint a clerk, but it is not lawful for such clerk to be interested, directly or indirectly, in the prosecution of offenders committed by such magistrates. The expenses of prosecutions at the assizes, and expenses incident thereto, are to be defrayed out of the borough fund or rate. Every burgess is liable once a year to serve on the grand and petty juries at the quarter sessions. The recorder has power to fine a burgess who does not attend when summoned any amount he may think fit, and the

same may be levied by distress and sale of goods. The council regulate the fees to be taken by the clerk of the peace and the clerk to the magistrates, and the town clerk is to cause a copy of the list of such fees to be placed in the borough justices' room, and in the room in which the court of quarter sessions is held. A separate commission of the peace does not take the borough out of the jurisdiction of the county magistrates; for this purpose the borough must have a separate court of quarter sessions.

Weights and measures are under the control of the council.

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No. I. *Form of Petition for Incorporation.*

Municipal Corporations Act, 1835.

To her most gracious majesty VICTORIA, by the Grace of God of the United Kingdom of Great Britain and Ireland Queen, Defender of the Faith,

THE HUMBLE PETITION of the inhabitant householders of the town [and borough] of ——,

SHOWETH,

THAT, by an act passed in the session of parliament holden in the seventh year of the reign of his late majesty King William the Fourth and in the first year of the reign of her majesty Queen Victoria, intituled "An Act to amend an Act for the Regulation of Municipal Corporations in England and Wales," it is enacted, that if the inhabitant householders of any town or borough in England or Wales shall petition his [sic] majesty to grant to them a Charter of Incorporation, it shall be lawful for his majesty by any such charter, if he shall think fit by the advice of his privy council to grant the same, to extend to the inhabitants of any such town or borough, within the district to be set forth in such charter, all the powers and provisions of the act of 5 & 6 Will. 4, c. 76: Provided nevertheless that notice of every such petition, and of the time when it shall please his majesty to order the same to be taken into consideration by his privy council, shall be published in the *London Gazette* one month at least before such petition shall be so considered.

THAT the population of the town [and parliamentary borough] of _____ at the last census amounted to _____, since which time the town has considerably extended and the population is rapidly increasing.

THAT, in the belief of your humble petitioners, a Charter of Incorporation would tend to promote the interests of, and confer a great benefit upon, the said town [and borough] of _____.

YOUR PETITIONERS therefore humbly pray that your most gracious majesty, in pursuance and by virtue of the above-mentioned act, may be pleased, by and with the advice of your most honourable privy council, to grant a Charter of Incorporation to the inhabitants of the said town [and borough] of _____, and to extend to them, within the district to be set forth in such charter, the powers and provisions in the said act of 5 & 6 Will. 4, c. 76, and of all and every other acts and act in anywise relating thereto.

AND your humble petitioners, as in duty bound, will ever pray, &c.

No.	Name.	Abode.	Assessment to Poor Rate.

* * * To be engrossed on petition paper.

No. II. *Form of Claim.*

To the town clerk of the borough of P_____.

I HEREBY give you notice, that I claim to have my name inserted in the burgess list of the borough of P_____, that I occupy a [house, warehouse *or* shop] in the said borough, and that I have been rated in respect of the said [house, warehouse *or* shop] to all rates made for the relief of the poor during the twelve calendar months preceding the 31st day of July last.

Dated the _____ day of September, 187____.

_____, of _____.

. If rated in different parishes, state each, and the time of rating in each.

No. III. *Form of Objection.*

To the town clerk of the borough of P_____.

I HEREBY give you notice, that I object to the name of _____, of _____, being retained in the burgess list of the borough of P_____.

Dated the _____ day of September, 187____.

_____, of _____.

No. IV. *Notice of Revision by Mayor and Assessors.*

Borough of P——, to wit.

NOTICE is hereby given, that we ——, mayor, and ——, and ——, the assessors of the said borough, will hold an open court at the Town Hall, in P——, on ——, the —— day of October next, at the hour of eleven o'clock in the forenoon, for the purpose of revising the burgess lists of the said borough, pursuant to the provisions of the act of 5 & 6 Will. 4, c. 76, and of another act of 1 Vict. c. 78.

Dated this —— day of September, 187—.

——, Mayor.

—— } Revising
—— } Assessors.

Town Clerk's Office.

No. V. *Notice of Election.*

Borough of P——, to wit.

Election of Councillors.

—— Ward.

Take Notice,

1. THAT an election of [two] councillors will be held in and for the said ward, on the —— day of November next.

2. That any person entitled to vote may nominate for the said office himself (if duly qualified), or any other person or persons so qualified, not exceeding [two] in number.

3. That every such nomination must be in writing, and must state the christian names and surnames of the persons nominated, with their respective places of abode and descriptions.

4. That every nomination paper must be signed by the party nominating, and may be in the following form, or to the like effect :—

Nomination Paper.

I, the undersigned ——, of ——, in the parish of ——, ——, being a burgess for the borough of ——, do hereby nominate the following person[s] as proper person[s] to serve as councillor[s] for the —— ward in the said borough :—

Surname.	Other Names.	Abode.	Rank, Profession or Occupation.

Dated the —— day of October, A.D. 187—.

—.

5. That all nomination papers must be delivered to the town clerk on or before the _____ day of October instant, and must be sent so that the same shall be received before five o'clock in the afternoon of that day.

Dated this _____ day of October, 187—.

_____, Town Clerk.

Municipal Office.

* * * In notices for the election of one councillor, or of auditors and assessors, alter the form so as to adapt it to the nomination of one person only.

—
No. VI. *Nomination Paper.*

I, THE undersigned _____, of _____, in the parish of _____, _____, being a burgess for the borough of _____, do hereby nominate the following person as proper person to serve as councillor for the _____ ward in the said borough :—

Surname.	Other Names.	Abode.	Rank, Profession or Occupation.

Dated the _____ day of _____, A.D. 187—.

—

No. VII. *Notice of Nominations.*

Borough of _____.

ELECTION of councillors for the _____ ward, in the said borough, to be held on the _____ day of November, 187—.

Sur-name.	Other Name.	Abode.	Rank, Profession or Occupation.	Person or Persons Nominating.

I hereby give notice that I have received the nominations of the persons above mentioned. The poll will open at nine and close at four o'clock.

_____, Town Clerk.

_____, October, 187—.

No. VIII. *Notice of Election on Extraordinary Vacancy.*

Borough of _____.

_____, Ward.

I, THE undersigned, being the alderman of the _____ ward, in the borough of _____, do hereby give notice, that the election of a councillor for the said ward, in the room of _____, now an alderman

(*or, as the case may be*), will be held on the _____ day of _____ instant, and that if more than one person shall be nominated for the office of councillor for the said ward under the provisions of the Municipal Corporation Act, 1859, due notice will be given of the place or places within the said ward at which the poll will be taken.

Given under my hand this _____ day of _____, 187—.

_____, Alderman.

No. IX. *Notice of Appointment of Polling Places.*

Municipal Election.

Appointment of Polling Places.

Borough of P_____.

NOTICE is hereby given, that the aldermen of the several wards within the borough of P_____, have appointed the poll on the _____ day of November next, for the election of _____ councillors for the _____ ward, _____ councillor for the _____ ward, and _____ councillors for the _____ ward, within the said borough, in the event of a poll being required for any of such wards, to be taken at the several places hereunder mentioned, that is to say :—

[*Here set forth the stations in each ward, and with particularity the district attached to each polling station.*]

Dated the _____ day of October, 187—.

_____, Town Clerk.

Town Clerk's Office.

No. X. *Appointment of Presiding Officer.*

Municipal Election.

(Appointment of Presiding Officer.)

By virtue of the authority contained in an act of parliament made and passed in the thirty-fifth and thirty-sixth years of the reign of her majesty Queen Victoria, intituled "An Act to Amend the Law relating to Procedure at Parliamentary and Municipal Elections," and of any law in this behalf enabling me, I _____, returning officer for the _____ ward of the borough of P_____, do hereby appoint _____ presiding officer at the ensuing election, to preside at the polling station situate at _____, in the said ward.

Given under my hand the _____ day of _____, 187—.

No. XI. *Instructions to Presiding Officers.*

Borough of P_____.

"The Ballot Act, 1872."

Instructions for the use of Presiding Officers and their Clerks.

The duties of the returning officer and of the presiding officer are distinct; but the returning officer may, if he think fit, act as presiding officer at any polling station in his ward.

1. General Instructions.

The poll will open at 9 o'clock a.m., and close at 4 o'clock p.m. Immediately before the commencement of the poll the presiding officer will show the ballot box empty to such persons as may be present, and will then lock the box and seal it, so as to prevent its being opened without breaking the seal, and he must keep it so locked and sealed.

The presiding officer will keep order in his station, and regulate the number of electors to be admitted at a time.

The properly appointed agents of the candidates and the constables on duty may be present in the station.

Any candidate may himself undertake the duties which any agent of his might have undertaken, or may assist his agent in such duties.

On a voter coming to the table the presiding officer or his clerk will ask his name, and refer to the register, and call out the number, name and description of the voter as therein stated.

The presiding officer will then—

- (1.) Mark the number of the voter on the counterfoil of the ballot paper immediately below the printed number.
- (2.) Tear the ballot paper from the counterfoil and fold it.
- (3.) Stamp the ballot paper with the official mark, so that it is seen on the front and back, and hand it open to the voter.
- (4.) Cause a mark to be made against the number of the voter in the copy burgess roll,

to denote that he has received a ballot paper, as by a tick or a line in the margin against such number.

- (5.) Direct or cause the voter to be directed to one of the compartments in the polling station.

The presiding officer, if required so to do by any two burgesses entitled to vote for the ward, shall put to any person applying for a ballot paper, at the time of his so applying and not afterwards, the following questions or either of them, but no others:—

- (1.) Are you the person whose name appears as A. B. on the burgess roll now in force for this borough, being enrolled therein as rated for property described to be situated in _____? (specifying the street, &c. as described in the borough roll).
- (2.) Have you already voted at the present election?

No person so required to answer the said questions or either of them shall receive a ballot paper until he shall have answered the same.

The presiding officer must not deliver a ballot paper to any person whose name does not appear in the copy burgess roll furnished to him, or to be within the description of voters, entitled to poll at such presiding officer's polling station.

The presiding officer, on a voter presenting a ballot paper bearing the official mark on the back (except a tendered ballot paper), will allow him to place such paper in the ballot box.

The presiding officer may by his clerk do any act at a polling station which he is authorized to do except

ordering the arrest, exclusion or rejection from the polling station of any person, *but no ballot paper should be put into the box, except in the presence of the presiding officer.*

2. Tendered Ballot Papers.

If a person representing himself to be a particular elector applies for a ballot paper after another person has voted as such elector, the applicant will, upon duly answering the two questions before mentioned, be entitled to mark a ballot paper, which will be of a different *colour* from the other ballot papers, and the presiding officer will enter the name of such elector and his number on the burgess roll on a list called "The Tendered Votes List."

Such coloured ballot papers, instead of being put into the box, must be given to the presiding officer, who will mark on the back of each "tendered ballot paper" the name of the voter and his number on the burgess roll.

The presiding officer will set aside such tendered ballot papers in a separate packet, to be indorsed "Tendered Ballot Papers."

3. As to Illiterates, and Voters Incapacitated by Blindness or other Physical Cause.

If any voter applying for a ballot paper states that he is unable to read, the presiding officer will administer to such voter "the declaration of inability to read" (forms of which will be provided by the returning officer), and will, in the presence of any of the properly appointed agents of the candidates who may be present, mark the vote of such voter in the manner

directed by him, and cause the ballot paper so marked to be put into the ballot box.

On the application of any voter who is incapacitated by blindness or other physical cause* from marking his vote, the presiding officer will mark the vote of such voter in the manner above mentioned, and cause the ballot paper so marked to be put into the ballot box.

The presiding officer must not suffer any person, except his clerk and the appointed agents of the candidates, to be present in the polling station at the voting of any voter for whom he marks a ballot paper.

The presiding officer will immediately enter on the list provided for that purpose the name and number on the burgess roll of each voter for whom he has marked a ballot paper, and the reason why it is so marked.

He will also make out a statement of the number of voters whose votes have been so marked, distinguishing them under the heads—

“Physical Incapacity.”

“Jews.”

“Unable to Read.”

4. Spoilt Ballot Papers.

Should a voter inadvertently spoil his ballot paper, the presiding officer, on being satisfied as to such inadvertence, will furnish him with another ballot

* There is a special provision as to voters of the Jewish persuasion if the poll be taken on a Saturday.

paper, and immediately cancel, but not destroy, such spoilt ballot paper (as by writing on it the words "Cancelled by me, A. B., presiding officer"), and will at the close of the poll seal up with the unused ballot papers all spoilt ballot papers.

5. *Close of the Poll.*

The presiding officer will, as soon as practicable after the close of the poll, close the aperture on the top of the ballot box, and will, in the presence of the agents of the candidates (if any are present), make up into separate packets, sealed with his own seal and the seals of such properly appointed agents (if any) as desire to affix their seals, as follows (viz.) :—

- (1.) The ballot box unopened, but with the key attached.
- (2.) The unused and spoilt ballot papers, placed together.
- (3.) The tendered ballot papers.
- (4.) The marked copy of the burgess roll and the counterfoils of the ballot papers.
- (5.) "The Tendered Votes List," and "The List of Votes marked by the Presiding Officer."
- (6.) A statement of the number of the voters whose votes have been so marked, distinguished under the heads of "Physical Incapacity," "Jews," and "Unable to Read." The declarations of inability to read should be enclosed in this packet.

The presiding officer will deliver such packets to the returning officer, accompanied by a statement made by him, showing the number of ballot papers

entrusted to him, and accounting for them under the heads of—

1. Ballot papers in the ballot box.
2. Ballot papers unused.
3. Ballot papers spoilt.
4. Ballot papers tendered.

and which statement is in the Ballot Act called “The Ballot Paper Account.”

_____, Town Clerk.

_____, 187—.

. Every officer, clerk and agent in attendance at a polling station shall, during the election and afterwards, maintain and aid in maintaining the secrecy of the voting in such station. Penalty for acting otherwise, imprisonment for any term not exceeding two years, with or without hard labour.

No. XII. *Declaration of Result of Election
(Without Poll).*

Borough of P_____.

_____ Ward.

I, THE undersigned alderman, of the _____ ward, in the borough of P_____, do hereby give notice that one person only (namely), _____, of _____, _____, has been nominated for the office of councillor for the said ward at the present election, being the same as the number to be elected.

And I hereby publish and declare that the said _____ has been and is accordingly elected councillor

for the said ward, pursuant to the provisions of the Municipal Corporation Act, 1859.

Dated this —— day of November, 187—.

_____, Alderman.

Town Clerk's Office.

No. XIII. *Declaration of Result of Election
(After Poll).*

Borough of P——.

—— Ward.

I, THE undersigned, being the alderman of this ward, hereby declare that [*describe the persons elected as in nomination paper*] have been duly elected as councillors for the said ward at the election held before me this day.

Given under my hand this —— day of November, 187—.

_____, Alderman.

State of the Poll.

No. XIV. *Notice to Persons Elected.*

Town Clerk's Office, ——, 187—.

SIR,

I hereby give you notice that on the —— day —— instant, you were duly elected to the

office of councillor for the _____ ward in this borough, and that you are required by law to take upon yourself the said office, and to make and subscribe a declaration of the acceptance thereof within five days after notice of your election, before two of the aldermen or councillors of the said borough, and that in case you make default in so doing you will be liable to be fined, and that such office will thereupon be deemed to be vacant.

You will please attend at the town hall in this borough, on _____ the _____ day of _____ instant, at eleven o'clock in the forenoon, to make your declaration, when two aldermen or councillors will attend to receive the same.

I am, sir,

Your obedient servant,

_____, Town Clerk.

To _____

No. XV. *Notice of Death of Councillor.*

To the town clerk of the borough of P_____.

SIR,

We hereby give you notice that Mr. _____, one of the councillors of the _____ ward, in the borough of P_____, died on the _____ day of _____ instant.

Dated this _____ day of _____, 187—.

} Burgesses of the
} said ward.

No. XVI. *Notice of Resignation.*

To the council of the borough of P ——, and to the town clerk of the said borough.

I HEREBY give you notice that I have paid the fine of —— to the treasurer of the borough of P —— on my resignation of the office of —— for the —— ward, as required by the bye-law of the said borough, and I hereby resign such office accordingly. I send herewith the receipt of the treasurer for the fine so paid by me.

Dated this —— day of ——, 187—.

No. XVII. *Town Clerk's Summons to Meeting.*

Borough of P ——.

SIR,

I hereby summon you to a —— meeting of the council of this borough, to be held at the town hall, on —— the —— day of ——, at —— o'clock ——, for the business hereunder mentioned, and for any general business which may be transacted at such meeting.

I am, Sir,

Your obedient servant,

—, Town Clerk.

Town Clerk's Office, ——, 187—.

Business.

No. XVIII. *Appointment of Deputy Mayor.*

Borough of P_____.

I, _____, Esquire, mayor of the borough of P_____, in pursuance of the Municipal Corporation Act, 1853, do hereby appoint _____, one of the _____ of the said borough, to act as the deputy mayor of the borough during my illness or absence, and I do hereby signify such appointment to the council of the said borough.

Dated the _____ day of _____, 187_____.

_____, Mayor.

No. XIX. *Appointment of Deputy Alderman.*

Borough of P_____.

I, _____, Esquire, mayor of the said borough, do hereby appoint _____, one of the aldermen of this borough, to act in the room of _____, one of the aldermen of the said borough, on the _____ day of _____ instant, at the election of councillors for the _____ ward in the said borough, the said _____, the alderman of the said ward, being incapacitated from acting by reason of [sickness or absence, as the case may be].

Dated this _____ day of _____, 187_____.

_____, Mayor.

No. XX. *Appointment of Mayor's Auditor.*

Borough of P——.

I, ——, Esquire, mayor of the borough of —— in pursuance of the Municipal Corporation Act, 1853, do hereby appoint ——, one of the —— of the said borough, to act as the mayor's auditor, and I do hereby signify such appointment to the council of the said borough.

Dated the —— day of ——, 187—.

——, Mayor.

No. XXI. *Municipal Bye-Laws.*

Borough of P—— (to wit).

WHEREAS, by an act made and passed in the session of parliament, holden in the fifth and sixth years of the reign of his late majesty King William the Fourth, intituled "An Act to provide for the regulation of Municipal Corporations in England and Wales," it is enacted, "that it shall be lawful for the council of any borough to make such bye-laws as to them shall seem meet for the good rule and government of the borough, and for prevention and suppression of all such nuisances as are not already punishable in a summary manner by virtue of any act in force throughout such borough, and to appoint by such bye-laws such fines as they

shall deem necessary for the prevention and suppression of such offences."

Now we, the mayor, aldermen and councillors, forming and being the council of the said borough of P_____, in council met and assembled on the _____ day of _____, A.D. 187____, at least two-thirds of the whole number of the council being present, under or by virtue and in pursuance of the powers to us for that purpose given by the said hereinbefore recited act, and of all other acts and powers us enabling in this behalf, do hereby make the following bye-laws, to commence and have effect from the _____ day of _____ next, namely :—

Fines for Non-Acceptance of Office.

1. That the fine to be payable by any member of the council who shall have been legally elected to the office of mayor, for his non-acceptance of such office, shall be fifty pounds.
2. That the fine to be payable by any burgess who shall have been legally elected to the office of alderman, for his non-acceptance of such office, shall be twenty pounds.
3. That the fine to be payable by any burgess who shall have been legally elected to the office of councillor, for his non-acceptance of such office, shall be twenty pounds.
4. That the fine to be payable by any burgess who shall have been legally elected to the office of revising assessor, for his non-acceptance of such office, shall be ten pounds.
5. That the fine to be payable by any burgess who shall have been legally elected to the office of auditor,

for his non-acceptance of such office, shall be ten pounds.

General Bye-Laws.

1. No person shall at any time by brawling, fighting, singing, shouting, or (except as hereinafter provided) by offering or exposing animals, goods or articles for sale by auction, or otherwise, in or upon any street within the said borough, obstruct the same, or cause any nuisance or annoyance therein, or impede any person using the same ; and no person shall at any time sound, or play upon any musical instrument, or sing, or shout, in any such street near any house, after having been requested by any householder, or any member of the family of such householder, or any servant of and authorized by such householder, or by any police officer of the borough, to depart from the neighbourhood of such householder ; and no person shall play upon any musical instrument, shout, sing or brawl, in any such street between the hours of eleven at night and six in the morning ; and no person shall at any time stand, sit, lie or loiter in or upon any footpath, and refuse to depart therefrom when ordered or requested so to do by any occupier of a dwelling-house by the side of or adjoining such footpath, or by any police officer of the said borough : provided that nothing herein contained shall prevent any person lawfully offering goods or articles for sale by auction or otherwise, on a lawfully constituted market or fair day, in the usual market places in the said borough, or in or upon any portion of the streets or pavements which may be lawfully assigned on market days for the exhibition or sale of goods, or other articles ; and

provided also that it shall be lawful for the mayor, or, during his absence or incapacity, for the deputy mayor, in writing, to permit any goods or articles to be sold by auction or otherwise, at and during any time and in any specified street within the said borough, but so that such sale be not an obstruction to any person or persons using such street.

2. No person shall draw, inscribe or write, any obscene or indecent figures, representations, words or sentences, upon any house, shop, office or other building, wall, gate, door, pillar, post, fence, pavement, flag, or any other place within the said borough; and no person shall in any street make any indecent gesture to any person, or recite, or read aloud, any profane, indecent or obscene song, ballad or words; and no person shall in any street, within the said borough, curse or swear, or make use of any violent, disgusting or offensive language.

3. No person shall, in any public place within the said borough, use or make use of any provoking, abusive or insulting language, or make any gesture tending to create or provoke a breach of the peace.

4. No person shall within the said borough wilfully, wantonly or mischievously pull down, break, destroy, tear, injure, damage, cover or deface any board put up by authority of the mayor, town council or town clerk, or of the justices having jurisdiction within the said borough, or of any public officer thereunto lawfully authorized, upon which any bye-law, notice or other matter is inscribed, or any written or printed notice, or any other document affixed thereon or thereto by direction of or by the authority of the mayor, town council or town clerk, or of the justices having juris-

diction within the said borough, or of any public officer thereunto lawfully authorized.

5. No person shall play at any game, or loiter, or smoke at the entrance of any church, chapel, meeting-house or other place of worship in the said borough during the time of divine service, or at the assembling at or departure therefrom of the congregation.

6. Every person who shall offend against or otherwise act in contravention of any of the foregoing general bye-laws shall, upon conviction, forfeit and pay the sum of five pounds for each such offence or act of contravention.

7. All justices having jurisdiction within the said borough who shall act in enforcing any penalty or forfeiture imposed or made payable for any offence against the foregoing general bye-laws, or any of them, shall have power to mitigate or reduce any penalty or forfeiture so imposed and made payable as aforesaid to such sum as they in their discretion shall think fit.

8. In the construction of the above bye-laws, the following words and expressions shall have the meaning hereby assigned to them, unless such meaning be repugnant to or inconsistent with the context or subject matter in which such words or expressions occur, that is to say: words importing the singular number shall include the plural number, and words importing the plural number shall include the singular number; words importing the masculine gender shall include females; the word "person," and words applying to any person or individual, shall apply to and include corporations, whether aggregate or sole; the word "street" shall include every and every part of any present or

future square, crescent, terrace, yard, court, alley, road, lane, carriage-way, horse-way, bridge, footway, footpath, foot-road, public thoroughfare, public passage, highway or other public open place within the said borough.

_____, Mayor. (L.S.)

I do hereby certify that a copy of the foregoing bye-laws, sealed with the corporation seal of the borough of _____, was on the _____ day of _____, 187—, sent to her majesty's principal secretary of state for the home department; and that another copy thereof, sealed as aforesaid, was on the same day affixed on the outer door of the town hall of the said borough, pursuant to the directions of the statute in that case made and provided: And I further certify that her majesty has not thought fit to disallow any of the said bye-laws.

Witness my hand this _____ day of _____, 187—.
_____, Town Clerk.

No. XXII. *Watch Rate Order.*

Borough of P_____.

WE, the council of the said borough, at a meeting of the council duly holden on the _____ day of _____, 187—, in pursuance of the statute made and passed in the session of parliament holden in the second and third years of the reign of her present majesty (cap. 28), intituled "An Act for more

equally assessing and levying Watch Rates in certain Boroughs," of the statute made and passed in the session of parliament holden in the eighth and ninth years of the same reign (cap. 110), intituled "An Act for the better collecting Borough and Watch Rates in certain places," and of the statute made and passed in the session of parliament holden in the twenty-second and twenty-third years of the same reign (cap. 32), intituled "An Act to amend the Law concerning the Police in Counties and Boroughs in England and Wales," and by virtue of every power us enabling in this behalf, do hereby order that the whole of the said borough shall, for the half-year commencing the first day of _____, 187____, be watched both by day and by night, and we declare that the whole of the said borough shall be liable to the watch rate hereinafter ordered to be paid, or levied and collected (as the case may be), that is to say, the whole of the parish of _____, and so much and such part and parts of the parishes of _____, _____, _____ and _____, as are within the said borough; and whereas the said parishes of _____, _____, _____ and _____ are partly within and partly without the said borough; and whereas it is estimated and computed by the council, as correctly as may be, that the sum of _____ will be necessary and required for the payment of the expenses to be incurred in and about watching the said borough during the half-year commencing on the said first day of _____.

Now therefore, we, the council, do hereby further order, that a watch rate be accordingly made upon the occupiers of all messuages, lands, tenements and hereditaments within the said borough, for the purpose of

raising the said sum, and that for such purpose there be assessed, and we, the council, do hereby assess, upon the said parish and parts of parishes aforesaid within the said borough, the several sums of money hereinafter mentioned, to be charged on the said parish and parts of parishes respectively, that is to say :—

	£	s.	d.
Upon the _____ : :			
Upon the before-mentioned part of the parish of _____ : :			
Upon the before-mentioned part of the _____ : :			
Upon the before-mentioned part of the parish of _____ : :			

the same being after the rate of _____ pence in the pound, upon an estimate of the net annual value of the several hereditaments liable to be rated to the said rate, that is to say, of the rent at which one year with another the same might in their actual state be reasonably expected to let from year to year, the probable annual average cost of the repairs, insurances, and other expenses (if any) necessary to maintain the hereditaments in their actual state, and all rates, taxes and public charges, except tithes or tithe commutation rent-charges (if any), being paid by the tenant : And we, the council, do further order that the overseers of the said parish of _____ do pay the said sum so charged and assessed upon their said parish, out of the poor rate made and collected, or to be made or collected, within their said parish, and that the necessary precept for that purpose be issued to the said overseers, requiring them within thirty days from the

date of the said precept, to pay to the treasurer of the said borough the said sum so as aforesaid assessed upon their said parish; and that _____, the overseer appointed by the council for making, levying and collecting the borough and watch rates within the said parts of the said parishes of _____, _____, _____ and _____, do raise the said sums so charged and assessed upon the said parts of parishes respectively, by making and collecting a rate of _____ pence in the pound upon the net annual value, in manner aforesaid, upon and from the occupiers of all messuages, lands, tenements and hereditaments within the said parts of parishes respectively.

Given under the common seal of the council, the day and year first above written.

_____, Mayor.

No. XXIII. *Borough Rate Order.*

Borough of P_____.

We, the council of the said borough, at a meeting of the council duly holden on the _____ day of _____, 187_____, in order to raise the sum of _____, estimated and computed by us to be sufficient and necessary for the payment of the expenses to be incurred in carrying into effect the provisions of an act made and passed in the session of parliament holden in the fifth and sixth years of the reign of his late majesty King William the Fourth, intituled "An Act to provide for the Regulation of Municipal Cor-

porations in England and Wales," and the acts amending the same act, and for the defraying of other expenses by law since charged and now chargeable upon the borough fund or rate, so far as relates to the said borough, during the half-year commencing the first day of _____, 187____, do, in pursuance of the powers given to us by the said act and acts, and of every other power us enabling in this behalf, order and authorize a borough rate of _____ in the pound, to be made, levied and collected as follows, namely, by an order upon or warrant to the overseers of the poor of the parish of _____ (being wholly within the said borough), requiring them to pay to the treasurer of the corporation the proportion of that parish (to be specified in such order or warrant), and by an equal rate to be made, levied and collected by _____, the overseer appointed by us for that purpose, in such parts of the respective parishes of _____, _____, _____ and _____ (being partly within and partly without the said borough), as lie within the said borongh, in accordance with the provisions of the "Act for the better collecting Borough and Watch Rates in certain Places," made and passed in the session of parliament holden in the eighth and ninth years of the reign of her present majesty Queen Victoria.

Given under the common seal of the council the day and year first above written.

_____, Mayor.

No. XXIV. *Precept for Borough Rate.*

Borough of P_____.

To the Overseers of the Poor of the Parish of _____,
in the said Borough.

By virtue of an order of the town council, you are hereby required, within thirty days from the date of this precept, to pay to _____, gentleman, the treasurer of the said borough, out of the money by you collected for the relief of the poor of your said parish, the sum of _____, being the proportion of your said parish for and towards the borough rate of the said borough. And herein you are not to fail on the peril that shall ensue thereof.

Given under my hand and the common seal of the said borough, the _____ day of _____, one thousand eight hundred and _____.

_____, Mayor.

No. XXV. *Precept for Watch Rate.*

Borough of P_____.

To the Overseers of the Poor of the Parish of _____,
in the said Borough.

By virtue of an order of the town council, you are hereby required, within thirty days from the date of this precept, to pay to _____, gentleman, the treasurer of the said borough, out of the money by you collected

for the relief of the poor of your said parish, the sum of _____, being the proportion of your said parish for and towards the watch rate of the said borough. And herein you are not to fail on the peril that shall ensue thereof.

Given under my hand and the common seal of the said borough, the _____ day of _____, one thousand eight hundred and _____.

_____, Mayor.

No. XXVI. *Statutory Declaration of Secrecy.*

I SOLEMNLY promise and declare that I will not at this election for _____ do anything forbidden by section four of the Ballot Act, 1872, which has been read to me.

NOTE.—This section must be read to the person taking the declaration.

No. XXVII. *Declaration of Inability to Read.*

I, A. B., of _____, being numbered _____ on the burgess roll for the borough of _____, do hereby declare that I am unable to read.

A. B., his X mark.

_____ day of _____.

I, the undersigned, being presiding officer for the _____ polling station for the borough of _____, do

hereby certify that the above declaration, having been first read to the above-named A. B., was signed by him in my presence with his mark.

Signed C. D.,

Presiding Officer for _____ polling
station for the borough of _____.

_____ day of _____.

No. XXVIII. *Directions for the guidance of the voter in Voting, which are to be printed in conspicuous characters and placarded outside every Polling Station and in every compartment of every Polling Station.*

THE voter may vote for _____ candidates.

The voter will go into one of the compartments and, with the pencil provided in the compartment, place a cross on the right-hand side opposite the name of each candidate for whom he votes, thus **X**.

The voter will then fold up the ballot paper so as to show the official mark on the back, and leaving the compartment will, without showing the front of the paper to any person, show the official mark on the back to the presiding officer, and then, in the presence of the presiding officer, put the paper into the ballot box and forthwith quit the polling station.

If the voter inadvertently spoils a ballot paper he can return it to the officer, who will, if satisfied of such inadvertence, give him another paper.

If the voter votes for more than _____ candidates,

or places any mark on the paper by which he may be afterwards identified, his ballot paper will be void and will not be counted.

If the voter takes a ballot paper out of the polling station, or deposits in the ballot box any other paper than the one given him by the officer, he will be guilty of a misdemeanor, and be subject to imprisonment for any term not exceeding six months, with or without hard labour.

NOTE.—These directions are to be illustrated by examples of the ballot paper.

No. XXIX. *Section IV. of the Ballot Act, 1872.*

EVERY officer, clerk and agent in attendance at a polling station shall maintain and aid in maintaining the secrecy of the voting in such station, and shall not communicate, except for some purpose authorized by law, before the poll is closed, to any person any information as to the name or number on the register of voters of any burgess who has or has not applied for a ballot paper or voted at that station, or as to the official mark, and no such officer, clerk or agent, and no person whosoever, shall interfere with or attempt to interfere with a voter when marking his vote, or otherwise attempt to obtain in the polling station as to the candidate for whom any voter in such station is about to vote or has voted, or communicate at any time to any person any information obtained in a polling station as to the candidate for whom any voter in such station is about to vote or has voted,

or as to the number on the back of the ballot paper given to any voter at such station. Every officer, clerk and agent in attendance at the counting of the votes shall maintain and aid in maintaining the secrecy of the voting, and shall not attempt to ascertain at such counting the number on the back of any ballot paper, or communicate any information obtained at such counting as to the candidate for whom any vote is given in any particular ballot paper. No person shall directly or indirectly induce any voter to display his ballot paper after he shall have marked the same, so as to make known to any person the name of the candidate for or against whom he has so marked his vote.

Every person who acts in contravention to the provisions of this section shall be liable, on summary conviction before two justices of the peace, to imprisonment for any term not exceeding six months, with or without hard labour.

The Ballot Act—Section IX.

If any person misconducts himself in the polling station, or fails to obey the lawful orders of the presiding officer, he may immediately, by order of the presiding officer, be removed from the polling station by any constable in or near that station, or any other person authorized in writing by the returning officer to remove him, and the person so removed shall not, unless with the permission of the presiding officer, again be allowed to enter the polling station during the day. Any person so removed as aforesaid, if charged with the commission in such station of any offence, may be kept in custody until he can be

brought before a justice of the peace. Provided that the powers conferred by this section shall not be exercised so as to prevent any elector, who is otherwise entitled to vote at any polling station, from having an opportunity of voting at such station.

No. XXX. *Regulations as to Sanitary Officers.*

MEDICAL OFFICERS OF HEALTH.

To the several Urban Sanitary Authorities in England and Wales, constituted by the Public Health Act, 1872,—And to all others whom it may concern.

WHEREAS by section 10 of the Public Health Act, 1872, it is enacted that it shall be the duty of every urban sanitary authority to appoint from time to time a medical officer of health, being a legally qualified medical practitioner, and that the local government board shall have the same powers as they have in the case of a district medical officer of a union, with regard to the qualification, appointment, duties, salary and tenure of office of a medical officer of health, any portion of whose salary is paid out of moneys voted by parliament :

And whereas it is thereby further enacted, that the same person may, with the sanction of the local government board, be appointed the medical officer of health for two or more sanitary districts, by the joint or several appointment of the sanitary authorities of such districts :

Now we, the local government board, deeming it

expedient that regulations should be made with respect to the qualification, appointment, duties, salary and tenure of office of medical officers of health, to be appointed by urban sanitary authorities in all those cases where any portion of the salary of any such officer is paid out of moneys voted by parliament, do hereby order and direct as follows :—

SECTION I.—*Qualification.*

Art. 1.—No person shall be qualified to be appointed to the office of medical officer of health under this order, unless he shall be registered under the Medical Act of 1858, and shall be qualified by law to practise both medicine and surgery in England and Wales, such qualification being established by the production to the sanitary authority of a diploma, certificate of a degree, licence, or other instrument granted or issued by competent legal authority in Great Britain or Ireland, testifying to the medical or surgical, or medical and surgical qualification or qualifications of the candidate for such office.

Provided that the local government board may, upon the application of the sanitary authority, dispense with so much of this regulation as requires that the medical officer of health shall be qualified to practise both medicine and surgery, if he is duly registered under the said act to practise either medicine or surgery.

SECTION II.—*Appointment.*

Art. 1.—A statement shall be submitted to the local government board, showing the population and extent of the district for which the sanitary authority propose to appoint the medical officer of health, and

the salary or remuneration intended to be assigned to him ; and where the circumstances render desirable the appointment of one medical officer of health for two or more sanitary districts, statements shall in like manner be submitted to the local government board, showing the names of the districts to be combined for that purpose, the population and extent of each district, the mode in which it is intended that the appointment shall be made, whether jointly or severally by the sanitary authorities of those districts, and the amount of salary or remuneration proposed to be assigned to the officer appointed.

Art. 2.—When the approval of the local government board has been given to the proposals submitted to them, the sanitary authority or authorities shall proceed to the appointment of a medical officer of health accordingly.

Art. 3.—No appointment of a medical officer of health shall be made hereafter, unless an advertisement giving notice of the day when such appointment will be made shall have appeared in some public newspaper circulating in the district or districts, at least seven days before the day on which such appointment is made : provided that no such advertisement shall be necessary for the appointment of a temporary substitute.

Art. 4.—Every such appointment hereafter made shall, within seven days after it is made, be reported to the local government board by the clerk to the sanitary authority, or, in the case of a joint appointment, by the clerk to one of the sanitary authorities by whom the appointment is made.

Art. 5.—Upon the occurrence of a vacancy in such
G. L

office, the sanitary authority or authorities shall proceed to make a fresh appointment, which shall be reported to the local government board as required by Sect. II. Art. 4 of this order; but if the sanitary authority or authorities desire to make any fresh arrangement with respect to the district or the terms of the appointment, they shall, before filling up the vacancy, supply the particulars of the arrangement to the local government board in the manner prescribed by Sect. II. Art. 1, in regard to the first appointment, and if the approval of the local government board be given, absolutely or with modifications, the sanitary authority or authorities shall then proceed to fill up the vacancy according to the terms of the approval so given.

Art. 6.—If any officer appointed under this order be at any time prevented by sickness or accident, or other sufficient reason, from performing his duties, the sanitary authority or authorities, as the case may be, may appoint a person qualified as aforesaid to act as his temporary substitute, and may pay him a reasonable compensation for his services; and every such appointment shall be reported to the local government board as soon as the same shall have been made.

SECTION III.—*Tenure of Office.*

Art. 1.—Every officer appointed under this order shall continue to hold office for such period as the sanitary authority or authorities appointing him may, with the approval of the local government board, determine, or until he die, or resign, or be removed by such authority or authorities with the assent of the

local government board, or by the local government board.

Provided that the appointments first made under this order shall not be for a period exceeding five years.

Art. 2.—Where any such officer shall have been appointed after the passing of the Public Health Act, 1872, for one or more sanitary districts, and any change in the extent of the district or districts, or in the duties, salary, or remuneration, may be deemed necessary, and he shall decline to acquiesce therein, the sanitary authority or authorities by whom he was so appointed may, with the consent of the local government board, but not otherwise, and after six months' notice in writing, signed by their clerk or clerks, given to such officer, determine his office.

Art. 3.—No person shall be appointed who does not agree to give one month's notice previous to resigning the office, or to forfeit such sum as may be agreed upon as liquidated damages.

SECTION IV.—*Duties.*

The following shall be the duties of the medical officer of health in respect of the district for which he is appointed ; or if he shall be appointed for more than one district, then in respect of each of such districts :—

- (1.) He shall inform himself as far as practicable respecting all influences affecting or threatening to affect injuriously the public health within the district.
- (2.) He shall inquire into and ascertain by such

means as are at his disposal the causes, origin, and distribution of diseases within the district, and ascertain to what extent the same have depended on conditions capable of removal or mitigation.

- (3.) He shall by inspection of the district, both systematically at certain periods, and at intervals as occasion may require, keep himself informed of the conditions injurious to health existing therein.
- (4.) He shall be prepared to advise the sanitary authority on all matters affecting the health of the district, and on all sanitary points involved in the action of the sanitary authority or authorities; and in cases requiring it, he shall certify, for the guidance of the sanitary authority or of the justices, as to any matter in respect of which the certificate of a medical officer of health or a medical practitioner is required as the basis or in aid of sanitary action.
- (5.) He shall advise the sanitary authority on any question relating to health involved in the framing and subsequent working of such bye-laws and regulations as they may have power to make.
- (6.) On receiving information of the outbreak of any contagious, infectious or epidemic disease of a dangerous character within the district, he shall visit the spot without delay and inquire into the causes and circumstances of such outbreak, and advise the persons competent to act as to the measures which may appear to him to be required to prevent the exten-

sion of the disease, and, so far as he may be lawfully authorized, assist in the execution of the same.

- (7.) On receiving information from the inspector of nuisances that his intervention is required in consequence of the existence of any nuisance injurious to health or of any overcrowding in a house, he shall, as early as practicable, take such steps authorized by the statutes in that behalf as the circumstances of the case may justify and require.
- (8.) In any case in which it may appear to him to be necessary or advisable, or in which he shall be so directed by the sanitary authority, he shall himself inspect and examine any animal, carcase, meat, poultry, game, flesh, fish, fruit, vegetables, corn, bread or flour exposed for sale or deposited for the purpose of sale or of preparation for sale, and intended for the food of man, which is deemed to be diseased, or unsound, or unwholesome or unfit for the food of man; and if he finds that such animal or article is diseased, or unsound, or unwholesome or unfit for the food of man, he shall give such directions as may be necessary for causing the same to be seized, taken and carried away, in order to be dealt with by a justice according to the provisions of the statutes applicable to the case.
- (9.) He shall perform all the duties imposed upon him by any bye-laws and regulations of the sanitary authority, duly confirmed, in respect of any matter affecting the public health,

and touching which they are authorized to frame bye-laws and regulations.

- (10.) He shall inquire into any offensive process of trade carried on within the district, and report on the appropriate means for the prevention of any nuisance or injury to health therefrom.
- (11.) He shall attend at the office of the sanitary authority or at some other appointed place, at such stated times as they may direct.
- (12.) He shall from time to time report, in writing, to the sanitary authority, his proceedings and the measures which may require to be adopted for the improvement or protection of the public health in the district. He shall in like manner report with respect to the sickness and mortality within the district, so far as he has been enabled to ascertain the same.
- (13.) He shall keep a book or books, to be provided by the sanitary authority, in which he shall make an entry of his visits and notes of his observations and instructions thereon, and also the date and nature of applications made to him, the date and result of the action taken thereon and of any action taken on previous reports, and shall produce such book or books, whenever required, to the sanitary authority.
- (14.) He shall also prepare an annual report, to be made at the end of December in each year, comprising tabular statements of the sickness and mortality within the district, classified

according to diseases, ages and localities, and a summary of the action taken during the year for preventing the spread of disease. The report shall also contain an account of the proceedings in which he has taken part or advised under the sanitary acts, so far as such proceedings relate to conditions dangerous or injurious to health, and also an account of the supervision exercised by him, or on his advice, for sanitary purposes over places and houses that the sanitary authority has power to regulate, with the nature and results of any proceedings which may have been so required and taken in respect of the same during the year. It shall also record the action taken by him, or on his advice, during the year, in regard to offensive trades, bakehouses and workshops.

- (15.) He shall give immediate information to the local government board of any outbreak of dangerous epidemic disease within the district, and shall transmit to the board, on forms to be provided by them, a quarterly return of the sickness and deaths within the district, and also a copy of each annual and of any special report.
- (16.) In matters not specifically provided for in this order, he shall observe and execute the instructions of the local government board on the duties of medical officers of health, and all the lawful orders and directions of the sanitary authority applicable to his office.
- (17.) Whenever the Diseases Prevention Act of 1855

is in force within the district, he shall observe the directions and regulations issued under that act by the local government board, so far as the same relate to or concern his office.

SECTION V.—*Remuneration.*

Art. 1.—The sanitary authority or authorities, as the case may be, shall pay to any officer appointed under this order such salary or remuneration as may be approved by the local government board; and where such officer is appointed for two or more districts, the salary shall be apportioned amongst the districts in such manner as the said board shall approve.

Provided that the sanitary authority or authorities, with the approval of the local government board, may pay to any such officer a reasonable compensation on account of extraordinary services or other unforeseen circumstances connected with his duties or the necessities of the district or districts for which he is appointed.

Art. 2.—The salary or remuneration of every such officer shall be payable up to the day on which he ceases to hold the office, and no longer, subject to any deduction which the sanitary authority or authorities may be entitled to make in respect of Sect. III., Art. 3; and in case he shall die whilst holding such office, the proportion of salary (if any) remaining unpaid at his death shall be paid to his personal representatives.

Art. 3.—The salary or remuneration assigned to such officer shall be payable quarterly, according to the usual feast days in the year, namely, Lady Day,

Midsummer Day, Michaelmas Day, and Christmas Day; but the sanitary authority or authorities may pay to him at the expiration of every calendar month such proportion as they may think fit on account of the salary or remuneration to which he may become entitled at the termination of the quarter.

No. XXXI. *Inspectors of Nuisances.*

To the several Urban Sanitary Authorities in England and Wales, constituted by the Public Health Act, 1872,—and to all others whom it may concern.

WHEREAS by section 7 of the Public Health Act, 1872, it is enacted that, subject to the provisions of that act, the duties imposed by previous "sanitary acts," including that of appointing inspectors of nuisances for the purposes of those acts, shall be transferred to urban sanitary authorities constituted under the above-mentioned act:

And whereas it is enacted by section 10 of the said act that the local government board shall have the same powers as they have in the case of a district medical officer of a union, with regard to the qualification, appointment, duties, salary and tenure of office of officers of sanitary authorities, any portion of whose salary is paid out of moneys voted by parliament:

And whereas it is further enacted by the last-mentioned section that the same person may, with the

sanction of the local government board, be appointed the inspector of nuisances for two or more sanitary districts, by the joint or several appointment of the sanitary authorities of such districts :

Now we, the local government board, deeming it expedient that regulations should be made with respect to the appointment, duties, salary and tenure of office of inspectors of nuisances appointed by urban sanitary authorities, in all those cases where any portion of the salary of any such officer is paid out of moneys voted by parliament, do hereby order and direct as follows :—

SECTION I.—*Appointment.*

Art. 1.—A statement shall be submitted to the local government board, showing the population and extent of the district for which the sanitary authority propose to appoint the inspector of nuisances, and the salary or remuneration intended to be assigned to him; and where the circumstances render desirable the appointment of one inspector of nuisances for two or more sanitary districts, statements shall in like manner be submitted to the local government board, showing the names of the districts to be combined for that purpose, the population and extent of each district, the mode in which it is intended that the appointment shall be made, whether jointly or severally, by the sanitary authorities of those districts, and the amount of salary or remuneration proposed to be assigned to the officer appointed.

Art. 2.—When the approval of the local government board has been given to the proposals submitted

to them, the sanitary authority or authorities shall proceed to the appointment of an inspector of nuisances accordingly.

Art. 3.—No appointment of an inspector of nuisances shall be made under this order, unless an advertisement, giving notice of the day when such appointment will be made, shall have appeared in some public newspaper circulating in the district or districts, at least seven days before the day on which such appointment is made: provided that no such advertisement shall be necessary for the appointment of a temporary substitute.

Art. 4.—Every such appointment hereafter made shall, within seven days after it is made, be reported to the local government board by the clerk to the sanitary authority, or, in the case of a joint appointment, by the clerk to one of the sanitary authorities by whom the appointment is made.

Art. 5.—Upon the occurrence of a vacancy in such office, the sanitary authority or authorities shall proceed to make a fresh appointment, which shall be reported to the local government board as required by Sect. I. Art. 4, of this order, but if the sanitary authority or authorities desire to make any fresh arrangement with respect to the district or the terms of the appointment, they shall, before filling up the vacancy, supply the particulars of the arrangement to the local government board in the manner prescribed by Sect. I. Art 1, in regard to the first appointment; and if the approval of the local government board be given, absolutely or with modifications, the sanitary authority or authorities shall then proceed to fill up the vacancy according to the terms of the approval so given.

Art. 6.—If any officer appointed under this order be at any time prevented by sickness or accident, or other sufficient reason, from performing his duties, the sanitary authority or authorities, as the case may be, may appoint a fit person to act as his temporary substitute, and may pay him a reasonable compensation for his services ; and every such appointment shall be reported to the local government board as soon as the same shall have been made.

SECTION II.—*Tenure of Office.*

Art. 1.—Every officer appointed under this order shall continue to hold office for such period as the sanitary authority or authorities appointing him may, with the approval of the local government board, determine, or until he die, or resign, or be removed by such authority or authorities with the assent of the local government board, or by the local government board.

Provided that the appointments first made under this order shall not be for a period exceeding five years.

Art. 2.—Where any such officer shall have been appointed after the passing of the Public Health Act, 1872, for one or more sanitary districts, and any change in the extent of the district or districts, or in the duties, salary or remuneration may be deemed necessary, and he shall decline to acquiesce therein, the sanitary authority or authorities by whom he was so appointed may, with the consent of the local government board, but not otherwise, and after six months' notice in writing, signed by their clerk or clerks, given to such officer, determine his office.

Art. 3.—No person shall be appointed who does not agree to give one month's notice previous to resigning the office or to forfeit such sum as may be agreed upon as liquidated damages.

SECTION III.—*Duties.*

The following shall be the duties of the inspector of nuisances in respect of the district for which he is appointed, or if he shall be appointed for more than one district, then in respect of each of such districts:—

- (1.) He shall perform, either under the special directions of the sanitary authority, or (so far as authorized by the sanitary authority) under the directions of the medical officer of health, or in cases where no such directions are required, without such directions, all the duties specially imposed upon an inspector of nuisances by the sanitary acts, or by the orders of the local government board.
- (2.) He shall attend all meetings of the sanitary authority when so required.
- (3.) He shall by inspection of the district, both systematically at certain periods, and at intervals as occasion may require, keep himself informed in respect of the nuisances existing therein that require abatement under the sanitary acts.
- (4.) On receiving notice of the existence of any nuisance within the district, or of the breach of any bye-laws or regulations made by the sanitary authority for the suppression of

nuisances, he shall, as early as practicable, visit the spot, and inquire into such alleged nuisance or breach of bye-laws or regulations.

- (5.) He shall report to the sanitary authority any noxious or offensive businesses, trades or manufactories established within the district, and the breach or non-observance of any bye-laws or regulations made in respect of the same.
- (6.) He shall report to the sanitary authority any damage done to any works of water supply, or other works belonging to them, and also any case of wilful or negligent waste of water supplied by them, or any fouling by gas, filth, or otherwise, of water used for domestic purposes.
- (7.) He shall from time to time, and forthwith upon complaint, visit and inspect the shops and places kept or used for the sale of butchers' meat, poultry, fish, fruit, vegetables, corn, bread or flour, or as a slaughter-house, and examine any animal, carcase, meat, poultry, game, flesh, fish, fruit, vegetables, corn, bread or flour, which may be therein ; and in case any such article appear to him to be intended for the food of man, and to be unfit for such food, he shall cause the same to be seized, and take such other proceedings as may be necessary in order to have the same dealt with by a justice : provided that in any case of doubt arising under this clause

he shall report the matter to the medical officer of health, with the view of obtaining his advice thereon.

- (8.) He shall, when and as directed by the sanitary authority, procure and submit samples of food or drink, and drugs suspected to be adulterated, to be analyzed by the analyst appointed under the *Adulteration of Food Act, 1872*, and upon receiving a certificate stating that the articles of food or drink, or drugs, are adulterated, cause a complaint to be made, and take the other proceedings prescribed by that act.
- (9.) He shall give immediate notice to the medical officer of health of the occurrence within his district of any contagious, infectious, or epidemic disease of a dangerous character ; and whenever it appears to him that the intervention of such officer is necessary in consequence of the existence of any nuisance injurious to health, or of any overcrowding in a house, he shall forthwith inform the medical officer thereof.
- (10.) He shall, subject in all respects to the directions of the sanitary authority, attend to the instructions of the medical officer of health with respect to any measures which can be lawfully taken by him under the sanitary acts for preventing the spread of any contagious, infectious, or epidemic disease of a dangerous character.
- (11.) He shall enter from day to day, in a book to be provided by the sanitary authority, particu-

lars of his inspections and of the action taken by him in the execution of his duties. He shall also keep a book or books, to be provided by the sanitary authority, so arranged as to form, as far as possible, a continuous record of the sanitary condition of each of the premises in respect of which any action has been taken under the sanitary acts, and shall keep any other systematic records that the sanitary authority may require.

- (12.) He shall at all reasonable times, when applied to by the medical officer of health, produce to him his books, or any of them, and render to him such information as he may be able to furnish with respect to any matter to which the duties of inspector of nuisances relate.
- (13.) He shall, if directed by the sanitary authority to do so, superintend and see to the due execution of all works which may be undertaken under their direction for the suppression or removal of nuisances within the district.
- (14.) In matters not specifically provided for in this order, he shall observe and execute all the lawful orders and directions of the sanitary authority, and the orders of the local government board which may be hereafter issued, applicable to his office.

SECTION IV.—*Remuneration.*

Art. 1.—The sanitary authority or authorities, as the case may be, shall pay to any officer appointed

under this order such salary or remuneration as may be approved by the local government board ; and where such officer is appointed for two or more districts, the salary shall be apportioned amongst the districts in such manner as the said board shall approve.

Provided that the sanitary authority or authorities, with the approval of the local government board, may pay to any such officer a reasonable compensation on account of extraordinary services, or other unforeseen circumstances connected with his duties or the necessities of the district or districts for which he is appointed.

Art. 2.—The salary or remuneration of every such officer shall be payable up to the day on which he ceases to hold the office, and no longer, subject to any deduction which the sanitary authority or authorities may be entitled to make in respect of Sect. II. Art. 3; and in case he shall die whilst holding such office, the proportion of salary (if any) remaining unpaid at his death shall be paid to his personal representatives.

Art. 3.—The salary or remuneration assigned to such officer shall be payable quarterly, according to the usual feast days in the year, namely, Lady Day, Midsummer Day, Michaelmas Day, and Christmas Day ; but the sanitary authority or authorities may pay to him at the expiration of every calendar month such proportion as they may think fit, on account of the salary or remuneration to which he may become entitled at the termination of the quarter.

No. XXXII. *Form of Mortgage of Rates.*

By virtue of the Public Health Act, 1848, [*insert description of sanitary authority*], in consideration of the sum of _____ paid to the treasurer of the said district by A. B., of _____, for the purposes of the said acts, do grant and assign unto the said A. B., his executors, administrators and assigns, such proportion of the rates arising or accruing by virtue of the said act from [*the rates mortgaged*] as the said sum of _____ doth or shall bear to the whole sum which is or shall be borrowed upon the credit of the said rates, to hold to the said A. B., his executors, administrators and assigns, from the day of the date hereof until the said sum of _____, with interest at the rate of _____ per centum per annum for the same, shall be fully paid and satisfied: And it is hereby declared that the said principal sum shall be repaid on the _____ day of _____, at [*place of payment*]. Dated this _____ day of _____, one thousand eight hundred and _____.

[*In case of a non-corporate district, to be signed by five members at least of the sanitary authority, and sealed with their seal; in case of a corporate district, to be sealed with the common seal.*]

No. XXXIII. *Form of Transfer of Mortgage.*

I, A. B., of _____, in consideration of the sum of _____ paid to me by C. D., of _____, do hereby

transfer to the said C. D., his executors, administrators and assigns, a certain mortgage bearing date the _____ day of _____, and made by [insert description of sanitary authority], for securing the sum of _____ and interest thereon at _____ per centum per annum [or if such transfer be by indorsement on the mortgage, insert, instead of the words immediately following the word "assigns," the within security], and all my right, estate and interest in and to the money thereby secured, and in and to the rates thereby assigned. In witness whereof I have hereunto set my hand and seal this _____ day of _____, one thousand eight hundred and _____.

A. B. (L.S.)

No. XXXIV. *Form of Distress Warrant.*

To A. B., collector of rates, and to all constables and peace officers.

County of _____ } WHEREAS complaint hath been duly
[or Borough, &c.] } made by A. B., one of the collectors for the district of _____,
to wit. _____, under and by virtue of the Public Health Act, 1872,
that C. D., of, &c., hath not paid and hath refused to
pay the sum of _____ duly assessed upon him in and
by a certain rate bearing date on or about the _____
day of _____, in the year of our Lord one thousand
eight hundred and _____, although the same hath
been duly demanded of him: And whereas it appears
to me, E. F., esquire, one of her majesty's justices of

the peace in and for the said county [*or* borough, &c.], as well upon the oath of the said A. B. as otherwise, that the said sum of _____ hath been duly demanded in writing by him from the said C. D., and that the said _____ hath refused to pay the same for the space of fourteen days after such demand made, and doth refuse to pay the same: And whereas the said C. D. hath been duly summoned to appear before me to show cause why the said sum should not be paid by him, and not having shown to me any sufficient cause why the same should not be paid. These are therefore, in her majesty's name, to command you to levy the said sum of _____, and also the sum of _____, the costs of proceeding to obtain this warrant, by distress and sale of the goods and chattels of the said C. D., and your reasonable charges of taking, keeping and selling the said distress, rendering to him the overplus (if any), on demand; and if sufficient distress cannot be found of the goods and chattels of the said C. D., that then you certify the same to me, together with this warrant, to the end that such further proceedings may be had therein as to the law doth appertain.

Given under my hand and seal, the _____ day of _____, in the year of our Lord _____.

(Signed) E. F. (L.S.)

No. XXXV. *Form of Conviction.*

County of _____ } BE it remembered, that on the _____
 [or Borough, &c.] } day of _____, in the year of our
 to wit. } Lord _____, A. B. is convicted
 before me [or us] _____, one [or two] of her majesty's
 justices of the peace in and for the county [or borough,
 &c.] of _____, [*here describe the offence generally,
 and the time and place when and where committed
 in the words of this act, or as near thereunto as may
 be*], contrary to the Public Health Act, 1848; and I
 [or we] do adjudge that the said A. B. hath forfeited
 for his said offence the sum of [*amount of penalty
 adjudged*], and that he do pay to C. D. the further
 sum of _____ as and for his costs in this behalf.

Given under my hand and seal [or our hands and
 seals], the day and year first above written.

(Signed) _____ (L.S.)
 _____ (L.S.)

No. XXXVI. *Form of Order to permit
 Execution of Works by Owners.*

County of _____ } WHEREAS complaint hath been made
 [or Borough, &c.] } to me, E. F., esquire, one of her
 to wit. } majesty's justices of the peace in
 and for the county [or borough, &c.] by A. B., owner,
 within the meaning of the Public Health Act, 1848,
 of certain premises, to wit, a house [*as the case may*

be] situate in —— street [*as the case may be*], in the parish of ——, in the said county [*or borough, &c.*], that C. D., the occupier of the said premises, doth prevent the said A. B. from obeying and carrying into effect the provisions of the said act in this, to wit, that he the said C. D. doth prevent the said A. B. from [*here describe the works generally, according to circumstances, for instance, thus*: constructing and laying down, in connection with the said house, a covered drain, so as to communicate with a [*sewer or drain*] of [*insert description of sanitary authority*] [*or a sewer, &c.* which [*insert description of sanitary authority*] are entitled to use, *as the case may require*], such sewer being within 100 feet of the said house]: and whereas the said C. D., having been duly summoned to answer the said complaint, and not having shown sufficient cause against the same, and it appearing to me that the said works are necessary for the purpose of enabling the said A. B. to obey and carry into effect the provisions of the said act: I do hereby order that the said C. D. do permit the said A. B. to execute the same in the manner required by the said acts.

Given under my hand and seal, this —— day of ——, in the year of our Lord 18—.

No. XXXVII. *Grant of Rent-charge.*

By virtue of the Public Health Act, 1848, the [*insert description of sanitary authority*] do hereby

declare and absolutely order that the inheritance of the [dwelling-house, shop, lands and premises, *as the case may be*], situate in _____ street, in the parish of _____ within the said district, and now in the occupation of _____, shall be absolutely charged with the sum of _____ pounds, paid by _____ of _____, for the improvement by drainage and water supply [*as the case may be*] of the same dwelling-house, shop, lands and premises [*as the case may be*], together with interest for the same from the date hereof at _____ pounds per centum per annum, until full payment thereof, and also all costs incurred by the said _____, his executors, administrators or assigns, under this security, shall be fully paid and satisfied: And we hereby further declare that the said principal and interest moneys shall be paid and payable by the owner or occupier of the said premises to the said _____, his executors, administrators and assigns, in manner following: (that is to say,) the interest on such principal sum of _____ pounds, or on so much thereof as shall from time to time remain due and payable under this order, shall be paid and payable by equal half-yearly payments, whilst payable, on the _____ day of _____ and the _____ day of _____ in every year, the first payment thereof to be made on the _____ day of _____ next, and such principal sum of _____ pounds shall be paid and payable by _____ equal annual instalments on the _____ day of _____ in each of the next succeeding _____ years towards the discharge of the same principal sum, until the whole shall be fully satisfied and discharged.

No. XXXVIII. *Form of Notice requiring Owner to do Works.*

[*Insert description of sanitary authority.*] The _____ of _____ in the county of _____.

To _____, the owner of certain premises fronting, adjoining or abutting upon a certain street called _____ within the said [borough or district, *as the case may be*].

Whereas the said street is not sewered, levelled, paved, flagged and channelled to the satisfaction of the above-named sanitary authority; and whereas your said premises front, adjoin or abut on certain parts of the said street which require to be sewered, levelled, paved, flagged and channelled: Now, therefore, the said [*insert description of sanitary authority*] hereby give you notice (in pursuance of the statute in that case made and provided) to sewer, level, pave, flag and channel the same within the space of [*state the time*] from the date hereof, in manner following: (that is to say,) the sewers to be laid or made [*here describe the mode to be adopted and the material to be used*], of the sizes and forms, and at the rate or rates of inclination shown on the plans and sections of the works as prepared by the surveyor of the sanitary authority.

Each gully for surface draining, and its connection with the sewer, to be placed as shown on the said plans, and to be constructed of the forms, materials and dimensions as shown on the said plans.

A foundation for the carriageway and footway in the said street to be formed in the following manner

[here describe the mode to be adopted and the material to be used], and the said carriageway and footway to be paved [here describe the mode to be adopted and the material to be used].

The channel stones to be [here describe the mode to be adopted and the material to be used]. The curb or side stones to be [here describe the mode to be adopted and the material to be used].

The whole of the above-mentioned works to be executed by you in accordance with the plans and sections hereinbefore referred to, and now lying for inspection by you at the office of [insert description of sanitary authority] situate in _____ street, in _____ aforesaid, and the dimensions, widths and levels shown thereon, and to be done in a good, workmanlike and substantial manner, to the satisfaction of the said [insert description of sanitary authority] or their surveyor.

Dated this _____ day of _____, one thousand eight hundred and _____.

(Signed) Clerk to the said _____.

UNDER THE ARTIZANS AND LABOURERS DWELLINGS
ACT.

No. XXXIX.

The Artizans and Labourers Dwellings Act, 1868.

County of _____, parish of _____, No. _____.

Charging Order.

THE [insert description of sanitary authority],
being the local authority under the above-mentioned

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act, do by this order under their hands and seal discharge the inheritance or fee of the premises mentioned in the schedule hereto, with the payment to _____ of the sum of _____ pounds, payable yearly on the _____ day of _____, for the term of _____ years, and being in consideration of an expenditure of _____ pounds incurred by him in respect of the said premises.

Schedule.

[*Insert description of premises charged.*]

No. XL. *Form of Order by Court of Quarter Sessions or Petty Sessions.*

Be it remembered that on the _____ day of _____, 187—, upon the report hereinafter mentioned, we, the undersigned justices assembled at the court of quarter sessions holden in and for the county of _____ [*or, assembled in petty sessions for the division or district of the borough or county of _____, as the case may be*], do hereby order and determine that one or more house or houses, or buildings situate in a certain court or alley within the borough, known or designated as _____ court or alley [*or otherwise distinguishing the premises*], and specified in the report of the officer of health for the _____, dated the _____ day of _____, 187—, is or are unfit for human habitation, and ought to be improved or demolished [*as the case may be*], in pursuance of the Artizans and Labourers Dwellings Act, 1868.

No. XLI. *Form of Notice by Clerk of the Peace or Clerk of the Justices to Clerk of Sanitary Authority.*

Artizans and Labourers Dwellings Act, 1868.

I, A. B., clerk of the peace, *or* clerk of the justices for the ——, do hereby certify, that on the —— day of ——, 187—, the justices assembled at the court of quarter sessions, *or* assembled at the petty sessions for the ——, [*as the case may be*], made an order, of which the following is a true copy:

[*Here give a copy of the presentment, Form 11.*]

As witness my hand, this —— day of ——, in the year of our Lord, 187—.

(Signed) (A. B.) Clerk of the Peace,
or clerk of the justices
for ——.

To the —— clerk of the —— of ——.

UNDER THE COMMON LODGING HOUSES ACTS.

No. XLII. *Form of Notice.*

TAKE notice that on the —— day of ——, an act, called "The Common Lodging Houses Act, 1851," was passed, and that before the —— day of ——, you, being the keeper of a common lodging house within [*here state the place over which the jurisdiction of the sanitary authority giving the notice extends*], must have your common lodging house registered, and that the register is to be kept at [*here state*

where the register is to be kept], and that if you do not have your common lodging house so registered you will be liable to a penalty not exceeding five pounds for every lodger whom you receive in your common lodging house while it is not so registered, and that on your applying to [*here give the name and address of the person to keep the register*], he will register your common lodging house free of all charge to you.

Dated —————.

UNDER THE NUISANCES REMOVAL ACTS.

No. XLIII. *Order of Justices for Admission of Officer of Sanitary Authority to Inspect Private Premises.*

WHEREAS [*describe the sanitary authority*] have, by their officer [*naming him*], made application to me, A. B., one of her majesty's justices of the peace having jurisdiction in and for [*describe the place*], and the said officer has made oath to me of his belief that a nuisance, within the meaning of the Nuisances Removal Act for England, 1855, viz. [*describe nuisance*], exists on private premises at [*describe situation of premises so as to identify them*], within my jurisdiction, and demand of admission to such premises for the inspection thereof has been duly made under the said act, and refused.

Now, therefore, I, the said A. B., do hereby require you to admit the said [*name the sanitary authority*],

[*or the officer of the said (sanitary authority)*], for the purpose of inspecting the said premises.

Dated this —— day of ——, 187—.

A. B.

No. XLIV. *Notice of Nuisance.*

To the Sanitary Authority (*describing them*).

I [*or we*], the person aggrieved by the nuisance hereinafter described [*or the undersigned and described inhabitant householders, inspector of nuisances, or other officer (describing him)*], do hereby give you notice, that there exists in or upon the [*dwelling-house, yard, &c. as the case may be*], situate at —— [*giving such description as may be sufficient to identify the premises*], in the parish of ——, in your district, under the Public Health Act, 1872, the following nuisance, videlicet [*describing the nuisance, as the case may be; for instance, a dwelling-house or building a nuisance or injurious to health for want of a privy, or drain, or sufficient means of ventilation, or so dilapidated or so filthy as to be a nuisance or injurious to health, or, for further instance, a ditch or drain so foul as to be a nuisance or injurious to health, or an accumulation of ——, a nuisance or injurious to health, &c., or swine, or, &c. so kept as to be a nuisance or injurious to health*]; and that such nuisance is caused by [*naming the person by whose*

act or default the nuisance is caused, or by some other person unknown].

Dated this _____ day of _____, in the year of our Lord one thousand eight hundred and _____.

[*Signed by complainant.*]

No. XLV. *Notice to Owner or Occupier of Entry for Examination.*

To the owner [*or occupier, as the case may be,*] of [*describe the premises*], situate at [*insert a description sufficient to identify the premises*].

TAKE notice that, under the Nuisances Removal Act for England, 1855, the [*describe the sanitary authority*], in whose district under the said act the above premises are situate, have received a notice from [*name complainant*], stating that in or upon the said premises [*insert the cause of nuisance as set forth in the notice*].

And further take notice, that after the expiration of twenty-four hours from the service of this notice, the [*sanitary authority*] will cause the said premises to be entered and examined under the provisions of the said act, and if the cause of nuisance aforesaid be found still existing, or, though removed or discontinued, be likely to be repeated, a summons will be issued requiring your attendance to answer a complaint which will be made to the justices for enforcing

the removal of the same, and prohibiting a repetition thereof, and for recovering the costs and penalties that may be incurred thereby.

Dated this _____ day of _____, in the year of our Lord one thousand eight hundred and _____.

A. B.

The officer appointed by the [*describe the sanitary authority*] to take proceedings under the Nuisances Removal Act for England, 1855.

No. XLVI. *Summons.*

To the owner or occupier of [*describe premises*] situate at [*insert such a description as may be sufficient to identify the premises*], or to A. B. of _____.

County of _____, [or borough of _____, &c. or district of _____, or, as the case may be] to wit. You are required to appear before two of her majesty's justices of the peace [or the stipendiary magistrate] of the county [or other jurisdiction] of _____ at the petty sessions [or court] holden at _____ on the _____ day of _____ next, at the hour of _____ in the _____ noon, to answer the complaint this day made to me by _____ [or by _____ on behalf of] [*describing the sanitary authority, as the case may be*], that in or upon the premises above mentioned [or in or upon certain premises situate at No. _____, in the _____ street, in the parish of _____, or such other description or reference as may be sufficient to identify the premises], in their district, under the Public Health Act,

1872, the following nuisance exists [*describing it, as the case may be*], and that the said nuisance is caused by the act or default of the occupier [*or owner*] of the said premises, *or* by you A. B. [*or in case the nuisance be discontinued but likely to be repeated, say*, there existed recently, to wit, on or about the —— day of ——, on the premises, the following nuisance [*describe the nuisance*], and that the said nuisance was caused [*&c.*], and although the same has since the said last-mentioned day been removed or discontinued, there is reasonable ground to consider that the same or the like nuisance is likely to recur on the said premises].

Given under the hand of me, J. P., esquire, one of her majesty's justices of the peace acting in and for the [*jurisdiction*] stated in the margin, *or* stipendiary of —— this —— day of ——, in the year of our Lord one thousand eight hundred and ——.

No. XLVII. *Order of Justices for Removal of Nuisances by Owner, &c.*

To the owner [*or occupier*] of [*describe the premises*] situate [*give such description as may be sufficient to identify the premises*], *or* to A. B. of ——, *or* to [*describing the sanitary authority*], *or* to their servants or agents, and to all whom it may concern.

County of —— [*or borough, &c. of ——, or district of ——, as the case may be*]. } WHEREAS on the —— day of —— complaint was made before ——, esquire, one of her majesty's justices of the peace acting in and for the county [*or other jurisdiction*].

tion] stated in the margin [*or as the case may be*], by [*or by* —— *on behalf of*] [*the sanitary authority, describing them, as the case may be*], that in or upon certain premises situate at ——, in the district under the Public Health Act, 1872, of the complainants above named, the following nuisance then existed [*describing it*]; and that the nuisance was caused by the act or default of the owner [*or occupier*] of the said premises [*or was caused by A. B.*] [*if the nuisance has been removed, say, the following nuisance existed on or about [the day the nuisance was ascertained to exist]*], and that the said nuisance was caused, &c., and although the same is now removed, the same or the like nuisance is likely to recur on the same premises].

And whereas —— the owner [*or occupier*] within the meaning of the Nuisances Removal Act for England, 1855 [*or the said A. B.*], hath this day appeared before us justices, being two of her majesty's justices in and for ——, sitting in petty sessions at their usual place of meeting —— [*or as the case may be*], to answer the matter of the said complaint [*or in case the party charged do not appear, say, And whereas* it hath been this day proved to our [*or my*] satisfaction that a true copy of a summons requiring the owner [*or occupier*] of the said premises [*or the said A. B.*] to appear this day before us [*or me*] —— hath been duly served according to the said act].

Now upon proof here had before us [*or me*] that the nuisance so complained of doth exist on the said premises, and that the same is caused by the act or default of the owner [*or occupier*] of the said premises [*or by the said A. B.*] we [*or I*], in pursuance of the said act, do order the said owner [*or occupier, or A. B.*]

within [*specify the time*] from the service of this order or a true copy thereof according to the said act [*here specify the works to be done; as, for instance, to cleanse, whitewash, purify, and disinfect the said dwelling-house; or, for further instance, to construct a privy or drain, &c.; or, for further instance, to cleanse or to recover or to fill up the said cesspool, &c.*], so that the same shall no longer be a nuisance or injurious to health as aforesaid.

[*And if it appear to the justices that the nuisance is likely to recur on the premises, say, And we [or I] being satisfied that, notwithstanding the said cause or causes of nuisances may be removed under this order, the same is or are likely to recur, do therefore prohibit the said owner [or occupier, or A. B.] from [here insert the matter of the prohibition, as, for instance, from using the said house or building for human habitation until the same, in our judgment, is rendered fit for that purpose].*

And if the above order for abatement be not complied with [*or if the above order of prohibition be infringed*], then we [*or I*] do authorize and require you the said [*sanitary authority, describing it*], from time to time to enter upon the said premises, and to do all such works, matters and things as may be necessary for carrying this order into full execution according to the act aforesaid.

[*In case the nuisance were removed before complaint, say*] Now, upon proof here had before us that at or recently before the time of making the said complaint, to wit, on _____, as aforesaid, the cause of nuisance complained of did exist on the said premises, but that the same hath since been removed, yet, not

withstanding such removal, we [*or I*] being satisfied that it is likely that the same or the like nuisance will recur on the said premises, do hereby prohibit [*order of prohibition*]; and if this order of prohibition be infringed, then we [*or I*] [*order on sanitary authority to do works*].

Given under the hands and seals of us, two of her majesty's justices of the peace in and for _____ [*or as the case may be*], _____, this _____ day of _____, in the year of our Lord one thousand eight hundred and _____.

No. XLVIII. *Order of Justices for Removal of Nuisance by Sanitary Authority.*

To the Town Council, &c., *as the case may be.*

County, &c. } WHEREAS [*recite complaint of nuisance to wit.* } *as in last form*].

And whereas it hath been now proved to our [*or my*] satisfaction that such nuisance exists, but that no owner or occupier of the premises, or person causing the nuisance, is known *or* can be found [*as the case may be*]: Now we [*or I*], in pursuance of the said act do order the said [*sanitary authority, describing them*] forthwith to [*here specify the works to be done*].

Given, &c.

No. XLIX. *Order to permit Execution of Works by Owners.*

County of —— [or] WHEREAS complaint hath been made
borough of ——, or } to me, E. F., esquire, one of her
as the case may be, to wit. } majesty's justices of the peace in
and for the county [or borough,
&c.] of ——, [or one of her majesty's justices of the peace, *as the case may be*, of the county of ——],
by A. B., owner within the meaning of the Nuisances Removal Act for England, 1855, of certain premises, to wit, a dwelling house [or building, *or as the case may be*], situate at [insert such a description of the premises as may be sufficient to identify them], in the parish of ——, in the said county [or borough, &c.], that C. D., the occupier of the said premises, doth prevent the said A. B. from obeying and carrying into effect the provisions of the said act, in this, to wit, that he the said C. D. [*here describe the act of prevention generally according to the circumstances; for instance, thus*, doth refuse to quit the said house, the same having by the order of justices been declared unfit for human habitation, *or* doth prevent the said A. B. from cleansing, *or* whitewashing *or* purifying the said dwelling-house, *or* erecting a privy *or* drain, *or* breaking an aperture for ventilation, *or* cleansing a drain, ditch, gutter, watercourse, privy, urinal, cesspool, *or* ashpit, which is a nuisance or injurious to health]: And whereas the said C. D. has been summoned to answer the said complaint, and has not shown sufficient cause against the same, and it appears to me that [*describe the act or works to be done*] is

necessary for the purpose of enabling the said A. B. to obey and carry into effect the provisions of the said act, I do hereby order that the said C. D. do permit the said A. B. [*describe the act or works to be done*] in manner required by the said act.

Given under my hand and seal this _____ day of _____, in the year of our Lord one thousand eight hundred and _____.

E. F. (L.S.)

No. L. *Summons for Non-payment of Costs,
Expenses or Penalties.*

To _____ [*describe the person from whom the costs,
expenses and penalties are due*].

County of _____, } You are required to appear before
[or borough of _____, } two of her majesty's justees of
or district of _____, } the peace [or one of the stipendiary magistrates] of the county
to wit. }
[or other jurisdiction] of _____, at the petty sessions
[or court] holden at _____, on the _____ day of
_____ next, at the hour of _____ in the _____ noon,
to answer the complaint this day made to me by
_____ [or by _____, on behalf of] [*describing the
sanitary authority*], that the sum of _____ pounds,
being costs and expenses incurred by you under and
in relation to a certain complaint touching [*describe
the nuisance*], and an order of [*describe the person
making the order*] duly made in pursuance of the
Nuisances Removal Act for England, 1855, [if

penalties are due, add, and also the sum of _____, being the amount of penalties payable by you for disobedience of the said order], remains unpaid and due from you.

Given under the hand of me, J. P., esquire, one of her majesty's justices of the peace acting in and for the [jurisdiction stated in the margin] [or stipendiary magistrate of _____], the _____ day of _____, in the year of our Lord one thousand eight hundred and _____.

No. LI. *Order for Payment of Costs, Expenses and Penalties.*

To _____ [*name the person on whom the order is made*].

County, &c. } WHEREAS complaint has been made before
to wit. } us [*or me*] for that [*recite cause of complaint*].

And whereas the said [*naming the person against whom the complaint is made*] has this day appeared before us the said justices [*or as the case may be*], to answer this matter of the said complaint: [*Or, in case the party charged do not appear, say,*]

And whereas it has been this day satisfactorily proved to us [*or me*] that a true copy of the summons requiring the said [*naming person charged*] to appear before us [*or me*] this day hath been duly served according to the said act: Now, having heard the matter of the said complaint, we [*or I*] do adjudge the said [*naming the person charged*] to pay forth-

with [or by instalments of —— payable respectively on or before the ——] to the said [naming the person or sanitary authority to whom the costs adjudged are payable], the sum of —— for costs in this behalf, and to [naming the person or authority to whom the expenses are payable], the sum of —— for expenses in this behalf [if penalties are due, add, and the sum of —— for penalties incurred in relation to the premises], together with the sum of —— being the charges attending the application for this order and proceedings thereon; and if the said several sums amounting in the whole to —— [or if any one of the said instalments] be not paid within fourteen days after the same is due as aforesaid, we [or I] hereby order that the same be levied by distress and sale of the goods and chattels of the said —— and in default of sufficient distress in that behalf adjudge the said —— to be imprisoned in the common gaol [or house of correction, as the case may be,] at —— in the said county [or as the case may be] for the space of such time, not exceeding three calendar months, as the justices may think fit, unless the said several sums [or sum], and all costs and charges of the said distress [and of the commitment and carrying of the said —— to the said house of correction or common gaol, or as the case may be,] shall be sooner paid.

Given under our [or my] hands, this —— day of ——, in the year of our Lord one thousand eight hundred and ——, at ——, in the [county, or as the case may be] aforesaid.

No. LII. *Warrant of Distress.*

To the constable of _____, and to all other peace officers in the said county [*or as the case may be*].

WHEREAS on _____ last past complaint was made before the undersigned, two of her majesty's justices of the peace in and for the said county of [*or as the case may be*] [*or stipendiary magistrate as the case may be*], for that [*&c. as in the order*]; and thereupon having considered the matter of the said complaint, we [*or I*] adjudged the said _____ [*set out from Form 2, the adjudication of payment and the order for distress and for imprisonment in default of distress*]: And whereas the time in and by the said order appointed for the payment of the said several sums of _____ and _____ hath elapsed, but the said _____ hath not paid the same or any part thereof within fourteen days after the date fixed by the order for such payment, but therein hath made default: These are therefore to command you in her majesty's name forthwith to make distress of the goods and chattels of the said A. B., and if within the space of _____ days after the making of such distress the said last-mentioned sums, together with the reasonable charges of taking and keeping the said distress, shall not be paid, that then you do sell the said goods and chattels so by you distrained, and do pay the money arising from such sale over to the clerk of the justices of the peace for the division of _____ in the said [county, *or as the case may be*], that he may pay and apply the same as by law directed, and may render

the overplus, if any, on demand, to the said ——; and if no such distress can be found, then that you certify the same unto me, to the end that such proceedings may be had therein as to the law doth appertain.

Given under our hand [*or my*] hands and seal, this —— day of ——, in the year of our Lord one thousand eight hundred and ——, at —— in the [county] aforesaid.

A. B. (L.S.)

C. D.

UNDER THE COMMISSIONERS CLAUSES CONSOLIDATION ACT.

No. LIII. *Form of Mortgage.*

By virtue of the Public Health Act, 1872, we [*insert description of sanitary authority*], appointed in pursuance of the said act, in consideration of the sum of —— paid to the treasurer to the said sanitary authority by A. B., of ——, for the purposes of the said act, do grant and assign unto the said A. B., his executors, administrators and assigns, such proportion of the rates, rents, profits and other moneys arising or accruing by virtue of the said act from [*here describe the rates or other property proposed to be mortgaged*] as the said sum of —— doth or shall bear to the whole sum which is or shall be borrowed upon the credit of the said rates, rents, profits or moneys, to hold to the said A. B., his

executors, administrators and assigns, from this day until the said sum of _____, with interest at _____ per cent. per annum for the same, shall be fully paid and satisfied (the principal sum to be repaid at the end of _____ years from the date hereof [*in case any period be agreed upon for that purpose*]).

Given under our corporate seal this _____ day of _____ one thousand eight hundred and _____.

No. LIV. *Form of Transfer of Mortgage.*

I, A. B., of _____, in consideration of the sum of _____, paid to me by C. D. of _____, do hereby transfer to the said C. D., his executors, administrators and assigns, a certain mortgage, number _____, made by the _____ sanitary authority [*describing them*] for _____, under the Public Health Act, 1872, bearing date the _____ day of _____, for securing the sum of _____ and _____ interest [*or if such transfer be by endorsement, the within security*], and all my right, estate and interest in and to the money thereby secured, and in and to the rates, rents and profits or other moneys thereby assigned.

In witness whereof I have hereunto set my hand and seal this _____ day of _____, one thousand eight hundred and _____.

No. LV. *Directions for testing Petroleum to ascertain the Temperature at which it gives off Inflammable Vapour.*

THE vessel which is to hold the oil shall be of thin sheet iron ; it shall be two inches deep and two inches wide at the opening, tapering slightly towards the bottom ; it shall have a flat rim, with a raised edge one quarter of an inch high round the top ; it shall be supported by this rim in a tin vessel four inches and a half deep and four and a half inches in diameter ; it shall also have a thin wire stretched across the opening, which wire shall be so fixed to the edge of the vessel that it shall be a quarter of an inch above the surface of the flat rim. The thermometer to be used shall have a round bulb about half an inch in diameter, and is to be graduated upon the scale of Fahrenheit, every ten degrees occupying not less than half an inch upon the scale. The inner vessel shall be filled with the petroleum to be tested, but care must be taken that the liquid does not cover the flat rim. The outer vessel shall be filled with cold, or nearly cold, water ; a small flame shall be applied to the bottom of the outer vessel, and the thermometer shall be inserted into the oil so that the bulb shall be immersed about one and a half inches beneath the surface. A screen of pasteboard or wood shall be placed round the apparatus, and shall be of such dimensions as to surround it about two-thirds and to reach several inches above the level of the vessels. When heat has been applied to the water until the thermometer has risen to about ninety degrees Fahrenheit, a very small flame shall be quickly passed

across the surface of the oil on a level with the wire. If no pale blue flicker or flash is produced the application of the flame is to be repeated for every rise of two or three degrees on the thermometer. When the flashing point has been noted, the test shall be repeated with a fresh sample of the oil, using cold, or nearly cold, water as before, withdrawing the source of heat from the outer vessel when the temperature approaches that noted in the first experiment and applying the flame test at every rise of two degrees in the thermometer.

No. LVI. *Form of Notice calling Meeting of Council to consider Bill in Parliament.*

Borough of _____.

To wit.

NOTICE.—Whereas notice has been given of an intention to apply to parliament during the ensuing session, for leave to bring in a bill to incorporate a company to be called "The _____ Water Company," and to enable the company to construct works for supplying with water the inhabitants of the said borough; now, therefore, I, _____, esquire, mayor of the said borough, do hereby give notice, that on _____, the _____ day of _____ next, _____, the council will meet at the Town Hall, in the said borough, at the hour of eleven o'clock in the forenoon, for the purpose of considering the said bill, and at the same meeting determining whether it is expedient that the said council, in the interests of the inhabitants of the said borough, should

oppose the said bill, and to that end take and do all necessary steps and acts in the premises.

Dated this _____ day of _____, 187____.

_____, Mayor.

* * * The notice of result of meeting should set forth the above notice and resolution come to, and may be signed by town clerk.

No. LVII. *Form of Notice calling Meeting of Owners and Ratepayers to consider Bill in Parliament.*

Borough of _____.

I, _____, esquire, mayor of the said borough, do hereby, in compliance with a requisition in writing by twenty ratepayers and owners of property within this borough, summon a public meeting of the owners and ratepayers of the said borough to be holden at the _____, in the said borough, on _____, the _____ day of _____ instant, at _____ o'clock in the _____, for the purpose of proposing to the meeting a resolution of the council of the said borough come to at a meeting of the council, of which resolution the following is a copy :—

“That notice having been given of an intention to apply to parliament during the ensuing session for leave to bring in a bill ‘to incorporate a company for supplying with water the borough of _____,’ in the judgment of the council it is expedient for them, for the protection of the interests of the inhabitants of the borough of _____, to oppose the said bill in parliament.”

Dated the _____ day of _____, 187____.

TIME TABLE.

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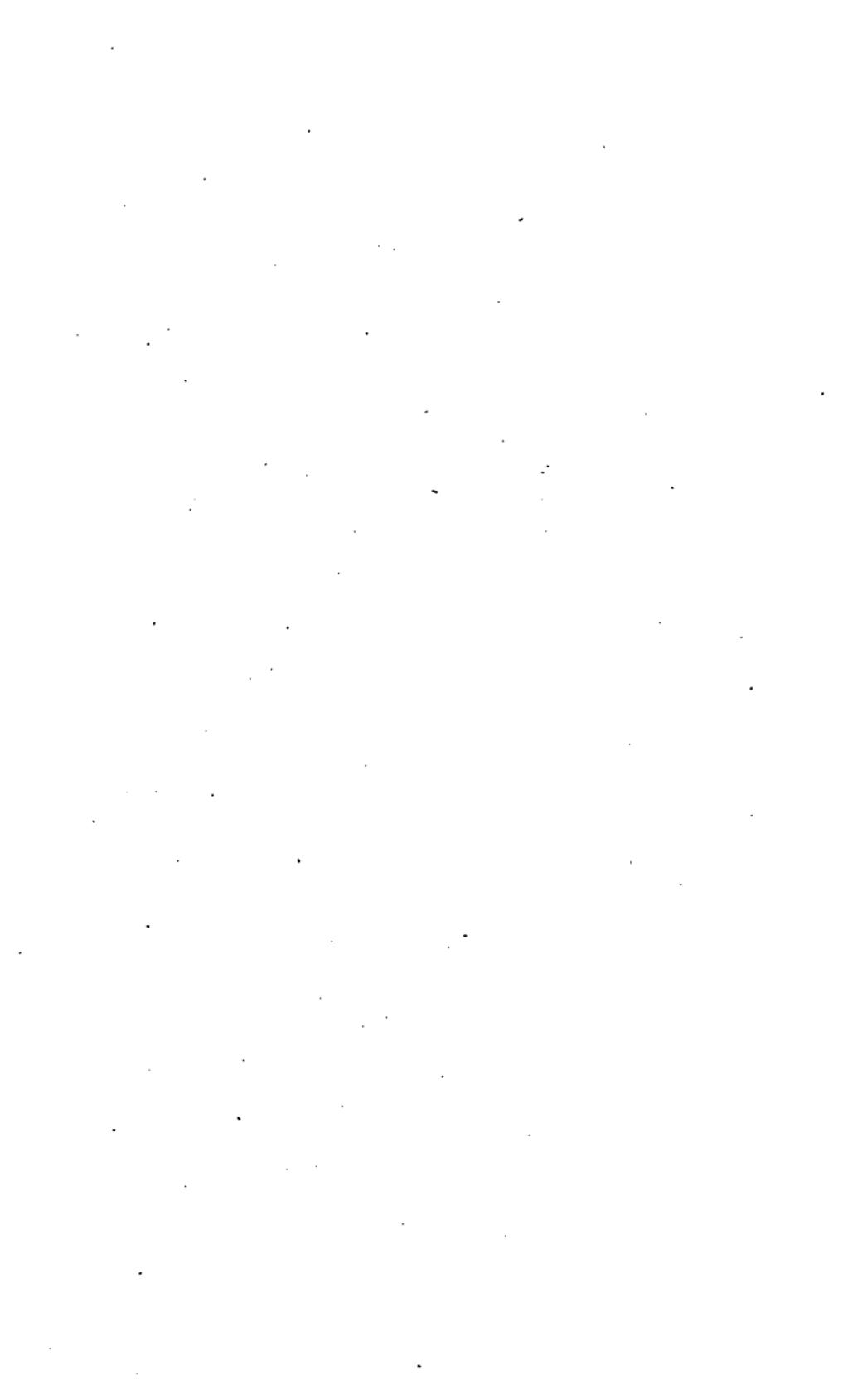
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